



124 N. Cloverdale Boulevard  
Cloverdale, CA 95425  
Phone: 707-894-2521  
[www.cloverdale.net](http://www.cloverdale.net)

## **AGENDA**

### **REGULAR MEETING OF THE CITY COUNCIL AND JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS**

**WEDNESDAY, JUNE 22, 2022**

**CLOVERDALE PERFORMING ART CENTER  
209 N. CLOVERDALE BOULEVARD, CLOVERDALE, CA 95425**

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#### **CLOSED SESSION: 4:30 PM**

**THIS PORTION OF THE MEETING WILL BE CLOSED TO THE PUBLIC IN PERSON.  
THE ZOOM LINK IS AVAILABLE BELOW FOR PUBLIC COMMENTS PRIOR TO CLOSED SESSION.**

#### **OPEN SESSION: 6:00 PM**

**THIS PORTION OF THE MEETING WILL BE OPEN TO THE PUBLIC  
BOTH IN PERSON AND VIA THE ZOOM LINK BELOW**

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#### **PUBLIC PARTICIPATION:**

City Council welcomes your interest, attendance, and participation at Public Session Meetings.

Attendees may join in-person at the **Cloverdale Performing Arts Center - 209 N. Cloverdale Blvd**, virtually at [www.zoom.us/join](http://www.zoom.us/join), or by telephone: **1-(669) 900-6833**, both using **Meeting ID: 886 4841 6804**, or directly at <https://us02web.zoom.us/j/88648416804?pwd=QjFHTkt1TGlwMVN4V1lQR0FLRmw1UT09>. Regular City Council meetings are also streamed on YouTube via live webcast at [cloverdale.net/youtube](http://cloverdale.net/youtube).

Members of the public can provide comment on an agenda Item In-Person or online via Zoom during the public comment periods. Zoom attendees will be muted until they are called upon by the Mayor or City Clerk. To make a public comment on Zoom, use the raise hand icon, or dial \*9 if you are calling in. Please state your name for the record. Once you start, you will have three (3) minutes to speak. Please note the Council is unable to respond directly to questions or enter into dialogue with commenters. Written comments may alternatively be submitted prior to the meeting via email to the City Clerk at [mmaloney@ci.cloverdale.ca.us](mailto:mmaloney@ci.cloverdale.ca.us). Please note all emails received are considered public records and subject to disclosure under the California Public Records Act.

Matters on the agenda may be taken out of order and Council may recess for breaks.

Members of the City Council may participate in the meeting in person or via Zoom consistent with the provisions of Assembly Bill 361 amending the Brown Act.

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## CLOSED SESSION

### **OPENING CLOSED SESSION:**

Call to Order:

Roll Call: Mayor Lands, Vice Mayor Wolter, Councilmembers: Bagby, Cruz, Palla

Agenda Review:

Closed Session (Changes and/or Deletions):

### **PUBLIC COMMENTS ON CLOSED SESSION AGENDA:**

Prior to recessing into Closed Session, the public may speak on items to be addressed in Closed Session. Per City Council Policy, three minutes are allotted to each speaker.

### **RECESS TO CLOSED SESSION TO HEAR THE FOLLOWING ITEM(S):**

1. CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Government Code Section 54957.6

**Labor Negotiator:** City Attorney Sanchez and Asst. City Manager Thompson

**Employee Groups:** Cloverdale Classified Association, Cloverdale Police Officers' Association, Cloverdale Dispatchers' Association, and Unaffiliated Employees

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code Section 54956.8

**Property:** APN: 001-044-051 (Thyme Square Parcel 1)

**Agency Negotiator:** City Attorney Sanchez and Assistant City Manager Thompson

**Negotiating Parties:** Integrated Community Development

**Under Negotiation:** Disposition of Real Property

## OPEN SESSION

### **A. OPENING PUBLIC SESSION.**

Call to Order

Pledge of Allegiance

Roll Call

Report out on Closed Session

Conflict of Interest Declaration

Agenda Review (Changes and/or Deletions)



### **B. PUBLIC COMMENTS:**

Any person wishing to speak to the City Council on any item not listed on the agenda may do so at this time. Members of the public have the right to speak on any item on the Council Agenda at the time the item comes up for consideration. Pursuant to the Brown Act, the City Council is not allowed to consider issues or take action on any item not listed on the agenda. Per City Council Policy, three minutes are typically allotted to each speaker.

