



AGENDA

Public Works & Facilities Subcommittee Meeting

Meeting Date: Tuesday, June 28, 2022
Meeting Time: 1:30 p.m.
Meeting Location: Cloverdale Library
401 N. Cloverdale Blvd., Cloverdale, CA 95425
www.zoom.us/join Webinar ID: 853 0963 6066

Subcommittee Members and City Staff:

Vice Mayor Gus Wolter, Chair
Councilmember Joe Palla, Vice Chair
City Manager David Kelley
Interim City Engineer/Public Works Dir. Vanessa Apodaca

1. Call to Order and Roll Call
2. Public Comments:
At this time, members of the public may comment on any matter not listed on this agenda. Please limit comments to three minutes. To make a public comment in person, please wait for the Chair or City Clerk to address you. To make a public comment using Zoom, use the 🙋 “raise hand” icon on your smart device or desktop computer, or dial *9 if you are only using your telephone.
3. Communications:
4. Approval of Minutes: Meeting of May 24, 2022
5. New Items for Discussion:
 - a. Cloverdale Status Update on Solid Waste Matter (Attachment A)
 - b. Water Supply Update and Drought Response
 1. Update on Russian River Drought Response Group (Attachment B1)
 2. Update on Voluntary Water Sharing Agreement (Attachment B2)
 - c. Update on Status of Water Rate Presentation to the City Council
 - d. Discuss Traffic/Pedestrian Safety at the South Cloverdale Boulevard / Healdsburg Avenue Intersection
6. Standing and Continued Items:
 - a. Update on City Grant Application Submitted to Department of Water Resources for City-wide Drought Relief Water System Update
 - b. Update on Parks Capital Improvement Program Projects
 - c. Update on Options for Pickleball Court Installation
 - d. Update on public restroom project for Cloverdale Plaza
 - e. Update on Per Capita Grant Program funding for City Park Basketball Courts
 - f. Update on American Rescue Act (ARPA) Spending Plan.
 - g. Update on Traffic Signal Optimization at South Cloverdale Boulevard/Treadway/Santana Intersection
 - h. Update on Audio Crosswalk Controls for 1st Street and Citrus Fair Traffic Signals
 - i. Update on Traffic signage requests – 1.) Yield Sign on Sonoma Drive, 2.) Stop Signs on Champlain/North Jefferson
 - j. Update to repair sidewalk & Asphalt east 2nd St. (next to Eagle Tech)

- k. Discuss proposal for a Citywide Street Striping plan / Pavement Management Prog
- l. Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project
- m. Annual SB-1 Project - Status Update on Planned Improvements
- n. Update on Airport Capital Improvement Program
- o. Update on Six Acres Mutual Water Company Pre-Annexation process
- p. Update on Rule 20a
- q. Update on 1st Street / Crocker Bridge Pedestrian Improvement Project
- r. Update Broadband Funding and CPUC Upgrades

8. Future Agenda Items:

9. Good of the Order:

10. Adjournment: Adjourn to the next meeting on Tuesday, July 26, 2022, at 1:30 pm. or alternate date as requested at Cloverdale Library, 401 N. Cloverdale Blvd., Cloverdale, CA.

PLEASE NOTE

This Meeting will be conducted pursuant to the provisions of Assembly Bill 361 amending the Brown Act.

- Attendees may join the meeting in person at the location printed on the agenda or through the use of Zoom at: <https://us02web.zoom.us/j/85309636066> or www.zoom.us/join using **Webinar ID: 853 0963 6066** or by Telephone - **1 (669) 900-6833** and enter Webinar ID: **853 0963 6066**
- Zoom attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- If you would prefer to submit public comment in writing, please email your comments to mmaloney@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Subcommittee in writing and included as a part of the record of the meeting.

CERTIFICATION

Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted at least 72 hours prior to the meeting.

S/ Mike Maloney
City Clerk



MINUTES - DRAFT

PUBLIC WORKS & FACILITIES SUBCOMMITTEE MEETING

TUESDAY, MAY 24, 2022 - 1:30 PM

CLOVERDALE LIBRARY

401 N. CLOVERDALE BLVD., CLOVERDALE, CA

Subcommittee Members and City Staff:

Vice Mayor Gus Wolter, Chair

Councilmember Joe Palla, Vice Chair

City Manager David Kelley

Assistant City Manager Kevin Thompson

Interim City Engineer/Public Works Dir. Vanessa Apodaca

1. **CALL TO ORDER:**

Chair Wolter called the meeting to order at 1:30 p.m.

