



MINUTES

REGULAR MEETING OF THE CITY COUNCIL AND JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS

WEDNESDAY, February 24, 2021

CLOSED SESSION: 5:00 p.m.
Location: Via Teleconference

PUBLIC BUSINESS SESSION: 6:00 p.m.
Location: Via Teleconference
(This meeting will not be physically open to the public)

All Members of the City Council participated in the regular meeting remotely via teleconference, pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

CLOSED SESSION

CLOSED SESSION: 5:00 p.m.

OPENING:

- Call to Order – Mayor Turner requested Vice Mayor Cruz begin the Closed Session due to intermittent internet service. Vice Mayor Cruz called to order the closed session at 5:04 p.m.
- Roll Call - Present at roll call were Councilmember Bagby (via teleconference), Councilmember Lands (via teleconference), Councilmember Wolter (via teleconference), Vice Mayor Cruz (via teleconference) and Mayor Turner (via teleconference).
- Agenda Review – Closed Session (Changes and/or Deletions) – None.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA:

Vice Mayor Cruz opened the public comment, no comments were forthcoming.

RECESS TO CLOSED SESSION:

1. **CONFERENCE WITH LABOR NEGOTIATOR** - Pursuant to Government Code Section 54957.6
Labor Negotiator: City Attorney Sanchez
Unrepresented Employee: City Manager

CONVENE PUBLIC BUSINESS SESSION – 6:00 p.m.

OPENING:

- Call to Order – Mayor Turner called the public business session at 6:03 p.m.
- Pledge of Allegiance – Councilmember Bagby led in the Pledge of Allegiance
- Roll Call - Present at roll call were Councilmember Bagby (via teleconference), Councilmember Lands (via teleconference), Councilmember Wolter (via teleconference), Vice Mayor Cruz (via teleconference) and Mayor Turner (via teleconference).
- Report Out of Closed Session – City Attorney Sanchez reported there was no report out of closed session.

- Conflict of Interest Declaration – None.
- Agenda Review – Regular Session (Changes and/or Deletions) – None.

PUBLIC COMMENTS: Mayor Turner opened Public Comment period, no comments were forthcoming.

PROCLAMATIONS/PRESENTATIONS:

1. Presentation by Katrin Ciaffa, Regional Director 10,000 Degrees

City Manager Kelley introduced the item and Katrin Ciaffa, Regional Director of 10,000 Degrees. Ms. Ciaffa thanked the Council for allowing her to present on the item and introduced Cloverdale High School Alumni and 10,000 Degrees recipients Rose French and Catalina Gonzalez. Ms. Ciaffa provided an overview of the 10,000 Degrees program. Ms. French reported she is currently in the process of obtaining her undergraduate degree with the University of San Francisco and shared her experience working with 10,000 Degrees. Ms. Gonzalez reported she obtained her Associate of Arts Degree from the Santa Rosa Junior College in psychology and then transferred to Sonoma State where she obtained her undergraduate degree in psychology.

Vice Mayor Cruz inquired if the program applied to trade schools. Ms. Ciaffa reported that the program does include trade schools, as well as educational opportunities for career certifications at the Santa Rosa Junior College. Councilmembers encouraged Ms. French and Ms. Gonzalez to present their stories working with the 10,000 Degrees program to current Cloverdale High Students.

At the request by Councilmember Wolter, Ms. Ciaffa shared that Cloverdale resident, Carlisle Van Ornum, now deceased, had anonymously donated over \$100,000 to Cloverdale High School since 1984, to be used for vocational scholarships.

Mayor Turner opened public comment, no comments were forthcoming.

Council thanked Ms. Ciaffa, Ms. French and Ms. Gonzalez for their presentation. Vice Mayor Cruz encouraged students to follow their dreams when it comes to education, including those who wish to continue their education and attend grad school.

2. Presentation by Zero Waste Sonoma on SB 1383

At the request by Mayor Turner, Vice Mayor Cruz introduced the item and Leslie Lukacs, Executive Director Zero Waste Sonoma. Ms. Lukacs presented information on SB 1383 Short-Lived Climate Pollutants (SLCP): Organic Waste Methane Emissions Reductions, its requirements, compliance requirements and steps of implementation.

City Manager Kelley reported Zero Waste Sonoma staff has been working with City staff on drafting the Memorandum of Understanding (MOU) language for management of the SB 1323 program, which will be brought forward to Council at a future meeting. Mr. Kelley shared the impacts of the state mandate will affect the rate payers, while its benefits contribute to food security with the assistance of local grocery stores.

At the request by Vice Mayor Cruz, Cara Morgan, CalRecycle Environmental Program Manager II Branch Chief, shared how CalRecycle is working with Zero Waste Sonoma and bringing local cities into compliance.

