



MINUTES - FINAL

Public Works & Facilities Subcommittee Meeting

Meeting Date: Tuesday, February 22, 2022
Meeting Time: 1:30 p.m.
Meeting Location: Cloverdale Library
401 N. Cloverdale Blvd., Cloverdale, CA 95425

Subcommittee Members and City Staff:

Vice Mayor Gus Wolter, Chair	City Manager David Kelley
Councilmember Joe Palla, Vice Chair	Interim City Engineer/Public Works Dir. Vanessa Apodaca Senior Engineering Technician (Vacant)

1. Call to Order: 1:30 p.m.
2. Roll Call: All members of the subcommittee were present.
3. Public Comments:
4. Communications:
 - a. Letter from Joshua Opatz – Requesting City Cooperation in replacing Stop Sign on Sonoma Drive in Clover Springs with a Yield Sign
Chair Wolter clarified that the title listed above is should also include a letter requesting City Cooperation to review and install a three way stop sign at the intersection of Champlain and North Jefferson. City Manager Kelley spoke on these requests stating that staff will take a look at both requests from a safety perspective. He stated after staff evaluates these requests, they will either make a recommendation to the subcommittee or take the item to the City Council for action. Vice Chair Palla, requested that staff follow up with the citizens on their requests, and make a budget amendment to fund these requests.
 - b. E-mail correspondence from Marty Wysinger - Wolf House Brewery Patio Extension
5. Approval of Minutes: Meeting of January 25, 2022
Vice Chair Palla made a motion to approve the minutes of January 25, 2022 noting that the agenda has a typo in the date. The year should be 2022, not 2021. The motion was seconded by Chair Wolters. The minutes were approved.
6. New Items for Discussion:
 - a. Water Supply Update and Drought Response
 1. Memo and Presentation on Russian River Drought Response Group

Assistant City Manager Thompson introduced this item to the subcommittee giving an overview. He introduced Rhodora Biagtan of West Yost who presented a power point presentation to the subcommittee. Vice Chair Palla expressed his concerns over the residents and the businesses and asked if there is a way to take into consideration businesses instead of straight percentages. More discussion and questions ensued. Ms. Biagtan went over the next steps in the process.
 - b. Request for Audio Crosswalk Controls for 1st Street and Citrus Fair Traffic Signals

City Manager Kelley introduced this item to the subcommittee. They have requested a quote to make this intersection ADA compliant. There will be a budget adjustment because these funds were not in the budget.

c. Review Parks Capital Improvement Program Projects

City Manager Kelley introduced this item to the subcommittee. The agenda packet contains the parks and landscape improvement CIP for your reference. It contains specific projects, the anticipated costs and timelines for the projects. Vice Chair Palla requested that they revisit the Parks Plan in conjunction with the CIP at the next meeting so that they can prioritize the needs of the community. He would like to do so prior to the budget process. City Manager Kelley responded that for the next meeting they will include a copy of the Master Plan document for the City Park and a copy of the CIP.

d. Update on American Rescue Plan Act (ARPA) Spending Plan

1. Water wells – City Parks
2. Identify possible locations for new wells outside the Russian River

City Manager Kelley and Director Apodaca introduced the item to the subcommittee. Director Apodaca spoke about the State Water Board's jurisdictional boundaries around the Cloverdale area. She responded to the questions from the subcommittee members. Hector Galvan also spoke on this item. More discussion ensued. City Manager Kelley stated that the next step is for Director Apodaca to work on the scope of work for a feasibility study, and include whether we need to assume ownership or management of the wells and the resources that are provided from that well so they can become part of our water system. He explained that there are technical issues and legal issues and we need to break it down into pieces so we can make progress on this effort so we can identify options. Vice Chair Palla talked about federal funds that will be available in the future and there are webinars to help prepare cities. There is one on March 15th at 1pm regarding water. He agreed to share the information with City Manager Kelley. Darren Hernandez, Sr. Water Operator spoke on the topic stating he will be happy to work with the team and share his knowledge.

