



**MINUTES - FINAL**  
**JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT SUBCOMMITTEE MEETING**  
**Monday, February 7, 2022**

**Subcommittee Members and City Staff:**

Vice Chair Joe Palla, Councilmember	School Board President Preston Addison
Chair Todd Lands, Mayor	School Board Member Ashley Lopus White
City Manager David Kelley	School Superintendent Betha MacClain
Assistant City Manager/CDD Kevin Thompson	

1. **Call to Order:** The meeting was called to order at 4:30 p.m. All members of the Subcommittee were present.
2. **Public Comment: None**
3. **Communications: None**
4. **Approval of Minutes:** Special Meeting of November 29, 2021: The minutes were approved on a motion by President Addison and second by Vice Chair Palla.
5. **Current Items for Discussion:**
  - a) **Facilities Collaboration between City and School District**

City Manager Kelley distributed the 2017 agreement. Superintendent McClain provided input. A new safety issued has been discovered. Vice Chair Palla asked for more time to review the document and expressed concern about leaving the City out of the conversation. He suggested scheduling a work session.
  - b) **Identify and discuss Traffic Safety Issues for Safe Routes to Schools**

The Committee discussed the School Crossing Guard program and traffic safety issues. Vice Chair Palla discussed alternatives to assigning police officers to cover when crossing guards are absent. Superintendent MacClain outlined the possibility and challenges of using high school students. She suggested the City post the crossing guard vacancy, and the District will refer volunteers. Vice Chair Palla would like the Committee to consider additional alternatives, including dedicated floaters to cover vacancies and scheduling guards for either the morning or the afternoon instead of shift bisecting the guards' day. Superintendent MacClain noted the possibility of expanding work hours for instructional positions by adding crossing guard duties. City Manager Kelley noted the operational challenges in covering absences.
  - c) This item was addressed under agenda item e.
  - d) **Update on Cooperative Agreement Review by City School Ad Hoc Committee**

Superintendent MacClain stated the Committee touched on the agreement under the Facilities Use item.

The Committee discussed the need for a provision on the use of District buses and other vehicles in cases of emergencies. City Manager Kelley stated an indemnification clause should be included also.

Superintendent MacClain stated the diversion program is underwritten by a grant that funds a position similar to a Police Officer who also has social work training. They would like to continue this program and have Officer Luigi make a presentation to the Committee. This was a stop gap for not having a campus resource officer. Vice Chair Palla stated the Budget Committee should consider the feasibility of a full-time budgeted position. He believes it was proposed as a shared cost. Vice Chair Palla stated a non-sworn community service officer may be an alternative, but would not have all the authority of a sworn officer. Another alternative is

to consider a full-time officer interested in the assignment. He requested that this item return to the Subcommittee.

- e) Streamlining the Permit Process for School related projects and activities (Vice Chair Palla)  
City Manager Kelley stated the City is reaching out to the District regarding opportunities to continue to collaborate. Applications are received by the District, and initial comments must be provided to the developer within 30 days in keeping with the Permit Streamlining Act.
- f) High School Students assist/working as School Crossing Guards – Update (Vice Chair Palla)  
Vice Chair Palla stated that this was discussed under agenda item b.
- g) Student Lifeguard Certification Program (Vice Chair Palla)  
Vice Chair Palla would like to get high school junior and senior students interested. School Board Member White stated that the application process should be simplified for students. Superintendent MacClain stated that this provides training and work experience opportunities for students. Vice Chair Palla stated he would contact the YMCA to get more lifeguards for the pools. City Manager Kelley stated he would request a presentation for the Committee’s next meeting regarding interest in becoming certified.
- h) City School Attorneys Update on mitigating new development impacts on the School District: No additional status report.

**6. Standing Items / Items Continued from Last Meeting:**

- a) Update on Broadband Access within the Community  
City Manager Kelley stated that guidelines are still being finalized by the California Public Utilities Commission in terms of the grant funding. However, the League of California Cities is looking for projects serving underserved communities. The City has the opportunity to evaluate areas for grant applications, including parks and the downtown corridor.
- b) Update on Cloverdale Community Pool: No additional status update
- c) Update on MOU for School Resource Officer: No additional status update
- d) Update on Thyme Square Storm Water Alternatives Analysis: No status update
- e) Update on School Facility Improvements: No additional status update
- f) Update on Proposed Housing Projects and Future Growth  
Assistant City Manager Thompson reported that the Baumgardner Final Map will be considered on February 23. Phase 1 construction may begin this summer. The number of apartment units has been reduced from 160 to 100.

Superintendent MacClain stated that there was never a “will serve” agreement with the School District, and the developer did not produce a document the District requested for review. Since her arrival, the developer has stated willingness to grade the south property for District infrastructure if the timing aligns.

**7. Information Only Memos/Announcements:**

Superintendent MacClain announced the Chamber will extend invitations for the February 16th ribbon cutting for Jefferson and Washington Schools.

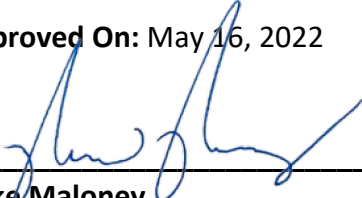
**8. Future Agenda Items:** No additional items discussed.

**9. Pending Items:** No additional items discussed.

**10. Good of the Order:** No additional items discussed.

**11. Adjournment:** The regular meeting of March 21, 2022 has been cancelled due to Spring Break. The meeting adjourned at 6:15 p.m.

**Approved On:** May 16, 2022



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**Mike Maloney**  
**City Clerk**