### **C. PROCLAMATIONS/PRESENTATIONS:**

**D. CONSENT CALENDAR:** All items under Consent Calendar will be considered together by one action of the City Council unless any Councilmember or member of the public requests that an item be removed and considered separately.



D.1 Minutes Approval: June 8, 2022 and June 10, 2022

-  [June 8, 2022 - Draft Minutes](#)
-  [June 10, 2022 - Draft Minutes](#)

D.2 Notice of Completion for the 4th Street Reconstruction Project

**Recommended Action(s):**

Adopt a Resolution Entitled, “Resolution of the City Council of the City of Cloverdale Accepting the 4th Street Reconstruction Project as Complete and Directing the Interim City Engineer to File a Notice of Completion with the County Recorder’s Office.”

-  [Agenda Report](#)
-  [Attachment 1 - Resolution](#)
-  [Attachment 2 - 4th Street Reconstruction Notice of Completion](#)

D.3 Notice of Completion for the Pond Solids Removal Project

**Recommended Action(s):**

Adopt a Resolution Entitled “A Resolution of the City Council of the City of Cloverdale Accepting the Pond Solids Removal Project at the Cloverdale Wastewater Treatment Facility as Complete and Directing the Interim City Engineer to File a Notice of Completion with the County Recorder’s Office.”

-  [Agenda Report](#)
-  [Attachment 1 - Resolution](#)
-  [Attachment 2 - Pond Solids Notice of Completion](#)

D.4 A Resolution of the City Council of the City of Cloverdale Authorizing Remote Teleconference Meetings of the City in Compliance with Assembly Bill 361.

**Recommended Action(s):**

Adopt a Resolution Entitled, “A Resolution of the City Council of the City of Cloverdale Authorizing Remote Teleconference Meetings of the City of Cloverdale of the City in Compliance with Assembly Bill 361.

-  [Agenda Report](#)
-  [Attachment 1 - Resolution](#)

D.5 CloveReady Cloverdale Wildfire Evacuation Program Outreach Plan-Phase 2

**Recommended Action(s):**

Adopt a Resolution Entitled, “A Resolution of the City Council of the City of Cloverdale approving an agreement with the Cloverdale Chamber of Commerce in an amount not to exceed one hundred Thousand Dollars (\$50,000 FY 22/23) (\$50,000 FY 23/24) to implement Phase 2 of the Cloverdale Wildfire Evacuation Program Outreach Plan-CloveReady and authorizing the City Manager to execute said agreement”.

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution and Exhibit A](#)

D.6 Agreement with Ricoh USA, Inc to lease copier/scanner/fax machines

**Recommended Action(s):**

Approve a Resolution Entitled, "A Resolution of the City Council of the City of Cloverdale Approving a Master Lease Agreement with Ricoh USA, Inc to lease copier/scanner/fax machines for a period of 60 months and authorizing the City Manager to execute said agreement in a form approved by the City Attorney."

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution and Exhibit A - Master Lease Agreement](#)
- [📎 Attachment 2 - Copier Proposal Evaluation Matrix](#)

D.7 Accepting Public Improvements for the Vintners Co-Op Project and authorizing City Manager to release the Performance Bond and the Labor and Materials Bond.

**Recommended Action(s):**

Adopt a Resolution Entitled, "A Resolution of the City Council of the City of Cloverdale Accepting Public Improvements Constructed at 28145 Highway 101 and authorizing the City Manager to Release Undisputed Performance Bond and Labor and Materials Bond."

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution](#)

**E. COMMUNICATIONS:**

Council may discuss at this time written communications sent to Councilmembers since the last council meeting. Written communications to be discussed will be listed below, if any.

**F. PUBLIC HEARING:**

Public Hearing items will begin at the time shown, or as close thereafter as possible, to allow for completion of the item.

F.1 Consideration and possible adoption of: (1) Resolution Establishing and Updating the Schedule of Fees and Charges for City Services and Repealing Previously Adopted and Conflicting Fees and Charges for Such Services.

