



AGENDA
SPECIAL JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT
SUBCOMMITTEE MEETING

Meeting Date: Monday, February 1, 2021
Meeting Time: 5:00 p.m.
Meeting Location: Virtual Meeting

IMPORTANT

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. THE MEETING WILL BE BROADCASTED VIA TELECONFERENCING OR OTHER ELECTRONIC MEANS.

In order to minimize the spread of the COVID 19 virus, this Regular Meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

All Members of the subcommittee will be participating in the meeting remotely via teleconferencing or other electronic means consistent with Executive Order N-29-20. If you would like to provide public comment, we encourage you to submit them via email to the City Clerk: iwerby@ci.cloverdale.ca.us.

Please refer to the end of the agenda for instructions on how to view the meeting and provide public comment using Zoom: <https://us02web.zoom.us/j/83847442127>

Subcommittee Members and City Staff:

Chair Todd Lands, Councilmember	School Board President Preston Addison
Vice Chair Gus Wolter, Councilmember	School Board Member Ashley Lopus White
City Manager David Kelley	School Superintendent Betha MacClain
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order:**
- 2. Public Comment:** Members of the public may comment on any item not on this agenda. Attendees will be muted until they are called upon for Public Comment. To make a public comment, use the "raise hand" 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- 3. Communications:** Committee may discuss written communications sent to Committee Members since the last Subcommittee meeting.
- 4. Approval of Minutes:** Regular Meeting of October 19, 2020.
- 5. Current Items for Discussion:**
 - a) Status Update on Re-opening of Schools
 - b) Informational Update on the Spring Planter Project
 - c) Washington Street extension and City/School collaboration
 - d) Plan Agenda for Joint Workshop with the City Council and School Board

6. Standing Items / Items Continued from Last Meeting:

- a) Update on Food Resources for Students & Alternatives for Pick-up or Delivery
- b) Update on Student Access to Technology and distance Learning
- c) COVID-19 Safety and Prevention within the Community
- d) Update on Proposed Housing Projects and Future Growth - Kevin Thompson
- e) Location of Skate Park

7. Information Only Memos/Announcements:

8. Future Agenda Items: None

9. Pending Items: None

10. Good of the Order:

11. Adjournment: Next meeting date scheduled for Monday, March 15, 2021 at 5:00 p.m.

****IMPORTANT NOTICE REGARDING THIS SUBCOMMITTEE MEETING****

PLEASE NOTE

This Meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20, which suspended certain requirements of the Brown Act.

In order to minimize the spread of the COVID 19 virus, please do the following:

- Attendees may join the meeting through the use of Zoom at: <https://us02web.zoom.us/j/83847442127>
Webinar ID: 838 4744 2127 or by dialing **US: +1 669 900 6833** and entering **Webinar ID: 838 4744 2127**
- Attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- If you would prefer to submit public comment in writing, please email your comments to iwerby@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Subcommittee in writing and included as a part of the record of the meeting.
- The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.



DRAFT MINUTES

**JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT
SUBCOMMITTEE MEETING**

Meeting Date: Monday, October 19, 2020
Meeting Time: 5:00 p.m.
Meeting Location: Virtual Meeting

Subcommittee Members and City Staff:

Chair Marta Cruz, Councilmember	School Board Member Preston Addison
Vice Chair Jason Turner, Vice Mayor	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Betha MacClain
Assistant City Manager/CDD Kevin Thompson	

