



124 N. Cloverdale Boulevard  
Cloverdale, CA 95425  
Phone: 707-894-2521  
[www.cloverdale.net](http://www.cloverdale.net)

## **AGENDA**

### **REGULAR MEETING OF THE CITY COUNCIL AND JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS**

**WEDNESDAY, MAY 25, 2022**

**CLOVERDALE PERFORMING ART CENTER  
209 N. CLOVERDALE BOULEVARD, CLOVERDALE, CA 95425**

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#### **CLOSED SESSION: 4:30 PM**

**THIS PORTION OF THE MEETING WILL BE CLOSED TO THE PUBLIC IN PERSON.  
THE ZOOM LINK IS AVAILABLE BELOW FOR PUBLIC COMMENTS PRIOR TO CLOSED SESSION.**

#### **OPEN SESSION: 6:00 PM**

**THIS PORTION OF THE MEETING WILL BE OPEN TO THE PUBLIC  
IN PERSON AND VIA THE ZOOM LINKS BELOW**

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#### **PUBLIC PARTICIPATION:**

City Council welcomes your interest, attendance, and participation at Public Session Meetings.

Attendees may join in-person at the **Cloverdale Performing Arts Center - 209 N. Cloverdale Blvd**, virtually at [www.zoom.us/join](http://www.zoom.us/join), or by telephone: **1-(669) 900-6833**, both using **Meeting ID: 886 4841 6804**, or directly at <https://us02web.zoom.us/j/88648416804?pwd=QjFHTkt1TGlwMVN4V1lQR0FLRmw1UT09>. Regular City Council meetings are also streamed on YouTube via live webcast at [cloverdale.net/youtube](http://cloverdale.net/youtube).

Members of the public can provide comment on an agenda Item In-Person or online via Zoom during the public comment periods. Zoom attendees will be muted until they are called upon by the Mayor or City Clerk. To make a public comment on Zoom, use the raise hand icon, or dial \*9 if you are calling in. Please state your name for the record. Once you start, you will have three (3) minutes to speak. Please note the Council is unable to respond directly to questions or enter into dialogue with commenters. Written comments may alternatively be submitted prior to the meeting via email to the City Clerk at [mmaloney@ci.cloverdale.ca.us](mailto:mmaloney@ci.cloverdale.ca.us). Please note all emails received are considered public records and subject to disclosure under the California Public Records Act.

Council may recess for breaks and matters on the agenda may be taken out of order.

Members of the City Council may participate in the meeting in person or via Zoom consistent with the provisions of Assembly Bill 361 amending the Brown Act.

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## CLOSED SESSION

### **OPENING CLOSED SESSION – AT OR AFTER 4:30 PM**

- Call to Order
- Roll Call: Mayor Lands, Vice Mayor Wolter, Councilmembers: Bagby, Cruz, Palla
- Agenda Review – Closed Session (Changes and/or Deletions)

### **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:**

Prior to recessing into Closed Session, the public may speak on items to be addressed in Closed Session. Per City Council Policy, three minutes are allotted to each speaker.

### **RECESS TO CLOSED SESSION TO HEAR THE FOLLOWING ITEM(S):**

#### **1. CONFERENCE WITH LABOR NEGOTIATOR -**

Pursuant to Government Code Section 54957.6

**Labor Negotiator:** City Attorney Sanchez and Asst. City Manager Thompson

**Employee Groups:** Cloverdale Classified Association, Cloverdale Police Officers' Association, Cloverdale Dispatchers' Association, and Unaffiliated Employees

#### **2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**

Pursuant to Government Code Section 54956.8

**Property:** Assessors Parcel Number (APN) 001-440-053

**Property Owner:** City of Cloverdale

**Negotiating Parties:**

**For City:** City Attorney Sanchez, City Manager Kelley and Asst. City Manager Thompson

**For School District:** Betha MacClain, Superintendent of Cloverdale Unified School District

**Under negotiation:** Price and Terms

## OPEN SESSION

### **A. OPENING PUBLIC SESSION – AT OR AFTER 6:00 PM.**

- Call to Order
- Pledge of Allegiance
- Roll Call: Mayor Lands, Vice Mayor Wolter, Councilmembers: Bagby, Cruz, Palla
- Report out on Closed Sessions
- Conflict of Interest Declaration
- Agenda Review – Regular Session (Changes and/or Deletions)

**B. PUBLIC COMMENTS:** Any person wishing to speak to the City Council on any item not listed on the agenda may do so at this time. Members of the public have the right to speak on any item on the Council Agenda at the time the item comes up for consideration. Pursuant to the Brown Act, the City Council is not allowed to consider issues or take action on any item not listed on the agenda. Per City Council Policy, three minutes are typically allotted to each speaker.