2. **ROLL CALL:**

All Subcommittee members present.

3. **PUBLIC COMMENTS:**

None.

4. **COMMUNICATIONS:**

None.

5. **APPROVAL OF MINUTES:**

April 26, 2022 - Draft Minutes: Approved as submitted.

6. **NEW ITEMS FOR DISCUSSION:**

a. **Update on Per Capita Grant Program funding for City Park Basketball Courts**

Parks Director Galvan and consultant representative Moe reported and responded to member inquiries. The Subcommittee directed Staff to put the base and alternate packages out to bid to move forward towards eventual City Council consideration.

b. **Water Supply Update and Drought Response**

1. **Update on Russian River Drought Response Group**

West Yost representative Biagtan and City Manager Kelley reported and responded to member inquiries. Members requested a chart be added to the future Council presentation to better clarify the options.

c. **Update on City Grant Application Submitted to Department of Water Resources for City-wide Drought Relief Water System Updates**

City Manager Kelley and Interim City Engineer/Public Works Director Apodaca reported and responded to member inquiries.

d. **[SCTA- Vision Zero Action Plan](#)**

City Manager Kelley reported and responded to member inquiries and concerns. The Subcommittee directed Staff to seek legal counsel regarding City liability prior to item consideration/adoption on a future City Council Consent Calendar.

e. **Update on Audio Crosswalk Controls for 1st Street and Citrus Fair Traffic Signals**

City Manager Kelley reported.

- f. **Discuss proposal for a Citywide Street Striping plan / Pavement Management Program**
City Manager Kelley reported and responded to member inquiries.

Kevin Thompson, Assistant City Manager, left the meeting at 2:45 p.m.

- g. **Update on 4th Street Reconstruction Project**
City Manager Kelley and Interim City Engineer/Public Works Director Apodaca reported and responded to member inquiries. Members requested Staff add updates to weekly newsletter.
- h. **Discuss Traffic/Pedestrian Safety at S. Cloverdale Boulevard / Healdsburg Avenue Intersection**
City Manager Kelley reported.

7. DISCUSS CLOVERDALE COMPLETE STREET SAFETY ASSESSMENT WITH FEHR & PEERS

City Manager Kelley reported and responded to member inquiries.

8. STANDING AND CONTINUED ITEMS:

- a. **Update on Parks Capital Improvement Program Projects**
None.
- b. **Update on Options for Pickleball Court Installation**
City Manager Kelley reported.
- c. **Update on public restroom project for Cloverdale Plaza**
City Manager Kelley and Parks Director Galvan reported and responded to member inquiries. Staff recommended a site visit with Subcommittee members and Staff for potential alternate locations.
- d. **Update on American Rescue Plan Act (ARPA) Spending Plan.**
City Manager Kelley reported. Members commented.
- e. **Update on Traffic Signal Optimization at S. Cloverdale Boulevard/Treadway/Santana Intersection**
City Manager Kelley reported.
- f. **Update on Porterfield Creek Open Space Vegetation Management Program**
None.
- g. **Update on Traffic signage requests – 1.) Yield Sign on Sonoma Drive, 2.) No parking signs on E. 4th Street and 3.) Stop Signs on Champlain/North Jefferson**
City Manager Kelley reported. Chair Wolford requested the minutes reflect that based on neighborhood concerns, it is recommended the yield sign on Sonoma Drive remain a stop sign and Champlain and North Jefferson should be stop signs as well. Vice Chair Palla provided visibility concerns at Muscat Street and Franklin Street to Interim City Engineer/Public Works Director Apodaca.
- h. **Update to repair sidewalk & Asphalt east 2nd St. (next to Eagle Tech)**
Interim City Engineer/Public Works Director Apodaca reported.
- i. **Update on County of Sonoma Department of Public Health Vision Zero Project**
None.
- j. **Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project**
None.
- k. **Annual SB-1 Project - Status Update on Planned Improvements (Update on 4th Street)**
None.
- l. **Update on Airport Capital Improvement Program**
None.
- m. **Update on Six Acres Mutual Water Company Pre-Annexation process**
None.
- n. **Update on Rule 20a**
None.

