

COMMUNITY UPDATE

Prepared by City Manager David Kelley
April 19, 2018

City Manager's Office

1. **U.S. Flags lowered to half-staff:** The Flag located adjacent to City Hall and the Police Department were lowered on Thursday, April 19th to half-staff in memory of former First Lady, Mrs. Barbara Bush. The flags were lowered to half staff in unity with §10. of the United States Flag Code Modification of rules and customs by President pursuant to United States Code Title 4 Chapter 1.

Finance and Administration

2. **Budget:** The Finance Department continues to develop the Fiscal Year 2018-2019 budget. The City's finance team has been busy meeting with Department heads and crunching numbers for preparation of a preliminary draft budget in preparation for the budget workshop scheduled on Thursday, May 15th.

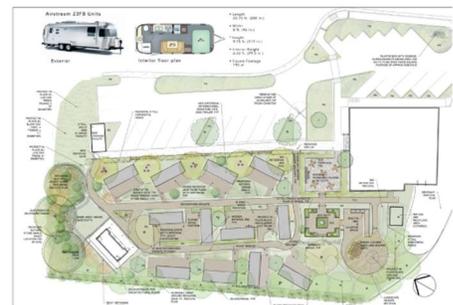


3. **Risk Management Training:** Accounting Assistant, Sandy Dersham and Deputy City Clerk, Linda Moore attended a training hosted by the Public Agency Risk Sharing Authority of California (PARSAC) in Sacramento this week. There have been a number of important recent trends and changes that significantly impact the liability for cities from their vendor/contractors. The training session examined changes and discussed the following:
 - The role of Contracts & Indemnification for reducing risks facing cities;
 - Insurance coverages required for effective transfer; and
 - How the scope of work determines the coverage and type of endorsement insurance, specifically what the City should require for Contract Services.



Community Development

4. **Pallet Airstream Development Project:** Community Development staff has been working with the applicants to wrap up the Planning Commission staff report and resolution for a Parcel Map Waiver, Certificate of Compliance, Plot Plan and Design Review for an Airstream visitor lodging project known as Pallet. The proposed 12-unit project is located at 817 - 825 N. Cloverdale Boulevard. A Public Hearing is scheduled on May 1st for review of the project by the Planning Commission.



Police

5. **Positive Feedback from resident:** Police Chief Cramer received an e-mail from a resident, Jim Seymour:

Dear Chief Cramer. I've lived in Cloverdale now for 43 years, and I can honestly tell you that this town has never been a better place to live than it is right now. This is due- in very large part- to the professionalism and effectiveness of our fine Police Department. Growing up as a young boy in the late 60's near Los Angeles, my next door neighbor's father was L.A.P.D. Chief Tom Reddin. In the ensuing years, I've been privileged to know many outstanding Military, Sheriff & Police Officers and Chiefs, thus I've always had a deep respect for those who find their calling in Law Enforcement. So in closing, I'd simply like to say thank you once again Chief Cramer, for all that you do in this truly blessed community. Especially in these turbulent and uncertain times for America, we are very fortunate to have your leadership and police presence here. It is very much appreciated! Sincerely yours, Jim Seymour

6. **Officer Eglesfeld Graduation from POST Leadership Development Training:** Officer Eglesfeld is graduating from the 6 month [POST](#) Leadership Development training class on Friday, April 20th at 3 pm in Ukiah. Chief Cramer will be attending Officer Eglesfeld graduation ceremony. Please join me in congratulating Officer Eglesfeld!

Public Works & Engineering

7. **Storm Water Resource Plan workshop:** Engineering staff coordinated with Russian River Watershed Association (RRWA) to host the [Storm Water Resource Plan workshop](#) at the Performing Arts Center on Tuesday, April 17, from 6 to 8 p.m. The workshop was successful with a moderate attendance of about 15 people not including RRWA and City Staff. RRWA announced that the grant-funded Storm Water Resource Plan (SWRP) for the Russian River watershed is now available for public comment. Copies of the draft plan, a comment portal, maps and a timeline are all available at www.rrwatershed.org/project/stormwater-resource-plan/.
8. **Utility Inspections:** Three underground utility inspections were completed at the Vine Ridge Senior Assisted Living Project this week. The Engineering and Water Departments initiated minor enforcement action against the contractor (DANCO) for Vine Ridge for unauthorized water use. DANCO corrected the violation the same day under supervision of both departments.
9. **Encroachment Permits:** Public Works staff completed review of an encroachment permit for PG&E to perform repairs on the gas transmission main that runs through the City. The City expects to issue a permit to PG&E after the fee and performance deposit are paid.
10. **Bicycle Racks:** At the request of the Chamber of Commerce, the Streets Department staff relocated the “Ginseng” bike rack from Dalia and Sage to Plank.
11. **Airport Fuel Tank Maintenance:** Maintenance of the aboveground fuel tank at the Cloverdale Municipal Airport was completed and the regular leak inspection was performed.
12. **Sewer Line Replacement on Triplett Drive:** A sewer replacement project on Triplett Drive was started this week. The city contracted with Andersen Excavating (of Cloverdale) to replace an old clay pipe section. The original section is old clay pipe that had a sag (which accumulated debris and grease). After the work is completed, a new plastic pipe section (approx. 20-25 ft.) will be installed. An abandoned old water pipe (on top of sewer) will also be removed to install the new sewer pipe section.
13. **Water Production:** This past week in the Water Department we produced 4.85 million gallons of water. We have started summer preparations, and are happy to announce the recommissioning of filter #1. Filter #1 has been out of service while receiving a new coat of Epoxy paint. Filter #1 is one of our original filters first put in service in 1995.
14. **Kings Ridge Reservoir Catwalk:** Water Utility staff began a project at our large main reservoir on Kings Ridge. Staff is upgrading the wooden “Catwalk”. They are covering the “catwalk” with $\frac{3}{4}$ inch plywood and epoxy paint to seal the cat walk and prevent debris from falling through the cracks.
15. **Meter Replacement:** City water staff continue efforts to replace old water meters.

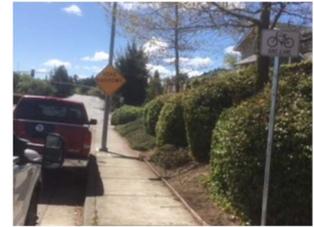


Utility staff received a new shipment of replacement meters this week and started installation. Attached are some before and after pictures of a new meter installation.

Parks & Recreation

Parks and Recreation Department

16. **Spring Pruning:** Park Maintenance staff has concentrated our efforts on performing Spring pruning at L&L districts between Brookside Terrace and Ioli Ranch. The intent of Spring pruning is to promote plant health by removing dead or dying foliage and to encourage a desired plant appearance. Additionally, repairs were done on a footbridge that was damaged by a large fallen limb at Furber Park.



17. **Recycled Green Waste:** The highlight of the week for the Parks Department is the addition of green recycle boxes from Recology, the City's solid waste service provider. All accumulated green debris from our parks and seven L&L Districts including pruning and leaf pick up and will be disposed into the green boxes, hauled off and turned into mulch. This will significantly reduce the City's carbon footprint by avoiding regular large burns at the airport, which has been the City's main method of brush removal in the past.