e. Request – No Parking Signs – one side of E 4th Street (12-6-21 City Council Meeting - assigned to Public Works Subcommittee)

City Manager Kelley addressed this item stating they will be looking into this more closely along with a few other requests that were received.

f. Update on 4th Street Reconstruction Project

City Manager Kelley reported that Director Apodaca issued a notice to proceed to Region construction for the 4th Street Reconstruction project. The anticipated start date is February 28th and they are finalizing a notice that will go to each resident within the project area that will provide an overview of the project and who the project contact will be. The project is progressing. Chair Wolter requested that something be put in the newsletter about the project. Vice Chair Palla asked for the timeline of the project and Director Apodaca responded that the project is expected to go through the middle of May.

7. Standing and Continued Items:

a. Update on City Grant Application Submitted to Department of Water Resources for City-wide Drought Relief Water System Updates Update on Options for Pickleball Court Installation

City Manager Kelley reported that they are still waiting for the response from DWR and our grant application. He acknowledged Vice Chair Palla obtaining the support of assembly

member Wood and our State Senator Mike McGuire. He will be following up to get an update. Regarding an update on the Pickleball Court, they are continuing to get cost estimates for the work. The Parks Superintendent met with additional contractors and we are continuing to get quotes. He hopes by the next meeting they will have the total project cost and determine what steps are next to move the project forward.

- b. Update on public restrooms options for Cloverdale Plaza
Council approved the budget adjustment and this project will move forward.
- c. Update on Per Capita Grant Program funding for City Park Basketball Courts
We are ready to execute, we have the proposal and we went out to the site and we have some pretty good ideas that we will include in the plan. Parks Superintendent stated that we are waiting on Council direction now that we have the engineering study. If Council agrees with the cost we can move forward going out to bid and reaching out to the contractors. He anticipates that can happen by the end of the summer.
- d. Discuss development of a Citywide Street Striping plan / Pavement Management Program.
City Manager Kelley updated the subcommittee stating that the agenda packet included a proposal and that the plan is becoming a comprehensive plan for the City. Vice Chair Palla reminded the City Manager that the information from the League of Cities included funds available for Streets and Infrastructure and he would like to see the City get some of the money for street improvements. City Manager Kelley asked for direction from the subcommittee to move forward with the project and either put in a budget adjustment for this fiscal year, or include the request during the budget process. There was discussion among the subcommittee members on which approach to use. Vice Chair Palla would really like to be able to apply for some of the federal funds that are available. There was discussion about the process for applying for a grant. After more discussion, the direction to staff was to do a budget adjustment and contract for a grant writer this fiscal year.
- e. Update on Traffic Signal Optimization at South Cloverdale Boulevard/Treadway/Santana Intersection
City Manager Kelley gave the subcommittee an update on this item and pointed to the proposal that was included in the agenda packet. He stated that the modification to the network would just under \$25,000 which is just under his signature authority. He also stated that there is a picture in the packet that shows what the left turn on a flashing light would look like.
- f. Update on Porterfield Creek Open Space Phase 1 & 2 Vegetation Management Program
City Manager Kelley gave the subcommittee an update on this item stating he acknowledges the work Superintendent Galvan did on phase one of the project. Phase I helped to create a buffer between residential development and the park. There is still a lot more to do. He reported that Superintendent Galvan is also working on Phase II and the project is successful. Superintendent Galvan also spoke on Phase II. Vice Chair Palla suggested that since we are about to approach the budget season that we invest in our own wood chipper machine because we have a lot of trees and vegetation.
- g. Update to repair sidewalk & Asphalt east 2nd St. (next to Eagle Tech)
City Manager Kelley reported that remediation repair work was done to address the tripping hazards and removing and replacing the asphalt.
- h. Update on County of Sonoma Department of Public Health Vision Zero Project
City Manager Kelley stated that a full copy of the draft plan is in the agenda packet. We have been promoting this in the Cloverdale newsletter. This effort is being over sought by superintendent transportation authority and county department of health. He developed a plan to reduce the practical fatalities in Sonoma County. This plan was approved by the SCPA board. The next step is to go to the County Board of Supervisors for approval. This is a county wide effort and when approved we will be able to use the document when we

apply for grants. Council Member Palla suggested that if funds are available that we go after them.