- o. Update on 1st Street / Crocker Bridge Pedestrian Improvement Project**
None.
- p. Update Broadband Funding and CPUC Upgrades**
None.

8. FUTURE AGENDA ITEMS:

None.

9. GOOD OF THE ORDER:

None.

10. ADJOURNMENT:

Chair Wolter adjourned the meeting at 3:20 p.m.

Approved On: June 28, 2022

Mike Maloney
City Clerk

To: Mr. David Kelley, City Manager, City of Cloverdale

From: Alex Soulard, R3 Consulting Group

Date: June 22, 2022

Subject: Status Update on Solid Waste Matters

Background

The City of Cloverdale (City) currently holds an Agreement for solid waste collection services with Recology Sonoma Marin (RSM) that expires June 30, 2025.

In late 2021, Recology submitted a request for a Special Rate Review that included implementation of SB 1383 and two optional implementation approaches to phase in adjustment to collection rates via extension of the term of the Agreement. The request included an amendment to the Franchise Agreement for a suite of SB 1383 compliant services for the City. The Agreement between the City and Recology states that a Special Rate Review (Section 6.6) may occur in conjunction with a Performance Review (Section 8.3). Per Section 6.6, a Special Rate Review shall be requested in writing at least six (6) months prior to the proposed effective date of any rate adjustment.

The City of Cloverdale contracted with R3 Consulting Group (r3) to conduct a review of Recology's Special Rate Review request, as well as a Performance Review of Recology's operational performance and compliance with the terms and conditions of the Agreement. This memorandum provides an update on the status of those reviews and a summary of associated solid waste matters which will require future Council attention.

Status Update

The City Council will have four main matters to address regarding solid waste in the coming months. The Council will initially be asked to consider approval of an SB 1383 Amendment to the Recology Agreement and an Omnibus Amendment to the Waste Delivery Agreement (WDA) at the July 27, 2022 Council meeting. At that meeting R3 will also provide the Council a set of preliminary findings from the Performance Review and will request feedback from the Council on potential options for implementation of the Special Rate Review outcomes. The Council will then be asked to consider actions resulting from the Performance Review and the Special Rate Review Request at an August Council meeting.

SB 1383 Amendment

SB 1383 requires every jurisdiction in the State to provide organic waste collection services to residents and businesses. The SB 1383 Amendment will require Recology to provide key programs and services to facilitate the City's mandatory compliance with this law. Via the Amendment, Recology will be required to expand three-container organic waste collection services to commercial and multifamily customers, conduct annual route reviews, conduct annual compliance reviews, develop and distribute education and outreach materials, and report on SB 1383 activities. Adoption of the SB 1383 Amendment to the Agreement, is necessary to demonstrate the City's implementation of an enforceable mechanism for SB 1383 compliance.

R3 recommends moving forward the SB 1383 Amendment in the short-term so that the City can demonstrate its compliance with the law to the State. This will be brought to the Council at the July 27, 2022, City Council meeting, prior to consideration of the Special Rate Review. All other Sonoma County jurisdictions that contract with Recology have approved SB 1383 amendments, aside from Cotati, which has the item on agenda for consideration at their June 28, 2022 Council Meeting. It is anticipated that the SB 1383 Amendment will include and reference a necessary adjustment to rates to implement the

programs and services that will be secured via the Amendment; consideration and adoption of that rate adjustment will be included in the outcomes of the Special Rate Review.

Omnibus Amendment to the Waste Delivery Agreement (WDA)

Senate Bill (SB) 1383 requires changes to the City's solid waste program. The City cannot rely exclusively on prior programs provided via Sonoma County's Master Operating Agreement (MOA) with Republic and Recology to achieve SB 1383 compliance. The County, Recology, and Republic have negotiated amendments to the MOA and Prime Subcontract to eliminate the existing commercial food waste program historically delivered by Republic through Recology. Instead, SB 1383 compliant programs will be delivered directly by Recology for the City as required by SB 1383.

City adoption of the WDA is time sensitive for Recology. Approval of the WDA along with the SB 1383 Amendment to the Franchise Agreement at the July 27, 2022 Council Meeting will secure the full scope of SB 1383 compliance items that the Recology will be responsible for performing. This amendment will demonstrate that Cloverdale has contractually secured its enforcement mechanisms to implement a SB 1383 compliant organics collection program. Healdsburg, Rohnert Park, Santa Rosa, and Sebastopol have approved the Omnibus Amendment to the WDA and Cotati has the item on agenda for consideration at their June 28, 2022 Council Meeting.