**Recommended Action(s):**

Adopt the Resolution entitled, "A Resolution of the City Council of the City of Cloverdale Establishing and Updating the Schedule of Fees and Charges for City Services and repealing the previously adopted and conflicting fees and charges for such services."

- [📎 Agenda Report](#)
- [📎 Attachment 1 - Resolution and Exhibit A](#)
- [📎 Attachment 1 - Resolution and Exhibit A - Updated 6.21.2022](#)

F.2 Adopt the Engineer's Report for FY 2022-23 for the City of Cloverdale Landscaping and Lighting Assessment District Zone 1-7

**Recommended Action(s):**

Approve the Annual Engineer's Report, and Resolutions Authorizing Assessments for Fiscal

Year 2022-23 Entitled as follows:

1. Resolution of the City Council of the City of Cloverdale Approving the Annual Engineer's Report, Confirming the Assessment Diagram and the Annual Assessment Amounts, and Authorizing the Levying and Collection of Assessments for Fiscal Year 2022-23 for the Cloverdale Landscaping and Lighting Assessment District for Zone 1

2. Resolution of the City Council of the City of Cloverdale Approving the Annual Engineer's Report, Confirming the Assessment Diagram and the Annual Assessment Amounts, and Authorizing the Levying and Collection of Assessments for Fiscal Year 2022-23 for the Cloverdale Landscaping and Lighting Assessment District for Zone 2

3. Resolution of the City Council of the City of Cloverdale Approving the Annual Engineer's Report, Confirming the Assessment Diagram and the Annual Assessment Amounts, and Authorizing the Levying and Collection of Assessments for Fiscal Year 2022-23 for the Cloverdale Landscaping and Lighting Assessment District for Zone 3

4. Resolution of the City Council of the City of Cloverdale Approving the Annual Engineer's Report, Confirming the Assessment Diagram and the Annual Assessment Amounts, and Authorizing the Levying and Collection of Assessments for Fiscal Year 2022-23 for the Cloverdale Landscaping and Lighting Assessment District for Zones 4, 5, 6 and 7

[📎 Agenda Report](#)

[📎 Attachment 1 - Resolution Z1](#)

[📎 Attachment 2 - Resolution Z2](#)

[📎 Attachment 3 - Resolution Z3](#)

[📎 Attachment 4 - Resolution Z4-Z7](#)

[📎 Attachment 5 - FY2022-23 Annual Engineer's Report \(Without Assessment Roll\)](#)

F.3 Adopting a resolution to approve a Precise Development Plan and Design Review (PD/DR 032-2019) for the Vista Oaks Subdivision.

**Recommended Action(s):**

Adoption of a Resolution entitled, "A Resolution of the City of Cloverdale City Council Approving a Precise Development Plan and Design Review for Construction of 33 Detached Single-Family Residences in the 42.62 acre Vista Oaks Subdivision project located between the north end of Vista View Drive and N. Cloverdale Boulevard (APNs: 116-050-001, 116-060-012; -025; -027; -033; -063; -067; and 001-350-005; -038)."

[📎 Agenda Report](#)

[📎 Attachment 1 - Resolution and Exhibit A](#)

[📎 Attachment 2 - PC Agenda Report - May 3, 2022](#)

[📎 Attachment 3 - Precise Development Plan](#)

[📎 Attachment 4 - Civil Plan Set](#)

[📎 Attachment 5 - Architectural Plan Set](#)

[📎 Attachment 6 - Visual Study](#)

[📎 Applicant Presentation](#)

[📎 Public Correspondence](#)

[📎 Late Correspondence as of 6.21.2022 5:17 p.m.](#)

F.4 Public Hearing to seek approval from City Council for Cost Report relating to abatement of nuisance conditions on the property located at 305 Portofino Way (the Property) and authorization to impose a special assessment on the property where the nuisance condition was abated by the city pursuant to Municipal Code section 1.14.140 (D).

**Recommended Action(s):**

Consider and confirm by Order the Cost Report and authorize the imposition of a special assessment on the property at 305 Portofino Way.

 [Agenda Report](#)

 [Attachment 1 - Cost Report and Exhibits](#)

**G. NEW BUSINESS:**

G.1 Cloverdale Police Department Military Equipment Use Policy 708

**Recommended Action(s):**

Introduce an ordinance entitled, “An Ordinance of the City Council of the City of Cloverdale adopting the Cloverdale Police Department Military Equipment Use Policy 708” in accordance with Assembly Bill 481.