- i. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project
City Manager Kelley stated that there is not a lot to report on this item. There was an article that indicated that PG&E was going to proceed with replacing the transformer that was broken so we don't expect any short term release in terms of additional water being transferred over. He doesn't think the timelines will be extended and doesn't see any short term benefits.
- j. Annual SB-1 Project - Status Update on Planned Improvements (Update on 4th Street)
City Manager Kelley reported that this is a good time to think about what the community might want to identify on our list for future considerations.
- k. Update on Airport Capital Improvement Program
City Manager Kelley report that the major project we have on that list is drainage improvements and we have our preliminary design, we are working with FAA on how to address the environmental requirements from the underlying federal environmental review statute. We continue to coordinate with FAA on the research and that helps guide historical business projects at our airport.
- l. Update on Six Acres Mutual Water Company Pre-Annexation process
Assistant City Manager Thompson attended the monthly meeting on the Six Acres project team they've implemented. The State has approved a work plan that includes project management, engineering and environmental work that is going to be required to support the annexation process. They are trying to provide a turnkey approach.
- m. Update on Rule 20a
City Manager Kelley stated that they provided a brief report, I think what we need to do is to bring forth some options for establishing a project area. Staff is seeking direction on how you would like to move this forward. Chair Wolter stated that we can still identify where we want to prioritize.
- n. Update on 1st Street / Crocker Bridge Pedestrian Improvement Project
City Manager Kelley reported that the County is continuing to make progress their design work. He received a request from Johannes Alvarez, the Director of Public Works, staff and the City Attorney is reviewing it and it will require Council approval. We are seeking to ensure that we have the ability to install any underground infrastructure that may be needed by the City in the future. We are in discussions with the County on how to achieve that.
- o. Update Broadband Funding and CPUC Upgrades
City Manager Kelley talked about the various grant funding available for this item. There are two potential funding mechanisms to go after. City Manager agreed to follow up with the State on the funding

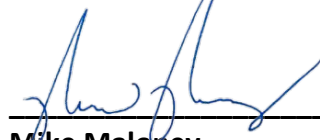
After discussion it was agreed that all of the items on the Standing and Continued list would remain there for future updates.

8. Future Agenda Items: Vice Chair Pall asked if Vanessa could reach out to CalTrans to figure out what generated the need for the stop signs on South Cloverdale Blvd overpass. They just appeared and no one knew anything about it. Find out why they didn't talk to us or even inform us about it.

9. Good of the Order: Chair Wolter asked about the County Rancherio buying the hotel and if someone could check and get an estimate from his house to that property to see if it is 1500 ft. Also, there were emails about the Cherry Creek project and some of the vouchers that came in the emails he received today. He thinks everybody didn't get included like Vice Chair Palla. He also received a phone call from Colleen. He is thinking of asking her to come to the City Council meeting under public comments and say anything she wants to. City Manager Kelley suggested working with Colleen to bring an item forward to a future City Council meeting. Vice Chair Palla suggested bringing an informational item to educate the citizens. He asked City Manager Kelley to announce at the next City Council meeting under City Manager Comments that we are going to be doing this because there is a lot of confusion.

10. Adjournment: Adjourn to the next meeting on Tuesday, March 22, 2022, at 1:30 pm. or alternate date as requested at Cloverdale Library, 401 N. Cloverdale Blvd., Cloverdale, CA.

Approved On: March 22, 2022



Mike Maloney
City Clerk