Performance Review

R3 is also conducting a Performance Review of Recology's operations and compliance with the terms and conditions of the agreement. The Performance Review involves conducting on-site reviews of records, staff interviews, analyze policies, procedures, and internal controls, and field verification audits. R3 will also be reviewing contractual obligations and Recology's overall hauler's operations. R3 will review billing and franchise fee payments, collection operations efficiency, diversion efforts, performance for various safety practices, customer service, collection productivity, and vehicle maintenance benchmarks to industry standards. Initial results of the Performance Review will be presented to the Council during the July 27, 2022 meeting. A final Performance Review will be presented at an August meeting of the City Council along with the Special Rate Review findings.

Special Rate Review

Recology has submitted a request for a Special Rate Review as allowed by the Agreement. The City has contracted R3 to review the special rate request, which is fully underway. The Council should be made aware that the initial requested adjustment to rates is on the order of nearly \$12 per month for 20-gallon residential customers, over \$16 per month for 32-gallon residential customers, over \$25 per month for 64-gallon residential customers, and approximately \$33 per month for 96-gallon residential customers.

Initial results of the special rate review will be presented to Council at the July, 27, 2022 Council Meeting. Presentation of initial results will also likely include options for Council consideration which may include phasing in of resultant rate adjustment via long-term extension of agreement with Recology.

Next Steps

The SB 1383 Amendment to the Franchise Agreement and the Omnibus Amendment to the WDA will be brought to the City Council for consideration at the July 27, 2022 meeting. It is anticipated that the Special Rate Review process will be completed and be brought to the City Council in August for consideration prior to the proposed rate increase on September 1, 2022.

From: [Rhodora Biagtan](#)
To: [David Kelley](#); [Darren Hernandez](#); [Susie Holmes](#); [Shannon Peterson](#); [Leticia Barajas](#); [Kevin Thompson](#); philton@meyersnave.com; [Hector Galvan](#); [Rafael Miranda](#)
Cc: [Vanessa Apodaca](#)
Subject: 6/22/22 RRDRG Meeting
Date: Wednesday, June 22, 2022 4:56:52 PM

Good afternoon, Team:

Below are notes from the RRDRG Meeting this afternoon. It was a relatively short meeting to report on participation in the Voluntary Water Sharing Agreement. The participation is high, with 56 water rights holder (many with multiple water rights) enrolled. It represents 50% of water diversions from the Russian River. State Water Board staff are conducting analysis and anticipate announcing water conservation thresholds next week. They are targeting June 30. The Committee is planning to hold a meeting for participants on July 11. More information will be released.

Parallel to that effort, State Water Board will be announcing curtailment status for non-participants June 28 or 29.

The Committee has not heard a decision on the PG&E flow variance request. If the PVP releases are allowed go down significantly, there will not be adequate flows in the Russian River and everyone would be subject to minimum water needs for human health and safety. Speculation is that a decision will be made by July 1.

We will continue to monitor the situation.

Best,

Rhodora

Rhodora Biagtan

Principal Engineer II

We're hiring! Visit our [career site, here](#)

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6/22/22 RRDRG Meeting

AGENDA/Notes

1. Review / Refine Agenda
2. Enrollments and Percentage Calculations
 - 136 rights, 56 water rights holders enrolled
 - Represents about 50% of July water demands of the Upper Russian River Watershed
 - Most of the residents in the region are represented

- Ukiah, Cloverdale, and Healdsburg signed up
- Willow Water District-all districts signed up
- Good makeup of senior and junior water rights holders
- **FERC has not made decision on PG&E flow variance request**
 - *May potentially be announced by July 1 ("early July")*
- Riparian water users may be curtailed more
 - Natural water flows are low
- Curtailment status will be issued June 28 or 29 for July for non-participants
- Forbearance thresholds for participants will be released next week; announcement June 30.
 - Notice will be released through Lyris and website:

https://www.waterboards.ca.gov/drought/russian_river/voluntary_program.html

3. Announcing July 11 Meeting to Participants

4. Wrap up and Next Steps

Created with OneNote.

