

COMMUNITY UPDATE

Prepared by City Manager David Kelley

January 31, 2020

City Manager's Office

Citrus Fair Preparations Underway. Staff conducted a Citrus Fair pre-parade meeting this week with key members of the coordination team. Participants included the City Manager, Public Works Director and Police Chief, all participated. Other participants included the Citrus Fair and Chamber of Commerce Directors. Plans were facilitated to make the parade go smoothly. We are still looking to fill vacant spots at the City's booth, if you are interested, please contact David at City Hall. The long-range weather forecast is looking great, so come on out!

Library Commission Meeting February 3rd: The Library Commission will conduct its regular meeting at the Santa Rosa City Council Chambers, 100 Santa Rosa Ave, Santa Rosa at 6:00 p.m. See attached agenda for more information.

Finance and Administration

Countywide Oversight Board approved Cloverdale Successor Agency Recognized Obligation Payment Schedule. At their meeting on January 24th, the Countywide Oversight Board approved the Fiscal Year 2020-21 Recognized Obligation Payment Schedule that was presented by Finance Director Susie Holmes at the 1/24 County Housing Offices in Santa Rosa, including the \$250,000 administrative fee.

Independent Auditor Completes Preparation of Annual Audit for FY 2018-19: The 2018-19 Audit has been completed by Independent auditor Terry Krieg, CPA. Mr. Krieg will attend the March 11, 2020 Council meeting to present the annual financial statement for FY 2018-19. This is the last year that the current auditor can prepare the City's annual audit. Finance staff received and reviewed proposals from six different Certified Public Accounting Firms. Finance Director Holmes will prepare the annual audit for FY 2019-20. Finance Director Holmes will be making a recommendation to the City Council on the preferred selection for the City's next independent auditor at the March 11th City Council meeting.

Staff Attend Finance and Risk Management Training: Finance/HR Analyst Shannon Peterson is attending the California Society of Municipal Finance Officers (CSMFO) annual conference this week in Anaheim. On Thursday last week, Finance staff member Sandy Dersham and City Clerk Irene Camacho-Werby attended Risk Management training provided by the Redwood Empire Municipal Insurance Fund or REMIF. On Thursday and Friday this week, Finance Director Susie Holmes and City Manager David Kelley are attending the Annual REMIF Board meeting in St. Helena.

City of Cloverdale Completed Measure M Local Streets Report Maintenance of Effort Reporting: Finance staff completed and returned to the Sonoma County Transportation Authority the reporting of Measure M Local Streets Report (LSR) Maintenance of Effort. The City's total Transportation Expenditures as a % of total GF expenditures was 5.88%, which is 2.8% higher than our baseline of 3.08%.

Community Development

Plan Bay Area 2050 Webinar: Staff participated in a webinar updating jurisdictions on the status of Plan Bay Area 2050. The Plan is currently in a Blue Print Phase, and a Futures Final Report was released last week. The Futures Final Report can be found [here](#). This final report explores how a potential suite of transportation, housing, economic, and environmental strategies could put the Bay Area on a more resilient and equitable path forward over the next 30 years. While this report reflects the conclusion of the Horizon planning process, it also represents the beginning of critical conversations that will stretch into 2020 as part of Plan Bay Area 2050.

Cloverdale Unified School District Releases Environmental Review for High School Stadium

Improvement Project: The City received notice from the Cloverdale Unified School District's environmental consultant that the District recently released a Draft Initial Study/Proposed Mitigated Negative Declaration (IS/MND) for proposed improvements to the Cloverdale High School Stadium. The documents are available for public review. The Notice of Intent to adopt an MND as well as the IS/MND and MMRP are attached. Additional technical appendices are available at the District's website. <https://cloverdale-ca.schoolloop.com/cloverdale-hs-project>

Police

Chief Ferguson Presents at Chamber Hosted Business Watch Meeting with Downtown Business

Community: On Tuesday, January 28th, the Chamber of Commerce hosted a Business Watch meeting with the Downtown Business Community at 6:30 p.m. at the History Center Community Room. Modeled after Neighborhood Watch, Business Watch takes the "neighbors looking out for neighbors" concept to the commercial level, creating a partnership between business, law enforcement, and other organizations that represent business interests. Chief Ferguson provided an overview of the Police Department activities in support of the Business Watch program. At the Business Watch meeting, several business owners expressed appreciation for the efforts of the Cloverdale Police Department in being visible and patrolling the plaza on a regular basis. Participants stated they have noticed a significant difference and believe it is directly related to increased efforts by Cloverdale's patrol staff. Many of the business owners expressed sincere thanks to the Cloverdale Police Department conducting business checks and leaving business check cards throughout nightshifts.