Vice Mayor Cruz inquired how cities with large open space areas can seize opportunities to meet composting goals. Ms. Morgan indicated CalRecycle engages in programs that expand composting, including with community gardens or working with school sites.

Councilmember Bagby inquired on the estimated amount of landfill square footage to be saved every year and its longevity. Ms. Lukacs offered to email the information to Council.

Councilmember Wolter expressed his frustration with legislation handing down unfunded mandates affecting rate payers and inquired on the financial burden placed onto the city. City Manager Kelley shared that at this time staff does not have cost estimates to share with the Council, however, when the MOU returns to Council the report will include cost estimates, including the rate payer fees. Ms. Morgan shared the cost impacts of climate change is currently greater than the cost to recover edible food or recycling organic waste and the positive impacts on climate pollutants through SB 1383 will incur a cost savings through improvements of health and less need for landfill space.

Council and staff discussion ensued.

Mayor Turner expressed his interest to see what level of investment efforts health care organizations would be willing to participate in to help in the reduction of patient day rates.

Ms. Lukacs reported currently businesses have a cost-savings, as they do not pay for organics collection and will continue to work with businesses to save money. Zero Waste Sonoma can also work with the city to determine compost impacts per resident and provide a cost breakdown.

Councilmember Lands inquired what are the measurable enforcement amounts by business or person to meet the mandate. Ms. Lukacs explained the program will be monitored by Recology and Zero Waste Sonoma will approach initially as an educational program. Ms. Morgan concurred that enforcement will only be used if needed and that by providing the collection service to businesses and residents it will eliminate the need for enforcement.

Xinci Tan, Zero Waste Sonoma Organics Program Manager, reported there is a regulation which allows service providers to procure compost on behalf of the city or jurisdiction and staff will be researching the information further.

Mayor Turner opened the public comment period.

Nicole Garcia-Hinchliffe, Cloverdale resident, inquired if collected compost would be redistributed to local farmers and if the Council would consider working with local non-profit to combat food insecurity and reach the requirements. Ms. Morgan stated it is possible that if local service providers are using compost or mulch meeting the requirements it can be attributed to the city to meet its target or if a local farmer or winery is purchasing mulch there may be opportunities to set-up direct provider relationships which can also be attributed to the city. Ms. Lukacs reported on the current process for collection of green bins within the City of Cloverdale, including composting outside of the County. Zero Waste Sonoma is currently in negotiations to have their own composting facility within the next few years.

Council and staff discussion continued to ensue.

Ms. Morgan spoke on the commercial edible food generators and defined categories.

Bob Cox, Cloverdale resident, inquired if the Redwood Empire Food Bank can participate in this program. Ms. Tan reported the Redwood Empire Food Bank is one of the larger organizations working in the food recovery sector of Sonoma County. However, because they are a non-profit with minimal budget and understaffing, they are limited.

Mayor Turner closed the public comment, no comments were forthcoming.

City Manager Kelley recommended the item be referred to the Finance, Administration and Police Subcommittee for regular updates. Council concurred and thanked Ms. Lukacs, Ms. Morgan and Ms. Tran for their presentation.

3. Student Liaisons Reports

Jenifer Ramirez Mora reported on today's wellness Wednesdays where students received a presentation on alcohol and substance usage. Additional sports have opened, including tennis, track, and cross-county. Due to distance learning, Yearbook has been struggling to obtain photographs from students and is engaging in creative ways to obtain photos. Seniors are now applying for colleges, staff is beginning to receive the COVID-19 vaccination, and the high school is participating in spirit week.

Vice Mayor Cruz inquired if announcements regarding scholarship opportunities are being promoted. Ms. Ramirez Mora confirmed announcements are being made regularly.

Mayor Turner recessed the meeting at 7:30 p.m. Mayor Turner reconvened the meeting at 7:36 pm., with all Councilmember present by teleconference.

Vice Mayor Cruz reported on the Zero Waste Sonoma event held this past weekend and apologized on behalf of Zero Waste Sonoma. Vice Mayor Cruz shared many efforts have been in place in the early planning stages, including collaboration with various agencies and on recycling day fell short. Therefore, a new mattress recycling event is scheduled for Sunday, March 7th at the train depot. Vice Mayor Cruz acknowledged Mayor Turner's efforts to assist the community in the collection of mattresses for recycling.

CONSENT CALENDAR:

Mayor Turner stated that all items under the Consent Calendar will be considered together by one action of the Council unless any Councilmember or member of the public requests that an item be removed and considered separately.

Councilmember Bagby motioned and Councilmember Lands seconded, to approve Consent Calendar. The motion carried with the following roll call vote: Ayes-5 (Councilmembers Bagby, Lands and Wolter, Vice Mayor Cruz and Mayor Turner), Noes-0, Abstain-0, Absent-0.

4. Approval of Previous Meetings Minutes

By motion, approved the regular meeting minutes of February 10, 2021.

