



MINUTES - FINAL

PLANNING AND SUSTAINABILITY SUBCOMMITTEE MEETING

Meeting Date: Tuesday, February 15, 2022
Meeting Time: 1:30 p.m.
Meeting Location: Cloverdale Regional Library, 401 N. Cloverdale Blvd,
Cloverdale, CA 95425

Subcommittee Members:

Chair Melanie Bagby, Councilmember
Vice Chair Marta Cruz, Councilmember
Assistant City Manager/CDD Kevin Thompson
City Manager David Kelley

1. **Call to Order:** The meeting was called to order at 1:37 p.m. Present: Chair Bagby, Vice Chair Cruz, City Manager Kelley, and Assistant City Manager Thompson.
2. **Communications:**
 - a) Robert Koslowsky – “Lockdowns: From Covid Lockdown To Climate (with Building Code) Lockdown; “An Update on My Erroneous Piece from October 2012 Regarding Sea Level Rise”
3. **Public Comment:** There were no public comments.
4. **Approval of Minutes:**
 - a) August 17, 2021 – Continued to April 19, 2022
 - b) December 21, 2021 – The minutes were approved.
5. **Current Items for Discussion**
 - a) Draft update of the Ordinance Amending Chapter 15.39 – Expedited Streamlined Permitting Process for Electric Vehicle Charging Stations
Assistant City Manager Thompson reported that the draft ordinance could proceed directly to the City Council unless there is direction to present it to the Planning Commission first. Chair Bagby stated it appears to be straightforward, but requested staff to reach out to Natalie Higley on behalf of the local International Brotherhood of Electrical Workers. For safety reasons, they would like electricians to complete a short certification training available in Sonoma County. There were no public comments.
 - b) Development of a Citywide Complete Streets Plan
City Manager Kelley reported that UC Berkeley received federal funding for a street safety assessment that could encompass the Complete Streets Plan. The emphasis will be on major collectors and thoroughfares, including Austi Road, Citrus Fair Drive, and First Street. A walking audit will take place on March 15, 2022 from 9 a.m. to 4 p.m. to develop traffic improvement suggestions.

Assistant City Manager Thompson stated that some lower cost, short-term items will also be considered. There will also be a meeting on March 29 with SMART staff, State Senator McGuire's office and the new Sonoma County General Manager to discuss traffic safety, walkability, and bike lanes.

Chair Bagby made suggestions regarding invitees. Vice Chair Cruz asked staff to solicit input from Councilmember Wolter and other stakeholders, and the public's role should be communicated. City Manager Kelley stated that the March 15th meeting will be a public meeting at which the public can receive the information and provide suggestions.

Chair Bagby stated public input is needed for a future visioning process. City Manager Kelley stated that staff will be prepared with best practices and options for the community and City Council.

There were no public comments.

c) Discuss establishment of Local Farmers Market in 2022

City Manager David Kelley and Vice Chair Cruz outlined the interest in establishing a certified Farmers Market that would meet County Health Department requirements and require management by a non-profit organization. Chair Bagby suggested this be included on Standing Items. There were no public comments.

d) Discuss Clean California Local Grant Program Call for Projects

Assistant City Manager Thompson confirmed that the submittal date has closed for the State's local grant program projects. Chair Bagby would like a CalTrans representative to attend an upcoming meeting to address concerns regarding homeless encampments on CalTrans property. There were no public comments.

e) Housing Element Update

Assistant City Manager Thompson stated that the Planning Commission will consider the annual update in March. Current zoning can accommodate the Regional Housing Needs Allocations. The moderate housing allocation typically is met with development of larger projects. This item was moved to Standing Items.

Debbie Howell thanked the City for the information, which assists with their USDA loan application.

f) Update on PG&E Turn Key Program

Assistant City Manager Thompson reported that energy efficiency work has been completed in the past year, with some delays due to the water metering component. Purchase of new meters will be considered by the City Council next week to allow tests to calculate potential savings. City Manager Kelley stated goals having a financial feasibility audit to ensure a return, and to have an opportunity to expedite water savings upgrades. Customers would receive real time water use information. Chair Bagby stated a number of other cities have used this. It provides good customer service and is a good tool for residents, especially during periods of drought. There were no public comments.

6. Standing Items

- a) Update on Six Acres Water Company/South Cloverdale Water Company
Assistant City Manager Thompson reported that this item has been completed and has been sent for signatures. Chair Bagby removed this item from the Standing Items agenda. There were no public comments.
- b) Update on Dog Park Location Evaluation
There was no report.
- c) Update Community Development Planning Log
Assistant City Manager Thompson gave an update on the Vista Oaks subdivision, which will be considered by the Planning Commission in April. There were no public comments.
- d) Regional Housing Needs Allocation
Vista Oaks consists of thirty-three market rate homes. In response to Chair Bagby, staff outlined the cost intensive requirements if the City desired to negotiate moderate income ownership opportunities.

The Planning Commission will consider Baumgardner next week, including the developer's request to reduce units from 304 to 231 on the affordable side due to tax credit and cost issues.

Debbie Howell stated her interest is in tracking housing approvals for her building facilities and financing projection that she is currently preparing. In response to Vice Chair Cruz, Assistant City Manager Thompson stated he would check on whether this information has been published on opengov.com

- e) Amendment to Ordinance Prohibiting the Use and Sale of Disposable Food Service Ware and Other Products Containing Polystyrene Foam
City Manager Kelley reported that the City Council adopted the ordinance and directed staff to work with Zero Waste on additional outreach. There were no public comments.
- f) Senate Bill 69 - North Coast Railroad Authority: right-of-way: Great Redwood Trail Agency: Sonoma-Marin Area Rail Transit District.
This item was removed from Standing Items. There were no public comments.

7. Information Only Memos/Updates

There were no additional reports.

8. Future Agenda Items (subject to change)

Vice Chair Cruz would like to include discussion on CRV stations on the next agenda. There were no public comments.

9. Pending Items

There were no additional reports.

10. Good of the Order

There were no additional reports

11. Adjournment: Adjourn to next scheduled meeting April 19, 2022, at 1:30 p.m.

The meeting adjourned at 3:05 p.m.

Approved On: June 21, 2022

Mike Maloney
City Clerk