### **C. PROCLAMATIONS/PRESENTATIONS:**

C.1 Certificate of Appreciation - Student Liaison Guadalupe Nunez  
[Certificate of Appreciation to Student Liaison Guadalupe Nunez](#)

D. CONSENT CALENDAR: All items under Consent Calendar will be considered together by on action of the City Council unless any Councilmember or member of the public requests that an item be removed and considered separately.

D.1 Minutes Approval  
[May 11, 2022 - Draft Minutes](#)

D.2 Resolutions Calling and Giving Notice of an Election to be Held on November 8, 2022 and Establishing Estimated Costs for Candidates' Statements.

**Recommended Action(s):**

A. Adopt a Resolution entitled, "A Resolution of the City Council of the City of Cloverdale calling and giving notice of a General Municipal Election to be held on November 8, 2022, for the election of three (3) at-large members of the City Council, each for a term of four-years; Requesting that the Sonoma County Board of Supervisors consent to consolidation by the Sonoma County Registrar of Voters of the General Municipal Election with the Statewide Election to be held on November 8, 2022, and authorizing the Sonoma County Registrar of Voters to canvass the election results for the November 8, 2022 Election."

B. Adopt a Resolution entitled, "A Resolution of the City Council of the City of Cloverdale establishing estimated costs for printing, handling, translating, mailing, and if applicable, electronically distributing the candidates' statements filed pursuant to Resolution No. 027-2012 for the consolidated General Election to be held in the City of Cloverdale on November 8, 2022."

[Agenda Report](#)

[Attachment 1 - Resolution 1](#)

[Attachment 2 - Resolution 2](#)

D.3 Approve a Budget Amendment for the Safe Routes to School Phase II project using Unspent Bond Proceeds in lieu of grant funding from the Federal Highway Administration (FHWA) in the amount of \$82,075.71

**Recommended Action(s):**

Adopt a Resolution titled, "Resolution of the City Council of the City of Cloverdale amending the Fiscal Year 2021-22 Budget to include the use of Unspent Bond Proceeds for the Safe Routes to School Phase II project"

[Agenda Report](#)

[Attachment 1 - Resolution](#)

D.4 Salary Adjustment for Assistant City Manager/Community Development Director and Classification and Salary Adjustment for Public Works Director/City Engineer

**Recommended Action(s):**

Adopt a Resolution titled, "Resolution of the City Council of the City of Cloverdale Establishing a New Salary Scheduled for the Position of Assistant City Manager/Community

Development Director and Amending the Classification and Salary for the Public Works Director/City Engineer”

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution](#)
- [📎 Attachment 2 - RGS Salary Review](#)
- [📎 Attachment 3 - PW Director Job Description](#)

D.5 Professional Services Agreement with Coastland Civil Engineering Inc. for the engineering building inspection and plan check services associated with staffing the Building Department.

**Recommended Action(s):**

Adopt a resolution of the City Council of the City of Cloverdale approving a professional services agreement with Coastland Engineering for building department services and authorizing the City Manager to execute the agreement in a form approved by the City Attorney.

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution](#)
- [📎 Attachment 2 - Coastland Proposal](#)

D.6 Roadway Improvement Project list for fiscal year 2022/2023 funded by SB-1: The Road Repair and Accountability Act of 2017.

**Recommended Action(s):**

Adopt the Resolution titled “Resolution of the City Council of the City of Cloverdale Adopting a List of Projects for Fiscal Year 2022/2023 Funded by SB 1: The Road Repair and Accountability Act of 2017”.

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution](#)

D.7 Amendment No. 1 to Professional Services Agreement with West Yost Associates, Inc. to provide Interim City Engineer Services.

**Recommended Action(s):**

Adopt a Resolution entitled, “A Resolution of the City Council of the City of Cloverdale Approving Amendment No. 1 to the Professional Services Agreement with West Yost, Inc. to Provide Professional Interim City Engineering Services for the Public works Department, Authorizing the City Manager to Execute said Agreement at a Cost not to Exceed Two Hundred and Seventy Thousand Dollars (\$270,000.00), and Authorizing a Budget amendment to cover the proposed expense and extend the contract”.

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution with Exhibit A](#)
- [📎 Attachment 2 - West Yost Scope of Work \(Exhibit A\)](#)

E. **COMMUNICATIONS:** Council may discuss at this time written communications sent to Councilmembers since the last council meeting. Written communications to be discussed will be listed below, if any.