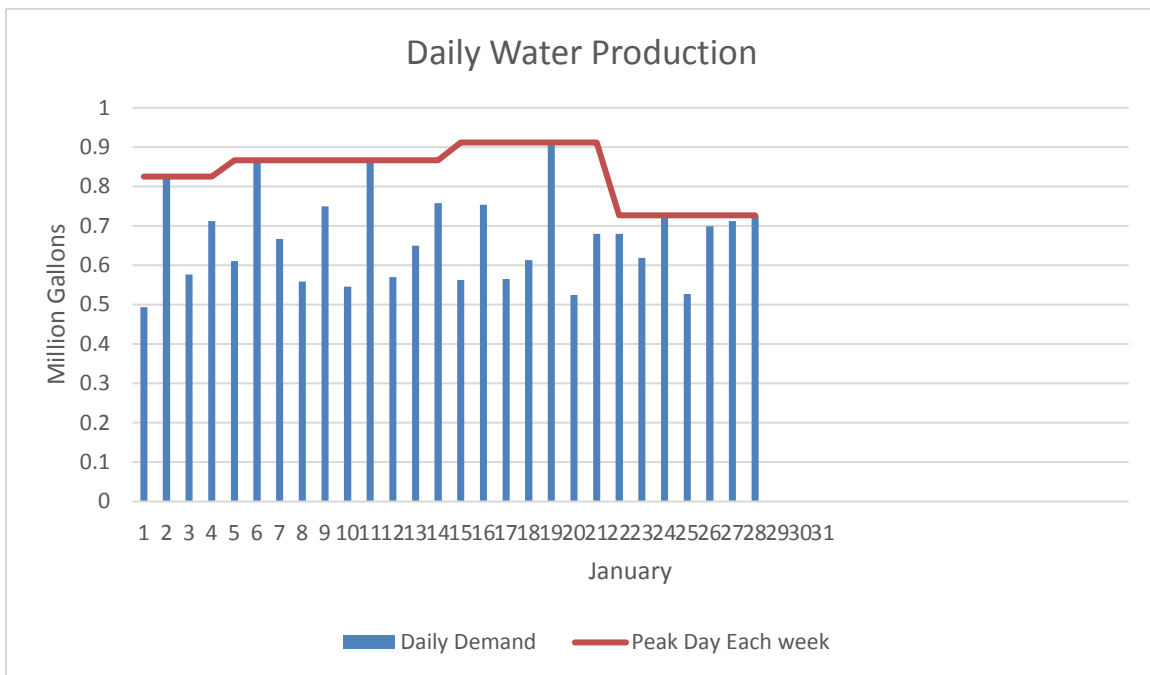
Public Works & Engineering

Safe Routes to School Progress: The Engineering Department issued all addendums to all plan holders for the Safe Routes to School Phase 2 project. Addendums included the official prevailing wages that workers will be paid and responses to questions about the project from the plan holders.

Water Production Update:

- Water Department staff monitors daily water production at the Water Treatment Plant; this includes daily demand and peak daily production. Daily production for the past couple of weeks ranged from a low of .525 Million Gallons Day (MGD) to a high of 0.912 MGD. See chart below.

- Water Department Staff worked with Liquivision Technology to complete our annual diver inspections of the Scheduled Reservoirs. This year the three Del Webb reservoirs were scheduled. The divers will complete a dive report for each reservoir, from these reports we can schedule and budget for maintenance tasks such as tank cleanings, tank re-coating sect. We received the videos of the dives and should have dive reports soon.
- Water Department Staff preformed regular cleaning and maintenance at the Foothill pump Station.
- Darren and Trevor completed the first round of weed abatement around Water Department Facilities.
- Water Department Staff is working on outfitting the New Utility truck with the needed tools and supplies to place it into service. The Safety lights are scheduled to be installed next week.
- Foothill Pump #3 was changed out and sent to our pump specialist for a quote to rehab the pump and Motor.
- Staff rented a small electric man lift to complete the lighting retrofit at the Water Treatment Plant.