Summary

Voluntary Water Sharing Agreement Form for (S014237)

You completed the survey on 06/19/2022 20:43:21

[Return to Dashboard \(/WRInfo/Owners/Details\)](#)

Introduction

Russian River 2022 Voluntary Water Sharing Agreement

The purpose of this enrollment form is to sign up for participation in the upper Russian River 2022 voluntary water sharing agreement. The text of the agreement can be found here (https://www.waterboards.ca.gov/drought/russian_river/docs/2022/upper-russian-river-2022-water-sharing-agreement-05272022.pdf). Please review the entirety of the agreement prior to committing to participation. Specifically, paragraph 2 of the agreement outlines the forbearance thresholds for the program and how those thresholds may be updated during the program.

A program fact sheet may be found here (https://www.waterboards.ca.gov/drought/russian_river/docs/2022/2022-rr-water-sharing-program-factsheet.pdf). If you do not plan to participate in the agreement, please do not complete this enrollment form.

At the end of this enrollment form, you must certify that all the information entered into the form is true and correct to the best of your knowledge under penalty of perjury. Please keep this in mind while filling out the form.

To navigate this enrollment form, use the "Next" and "Prev" buttons to move forward or backward. On the final page, instead of a "Next" button you will see a "Finish and Submit" button which will complete your enrollment form. Your responses to each page will be saved when you continue to the next page.

If you encounter any issues, technical or otherwise, feel free to contact the State Water Resource Control Board at (916) 341-5318 or RussianRiverDrought@waterboards.ca.gov.

Participating Water Rights Information

Please provide a list of which water rights, that you plan to enroll into the water sharing program. Enter Only one Application or Statement ID per box, and only fill as many boxes as water rights you are signing up. Please do not enter your Permit number or License number. If you have more than 10, please use the attachment upload on the following page to submit a document with all the water rights indicated.

Please enter all Application or Statement IDs in the format A012345 or S012345 (a letter followed by six digits).

Water Right 1

Water Right 2

Water Right 3

Water Right 4

Water Right 5

Water Right 6

Water Right 7

Water Right 8

Water Right 9**Water Right 10**

If you plan to use alternative sources (recycled water, contract water, percolating ground water, previously stored water, etc.) of water during the duration of the water sharing program, please identify the alternative source(s) by water right below.

(5000 character max.)

Please enter an email address that can be used to contact you with updates about the agreement.

Voluntary Water Sharing/Transfer Option

Participants may reduce their diversions more than required by their Forbearance Thresholds to facilitate another participant meeting its Forbearance Thresholds and Participant Commitments. (Example A, a transfer agreement between participants).

Participants may reduce diversions under one participating water right to benefit another participating water right. (Example B: one participant could increase the forbearance percentage on one water right to provide additional water to another participating water right under the same ownership).

Any such arrangement shall be identified on the separate Voluntary Water Sharing Transfer Form to include information explaining how the participants are meeting their commitments. (For example, participant A has a water right with a forbearance threshold of 10% and they increase it to 20% to provide the additional water to identified participant(s)).

If you choose to participate in this option, please fill out the form titled "Voluntary Water Sharing Transfer Form". This form will be found on your dashboard, using the same login information, within a few days of you completing this one. Please email RussianRiverDrought@waterboards.ca.gov if you need help accessing the form.

Attachments

Attachments



Please include any needed attachments:

 No file chosen

(Uploaded files:)

City of Cloverdale - Resolution approving participation in the Water Sharing Program.pdf (/WRInfo/Surveys/Download?fileName=109_91188_8509_VoluntaryWaterS_S014237_Upload_1.pdf)

0%

Please describe what, if any, documents have been attached:

(5000 character max.)

Submission

By signing below, the signatory warrants they hold the water right(s) named and has read and hereby commits to the terms of this Agreement found here (https://www.waterboards.ca.gov/drought/russian_river/docs/2022/upper-russian-river-2022-water-sharing-agreement-05272022.pdf) or warrants they have the authority from the water right holder named to commit the water right holder to the terms of this Agreement.

Name of person signing: *

David Kelley

Relationship to legal rightholder *

City Manager

I certify, under penalty of perjury, that all information entered into this form is true and correct to the best of my knowledge. *

When you click "Finish and Submit," this form will be completed and sent, so please ensure all the information submitted so far is correct. If you need to check information that was previously entered, use the button at the bottom of the page that says "Prev" to return to the previous page.

[Back to top of page](#)

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[Return to Dashboard \(/WRInfo/Owners/Details\)](/WRInfo/Owners/Details)