F. **PUBLIC HEARING:** None.

G. NEW BUSINESS:

- G.1 Consideration of Resolution to Place a Measure on November 8, 2022 Ballot to Ban the Sale and Use of All Fireworks, including Safe and Sane Fireworks, within the City

**Recommended Action(s):**

Adopt a Resolution entitled, "A Resolution of the City Council of the City of Cloverdale Calling and Giving Notice of the Holding of an Election on November 8, 2022, to Consider the City of Cloverdale Measure to Prohibit Fireworks, including Safe and Sane Fireworks; Ordering the Submittal of the Measure to the Voters at the Election, and Requesting that the Sonoma County Board of Supervisors Consent to the Consolidation of this Election with the Statewide General Election and the Previously Called Municipal Election to be Held on the Same Date and Direct the Registrar of Voters to Conduct the Election."

 [Agenda Report](#)

 [Attachment 1 - Resolution](#)

 [Attachment 2 - Ordinance](#)

- G.2 Consideration for a 10<sup>th</sup> Police Officer Position.

**Recommended Action(s):**

Review and consider a proposal for adding a 10th- Police Officer position to the Cloverdale Police Department in accordance with the Council approved Cloverdale Police Department Staffing Plan for 2018-2023 and provide direction to staff on the next steps.

 [Agenda Report](#)

 [Attachment 1 - 10th Officer position report](#)

 [Attachment 2 - Draft SRO MOU](#)

- G.3 Discussion and Consideration of the City of Cloverdale Draft Budgets for the Fiscal Years 2022/23 and 2023/24

**Recommended Action(s):**

Review and provide direction to staff on the Draft Fiscal Years (FY) 2022/23 and 2023/24 City of Cloverdale Operating Budget.

 [Agenda Report](#)

 [Attachment 1 - Budget Goal Statements](#)

 [Attachment 2 - Draft Budget](#)

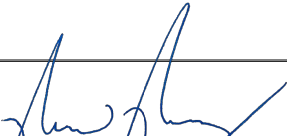
H. **SUBCOMMITTEE ITEMS AND REPORTS:**

**SUBCOMMITTEE SCHEDULE:**

- **Finance, Administration & Police** - 1st Monday each month at 1:30 p.m.
- **Planning & Sustainability** - 3rd Tuesday bi-monthly at 1:30 p.m.
- **Public Works & Facilities** - 4th Tuesday each month at 1:30 p.m.
- **Joint City/Cloverdale Fire District** - 2nd Monday every 4th month at 5:30 p.m.
- **Joint City/Cloverdale Unified School District** - 3rd Monday bi-monthly at 4:30 p.m.
- **Homelessness Community Advisory Group** - 2nd Tuesday each Month at 1:30 p.m or 5

p.m.

- I. **COUNCIL REPORTS:** (Verbal reports only)
- J. **INFORMATIONAL REPORTS:**
- K. **LEGISLATIVE REPORTS, LETTERS OF SUPPORT/OPPOSITION:**
- L. **CITY MANAGER/CITY ATTORNEY REPORT(S):**
- M. **STATUS UPDATE ON CURRENT IMPACTS TO WATER SUPPLY:** (Verbal report)
- N. **STATUS UPDATE ON CURRENT EMERGENCY:** Discussion and possible direction related to COVID-19.
- O. **COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:**
- P. **ADJOURNMENT:** The next regular meeting of the City Council and Cloverdale Community Development Successor Agency is scheduled for . Public Business Session at 6:00 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425, and by teleconference).

<b>CERTIFICATE OF POSTING</b>	
I, Mike Maloney, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted on 1) the outdoor bulletin board at City Hall, 124 N. Cloverdale Blvd., Cloverdale, CA 95425, and 2) Cloverdale Performing Arts Center, 209 N. Cloverdale Blvd., Cloverdale, CA 95425; and made available for public review prior to or at 5:00 p.m., on or before the 20th day of May 2022.	
Date posted: May 19, 2022	Time posted: 6:10 p.m.
Signature City Clerk:	

**OTHER IMPORTANT NOTICES REGARDING THE CITY COUNCIL MEETING**

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:** In compliance with the Americans with Disabilities Act, if you need assistance to attend or participation in a City Council meeting, please contact the City Clerk's office at 894-2521. Notification at least 72 hours prior to the meeting will assist the City Clerk in assuring those reasonable accommodations are made to provide accessibility to the meeting.

**AB343 REQUIREMENTS:** Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Hall offices located at 124 N. Cloverdale Blvd., Cloverdale, CA 95425 during normal business hours.

**WAIVER WARNING:** If you challenge decisions/directions of the City Council in court, you may be limited to raising only those issues you or someone else raised at public hearings described in this agenda, or in written correspondence delivered to the City of Cloverdale, or prior to, the public hearing.

**TRANSCRIPTIONS:** The City does not transcribe its proceedings. Anyone who desires a verbal record of this meeting should arrange for an attendant by a court reporter or for other acceptable means of recording. Such arrangement will be at the sole expense of the individual requesting the recordation. Question about this agenda should be directed to City Hall at 707-894-2521.

***The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading COVID-19.***