Parks & Recreation

Winter pruning continues throughout City parks and downtown corridor: The biggest highlight for this workweek is completing the landscaping in our downtown corridor. The work consisted of hedging, pruning, and weeding, each individual stone raised planter and bump outs. Staff was scheduled to start work at 6am Friday, for an early organic herbicide application. The targeted areas where a layer of organic herbicides was applied includes the depression joints throughout downtown including the plaza.

These maintenance efforts were focused in preparation for our annual Citrus Fair event.

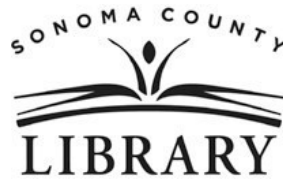


L&L Update: Weed abatement was performed at The Cottages L&L District in the form of organic herbicides. Parks staff closely monitor the weather which plays a major role in the amount of application required as well as the available application windows.

Organic herbicides were also applied at Furber Park around trails, facilities and the baseball diamond. Although baseball and t-ball are a few weeks out, we want to be proactive and ensure grounds and facilities are ready for the next upcoming season. Plans to add a layer of red rock around the diamond are in the works.

A couple of Arborist request were addressed as well as weed abatement inquiries.

Vandalism was reported at the Furber Park building. Four windows were broken, our CPD is performing more frequent police patrolling to secure the area.



Library Commission Agenda
Regular Meeting

Monday, February 3, 2020, 6:00 pm
Santa Rosa City Council Chambers
100 Santa Rosa Avenue, Santa Rosa, CA 95404

1. CALL TO ORDER

2. ANNOUNCEMENTS

3. PRESENTATIONS

3.1 Presentation of the Strategic Plan Process (4 Documents)[Diane Satchwell, Library Solutions, LLC]

4. PUBLIC APPEARANCES

Members of the public who wish to address the Commission regarding matters not on the agenda should request recognition at this time. See guidelines for public appearances in the General Information section, below.

5. LIBRARY ADVISORY BOARDS, SCPL FOUNDATION and FRIENDS OF THE LIBRARY

Any official representative of these organizations may have up to ten minutes to present their group's report and/or position on issues of importance to the Library.

6. LIBRARY REPORTS

6.1 Director's Report

6.2 Management Report

6.2.1 Monthly Activities (1 Document)

6.2.2 Monthly Financial Reports (1 Document) (Frost)

7. COMMISSION AND LIAISON REPORTS

7.1 Commissioner Reports

7.2 Committee and Liaison Reports

7.2.1 Director Evaluation

7.2.2 Finance

7.2.3 Advocacy

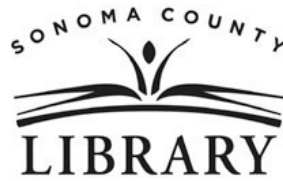
7.2.4 Foundation Liaison

7.2.5 Measure Y Oversight Liaison

7.2.6 Roseland Coalition Liaison

7.2.7 Ad hoc Standard Operating Procedures (SOP)

7.2.8 Ad hoc JPA & Commission Bylaws Review



7.2.9 Ad hoc Commissioner Orientation/Training

7.2.10 Ad hoc All Day LAB committee

8. LAB APPOINTMENTS *Commissioners appoint applicants to fill advisory board vacancies*

9. CONSENT CALENDAR

These matters include routine financial and administrative actions that may be approved by a consensus. Any Commission member or member of the public may request that an item be removed from the calendar and have it placed with the action items. The Commission will approve the minutes of the prior meetings in summary format.