 [Agenda Report](#)

 [Attachment 1 - Ordinance - Military Equipment Use Policy 708.1](#)

 [Attachment 2 - Lexipol Policy Section](#)

 [Attachment 3 - Assembly Bill No. 481-California Legislative Info](#)

G.2 Cloverdale Chamber of Commerce Funding Agreement for Fiscal Year 2022-23 and 2023-24

**Recommended Action(s):**

Adopt a resolution entitled, “A Resolution of City Council of the City of Cloverdale approving a Professional Services Agreement between the Cloverdale Chamber of Commerce and the City of Cloverdale for Economic Development and Promotional Services during Fiscal Years 2022-23 and 2023-24 in the amount of \$150,000 and Authorizing the City Manager to Execute the Agreement.”

 [Agenda Report](#)

 [Attachment 1 - Resolution](#)

 [Attachment 2 - Proposed Scope of Work](#)



 [Attachment 3 - Presentation](#)

**H. SUBCOMMITTEE REPORTS:**

- **Finance, Administration & Police**
  - Next Meeting - July 4 (Cancelled), August 1 at 1:30 p.m.
- **Planning & Sustainability**
  - Next Meeting - June 21 at 4:00 p.m.
- **Public Works & Facilities**
  - Next Meeting - June 28 at 2 p.m.
- **Joint City/Cloverdale Fire District**
  - Next Meeting - October 10 at 5:30 p.m.
- **Joint City/Cloverdale Unified School District**

- Next Meeting - July 18 at 5:30 (TBD)
- **Homelessness Community Advisory Group**
  - Next Meeting - July 12 at 5:00 p.m.

I. COUNCIL REPORTS:

- I.1 Councilmember Reports
-  [Councilmember Palla](#)
  -  [Councilmember Bagby](#)

J. **INFORMATIONAL REPORTS:**

K. **LEGISLATIVE REPORTS, LETTERS OF SUPPORT/OPPOSITION:**

L. **CITY MANAGER/CITY ATTORNEY REPORT(S):**

M. **STATUS UPDATES:**

- CURRENT IMPACTS TO WATER SUPPLY
- COVID-19 EMERGENCY

N. **COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:**

O. **ADJOURNMENT:**

**IMPORTANT NOTICES REGARDING CITY COUNCIL MEETINGS**

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:** In compliance with the Americans with Disabilities Act, if you need assistance to attend or participation in a City Council meeting, please contact the City Clerk's office at 894-2521. Notification at least 72 hours prior to the meeting will assist the City Clerk in assuring those reasonable accommodations are made to provide accessibility to the meeting.

**AB343 REQUIREMENTS:** Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Hall offices located at 124 N. Cloverdale Blvd., Cloverdale, CA 95425 during normal business hours.

**WAIVER WARNING:** If you challenge decisions/directions of the City Council in court, you may be limited to raising only those issues you or someone else raised at public hearings described in this agenda, or in written correspondence delivered to the City of Cloverdale, or prior to, the public hearing.

**TRANSCRIPTIONS:** The City does not transcribe its proceedings. Anyone who desires a verbal record of this meeting should arrange for an attendant by a court reporter or for other acceptable means of recording. Such arrangement will be at the sole expense of the individual requesting the recordation. Question about this agenda should be directed to City Hall at 707-894-2521. Video recordings are available at [cloverdale.net/agendacenter](http://cloverdale.net/agendacenter)

***The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading COVID-19.***

**CERTIFICATE OF POSTING**

I, Mike Maloney, City Clerk, do hereby declare under penalty of perjury that the foregoing agenda was posted on 1) the outdoor bulletin board at City Hall, 124 N. Cloverdale Blvd., Cloverdale, CA 95425, and 2) Cloverdale Performing Arts Center, 209 N. Cloverdale Blvd., Cloverdale, CA 95425; online at [cloverdale.net/agendacenter](http://cloverdale.net/agendacenter) and made available for public review at least 72 hours prior to the meeting as required by the Brown Act.

**Date posted:** 6.16.2022

**Time posted:** 4 p.m.

**City Clerk Signature:** S/Mike Maloney