5. Resolution Authorizing City Manager to Execute a Pacific Gas and Electric Company Project Contract for South Cloverdale Blvd., Treadway Drive and Santana Drive Signalization Project

Adopted Resolution No. 016-2021 entitled, "A Resolution of the City Council of the City of Cloverdale Authorizing the City Manager to Execute a Pacific Gas and Electric Company Project Contract for South Cloverdale Blvd., Treadway Drive and Santana Drive Signalization Project and approving a budget amendment to transfer \$50,000 from Non-Housing Unspent Bond Funds (Fund No. 250-00-999-49999) to the construction expenditure fund (Fund No. 210-40-402-49130)."

6. General Fund Reserves Balances as of June 30, 2020

Received the General Fund Reserves Balances as of June 30, 2020 by Account Type, for informational purposes.

COMMUNICATIONS: No communications were received.

PUBLIC HEARINGS: None.

NEW BUSINESS:

7. Mid-Year Financial Report for Fiscal Year 2020/21

City Manager Kelley introduced the item. Finance Director Holmes reported on the item.

Council and staff discussion ensued.

Councilmember Wolter inquired if the water utility relief program continues to be utilized. Assistant City Manager/Community Development Director Thompson confirmed the program does continue to be utilized.

Council and staff discussion continued to ensue.

Councilmember Bagby expressed that with discussions around eliminating direct aid to states and cities it is important the city submit a letter to Congressman Huffman to argue on our behalf for direct aid. City Manager Kelley stated that on tonight's agenda, Legislative Reports, Letters of Support/Opposition, includes Committee on Oversight and Reform Fiscal Year 2021 Reconciliation Act Provisions, in which the Council can deliberate Councilmember Bagby's request further. City Manager Sanchez concurred.

Vice Mayor Cruz would like to highly encourage local businesses to take advantage of programs and assistance offered to them, especially from the Sonoma County Economic Development Board. Vice Mayor Cruz expressed that the Neighborhood Improvement Grant should continue to be only for families only.

Mayor Turner inquired if the increase of property taxes was due to sales triggered by Proposition 13 or due to growth in the city. City Manager Kelley reported the city will receive a report from the County Assessor on assessed valuations, driven from tax revenue. Increase of property taxes has been due to rising home values and finalized new development.

Mayor Turner opened the public comment period, no comments were forthcoming.

Councilmember Wolter motioned and Councilmember Bagby seconded, to accept the Mid-Year Financial Report for Fiscal Year 2020/21. The motion carried with the following roll call vote: Ayes-5 (Councilmembers Bagby, Lands and Wolter, Vice Mayor Cruz and Mayor Turner), Noes-0, Abstain-0, Absent-0.

8. Discussion and Direction on an Ordinance Amendment Chapter 15.37 of the Municipal Code Regulating Certain Wireless Telecommunications

City Manager Kelley introduced the item. Assistant City Manager/Community Development Director Thompson reported on the item.

Council and staff discussion ensued.

Mr. Thompson further clarified the city is limited on rejecting approval of installation and that in many instances, the city is not able to use concerns over health as a reason to deny the installation. Additional equipment may be required at the base of a pole. Fees collected are recovery fees.

Council and staff discussion continued to ensue.

Staff recommended the item be referred to the Planning and Sustainability Subcommittee for further review. Council concurred.

SUBCOMMITTEE ITEMS: None.

SUBCOMMITTEE REPORTS: (VERBAL REPORTS: 15 minutes) - Each respective subcommittee chair presented updates on subcommittee meetings held and future items of discussion.

- Finance, Administration & Police - Next Meeting: March 1, 2021, 5:00 p.m.
 - Update on St. Joseph Health - Building Self-Healing Communities
 - Update on COVID-19 Opening and Recovery Plans
- Planning & Sustainability - Next Meeting: April 20, 2021, 4:00 p.m.
 - Update Community Development Planning Log
- Public Works - Next Meetings: March 23, 2021, 5:00 p.m.
 - Update Annual SB-1 Project - Status Update on Planned Improvements
- Joint City/Fire District - Next Meeting: June 14, 2021, 5:30 p.m.
 - Vegetation Management Activities

Vice Mayor Cruz inquired if there has been follow-up on abatement concerns raised by some residents of Clover Springs. City Manager Kelley reported discussions with Cloverdale Fire Protection District Fire Chief Jenkins have taken place regarding mobilizing assistance from Geyserville Fire Protection District through coordination of their chipper program for vegetation management. Staff is working with Fire Chief Jenkins to bring forward a presentation to Council regarding fire safe practices and steps to mitigate fires.