9.1 Approve Meeting Minutes: Minutes of the January 6, 2020 Regular Meeting (1 Document)

9.2 Approve the Sonoma County Library Employee Handbook (1 Document) [Silva]

9.3 Approve the Director Authority for the Roseland Project Payments (1 Document) [Tichava]

10. ACTION ITEMS BY MOTION

10.1 Adopt the recommendation to add Shelver positions and increase the FTE location for Library Specialist positions system-wide. [Silva]

10.2 Approve the proposal/contract by Anderson Brule Architects for the Healdsburg refresh (1 Document)[Tichava/Vantrease]

10.3 Approve the Addendum to the PSA for Noll & Tam and Noll & Tam Bid Proposal (1 Document) [Tichava]

11. ACTION ITEMS BY RESOLUTION

11.1 Resolution to adopt informal procedures to engage construction project management firms (1 Document) [Tichava]

12. DISCUSSION

13. AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Commissioners request items to be added to a future meeting's agenda.

14. DATE AND TIME OF NEXT MEETING

Meeting: Regular Meeting

Date: Monday, March 2, 2020

Time: 6:00 pm

Location: Library Headquarters, 6135 State Farm Drive, Rohnert Park, CA

15. ADJOURNMENT

By acclamation.

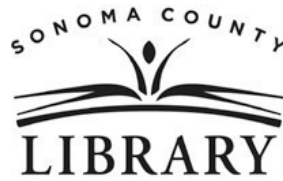
GENERAL INFORMATION

AGENDA SUPPORT MATERIALS

Agenda support materials are available in the Library Director's Office, 6135 State Farm Drive, Rohnert

Sonoma County Library Commission

Regular Meeting Agenda 2.3.2020



Park. They will also be available on the Library's website at http://santa-rosa.granicus.com/ViewPublisher.php?view_id=22

DISABILITY ACCOMMODATIONS

If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Library Director's Office at (707) 545-0831, ext. 1529, as soon as possible to make arrangements for your accommodation. For further information regarding disability accommodations provided by the Library and related matters, see the Library's website at <https://sonomalibrary.org/accessibility>.

GUIDELINES FOR PUBLIC APPEARANCES

Members of the public are welcome to address the Commission via a public appearance on an agenda item at the time it is called and prior to its conclusion. Please await the Chair's invitation for public comment if you wish to appear on an agenda item.

Members of the public wishing to address the Commission on items not on the agenda may do so only during the Public Appearances portion of the meeting agenda. The Commission does not take action on matters raised during Public Appearances, though you may request a response from the Commission to be provided at a later time.

Members of the public may speak at Commission meetings only after receiving recognition by the Chair. Public comments are limited to three minutes apiece, though such limit may be extended at the discretion of the Library Commission.

NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION FOR THE CLOVERDALE HIGH SCHOOL STADIUM IMPROVEMENT PROJECT

In accordance with the California Environmental Quality Act, the Cloverdale Unified School District (CUSD) has conducted an Initial Study for the Cloverdale High School Stadium project and finds that the project will not have a significant adverse effect on the environment with implementation of mitigation measures. Therefore, CUSD provides this notice of intent to adopt a Mitigated Negative Declaration for the proposed project.

Project Description: The proposed project would involve upgrading the existing Cloverdale High School stadium and track to create an all-weather track surface, replacing existing turf field with artificial turf, installing subdrains, correcting existing drainage issues, and increasing field lighting efficiency.

Project Location: The project site is located at the school's existing stadium and track on the south side of School Street. The high school campus address is 509 North Cloverdale Boulevard, Cloverdale, California.

Comments on the Initial Study and Proposed Mitigated Negative Declaration: CUSD requests your written comments on the Initial Study and Proposed Mitigated Negative Declaration during a **30-day review period** which begins **January 23, 2020** and ends **February 24, 2020**. All comments must be received no later than 5:00 pm on the last day of the comment period. Please direct your comments to Jeremy Decker, Superintendent. Emails may be sent to deckerj@cusd.org; U.S. Mail may be sent to 97 School Street, Cloverdale, California, 95425.

Public Hearing: A public hearing will be held to consider the project on March 11, 2020 before the Board of Education. This meeting will be held at 6:00 pm at the Cloverdale High School Makerspace.

Availability of Documents: The Initial Study/Mitigated Negative Declaration and supporting documentation are available for public review at the CUSD offices and on the CUSD website: <https://cloverdale-ca.schoolloop.com/>

For more information regarding this project, please contact Jeremy Decker, Superintendent, at deckerj@cusd.org or 707.894.1993.