- Joint City/School District– Next Meetings: March 15, 2021, 5:00 p.m.
 - Update on Distance Learning/Hybrid Model

Mayor Turner inquired if there has been collaboration on any requested needs by the school district regarding re-opening. Councilmember Lands reported the district has not requested assistance and has in place the requirements needed to open, including required safety measures. Vice Mayor Cruz would like to extend the invitation to the school district to have representative participate in Resilient Cloverdale. Councilmember Lands will follow-up with School District Superintendent MacClain.

- Homelessness Community Advisory Group – Next Meeting: Date to be Determined, 5:00 p.m.
 - Continue Review of Draft Strategic Plan Goals 5-7
 - Review Priority Ranking Sheets

COUNCIL REPORTS (VERBAL REPORTS: 15 minutes).

Councilmember Bagby submitted her report in writing.

Vice Mayor Cruz submitted her report in writing.

INFORMATIONAL REPORTS: None.

LEGISLATIVE REPORTS, LETTERS OF SUPPORT/OPPOSITION:

- Urgent Request for Help to Address Lack of California Redemption Value (CRV) Redemption Centers in Our Communities – City Manager Kelley provided an overview of the item and acknowledged Vice Mayor Cruz’s request to include language in the letter acknowledging the work by Zero Waste Sonoma in supporting CRV pilot program in Cloverdale.

Vice Mayor Cruz shared she contacted Zero Waste Sonoma to obtain the appropriate language to add to the letter, “Zero Waste Sonoma (ZWS), on behalf of the cities of Cloverdale, Healdsburg, Sebastopol, Santa Rosa,

Petaluma, and Sonoma was awarded the fifth and final spot in CalRecycle’s SB 458 / AB 54 beverage container recycling pilot program in November 2020. This pilot is intended to bring up to ten new CRV recycling centers to unserved Sonoma County areas, making it more convenient for customers to redeem their deposit on eligible beverage containers. Working with the Petaluma Recycling Center (a program of the United Cerebral Palsy of the North Bay), ZWS has played a key role in coordinating with the six jurisdictions and recycler to submit the application, as well as siting locations for the program. Currently, there are two locations confirmed in Santa Rosa at locally owned grocery stores, and one location confirmed in Healdsburg at a city-owned property. The Sonoma County pilot is expected to launch in the next two to three months with the three locations staffed four hours per day, three days per week. In the meantime, ZWS staff is seeking additional locations in Cloverdale, Sebastopol, Petaluma, and Sonoma, with the goal of adding these sites to the program by fall 2021.” Vice Mayor Cruz reported Dahlia and Sage Market are the honored host of the pilot program. Councilmember Bagby agreed the language provided by Zero Waste Sonoma is supportive, including other small cities like Cloverdale. Constituents have asked for this service.

Council supported submittal of the letter as amended.

- Committee on Oversight and Reform Fiscal Year 2021 Reconciliation Act Provisions

Councilmember Bagby requested a letter of support for COVID-19 Federal Relief Plan to Congressman Huffman be sent by the Mayor on behalf of the City Council. Councilmember Bagby will also be bringing this to the attention of the Mayors and Councilmembers Legislative meeting on this Friday, February 26. Council supported the letter. Mayor Turner will work with City Manager Kelley and Councilmember Bagby to submit the letter.

CITY MANAGER/CITY ATTORNEY REPORT(S): None.

STATUS UPDATE ON CURRENT IMPACTS TO WATER SUPPLY: City Engineer/Public Works Director Rincon reported on the current impacts to City water supply and current drought numbers.

STATUS UPDATE ON CURRENT EMERGENCY: Discussion and possible direction related to COVID-19. City Manager Kelley reported on the item. Dr. Shellie Burdick, DO, Alexander Valley Health Center provided an update on the status of the deployment of vaccines in Cloverdale, which has been positive. Efforts continue with local food distribution; Cloverdale Senior Center is leading the Food Task Force. Consulting experts will be sharing food security knowledge with Resilient Cloverdale. Police Chief Ferguson reported additional vaccination dates have been coordinated for next week for those 65 years of age and older.

COUNCIL DIRECTION ON FUTURE AGENDA ITEMS: Vice Mayor Cruz requested Council review and update the Governance Manual and would like to obtain clear direction on Councilmember obligations regarding representation on regional meetings.

ADJOURNMENT: Mayor Turner adjourned the meeting at 9:42 p.m., to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, March 10, 2021 for Closed Session at 5:00 p.m. (by teleconference) and Public Business Session at 6:00 p.m. (by teleconference).

The foregoing minutes were duly introduced and adopted by the City Council of the City of Cloverdale at its regular meeting held on the 10th day of March 2021, by the following roll call vote:

AYES: (5) Councilmembers Bagby, Lands and Wolter, Vice Mayor Cruz and Mayor Turner
NOES: (0) None
ABSTAIN: (0) None
ABSENT: (0) None

APPROVED:



Jason Turner, Mayor

ATTEST:



Irene Camacho-Werby, City Clerk