1. **Call to Order:** Chair Cruz called to order the meeting at 5:01 p.m. Chair Cruz informed the committee that Vice Chair Turner is excused from today's meeting, and Councilmember Gus Wolter will be substituting.
2. **Communications:** Councilmember Wolter reported receiving a request to recognize January 24-30, 2021, as School Choice Week and informed the School District of the proclamation. No other communication was received.
3. **Public Comment:** None.
4. **Approved Minutes:** Regular Meeting of September 21, 2020
5. **Current Items for Discussion:**
 - a) Presentation by Sonoma County on 10,000 Degrees Career Success.
Katrin Ciaffa, Regional Director, Sonoma and Napa County of 10,000 Degrees presented on the program which has a mission to educational equity by supporting students from low income backgrounds to get into college and complete college. School Board Member Addison reported teachers and counseling staff promote this program to all students each year. School Superintendent MacClain shared she has also worked with the program in her past endeavors. Councilmember Wolter recommended the presentation be scheduled at a future meeting of the City Council. Traci Lanier, Sonoma and Napa County of 10,000 Degrees, reported staff is working on scheduling virtual workshops for parents and students regarding financial aid.
Public Comment: None.
 - b) Community Service Hours for High School Students - Checklist of activities.
School Superintendent MacClain reported that the options for students to obtain community service hours are wide open. However, due to the current pandemic the volunteering requirements, normally required for graduation, is currently on pause until possibly November depending on pandemic conditions. The only stipulation when it comes to receiving hours is the entity must sign off on the student's time, not a parent or guardian. Students also can participate in job shadowing or internship in lieu of community service. School Board Member Addison shared the district's biggest challenge is engaging students to take advantage of opportunities who are not normally involved in community activities. Any announcements of opportunities can be shared on the school bulletin. Chair Cruz is working on creating a partnership with the Cloverdale Regional Library which would open opportunities for student to assist in creating neighborhood libraries.
Public Comment: None.

- c) Community Partnership with Cloverdale Library, High School Makers Space and Cloverdale Service organizations for construction and installation of Community Library box at Clark Park. City Manager reported that the idea behind this community partnership is to collaborate on community libraries where students could design and build neighborhood library boxes. School Board Member Addison recommended a RFI proposal be submitted to the Maker teacher to determine if the curriculum could accommodate the project. Councilmember Wolter did share his concerns regarding the possibility of inappropriate material and box security.
Public Comment: None.

6. Standing Items / Items Continued from Last Meeting:

- a) Update on Food Resources for Students & Alternatives for Pick-up or Delivery.
School Superintendent MacClain reported home delivery of lunches is now being done in addition to pick-up. School staff is also conducting home visits to ensure students or children 18 years or younger are receiving meals that need them. Public Comment: None.
- b) Update on Student Access to Technology and Long-distance Learning
- Access Map and Problematic Areas
 - City/District Collaboration on Wi-Fi Access to Technology
- School Superintendent MacClain reported the district continues to provide hot spots and has enough devices for every student. The district is preparing to assist students experiencing technology issues. City Manager Kelley reported that since the last meeting the City was seeking possible locations for expanding Wi-Fi in the community, which included the library, outdoor area of the Cloverdale Performing Arts Center, the plaza, and senior center. There are opportunities to engage with local businesses to support utilization of Wi-Fi by students. Mr. Kelley inquired if there is interest by the School District for the City to take a leadership role in trying to expand the level of Wi-Fi access for the students. Ms. MacClain stated the importance of having multiple areas in the community where students can utilize Wi-Fi will keep students engaged in schoolwork and activities. The best areas will be those accessible by public transportation and desirable for students to be, which in turn is ideal for the entire community.
Public Comment: None.
- c) COVID-19 Safety and Prevention within the Community.
City Manager Kelley shared the City is currently leading the Resilient Cloverdale initiative to address the potential impact of wildfires in the community and COVID-19 related impacts targeting the Latinx community. The invitation to participate has been extended to School Superintendent MacClain. An effort by the County is being made to expand services to provide people and families in the community affected by COVID-19.
Public Comment: None.
- d) Update on MOU for School Resource Officer. No current update.
- e) Update on Proposed Housing Projects and Future Growth.
Assistant City Manager/CDD Kevin Thompson provided an update on the Dry Creek Rancheria Project, an application was submitted for 25 units, for senior housing. Public hearings will be scheduled beginning with the Planning Commission in the near future. City Manager Kelley reported the Dry Creek Rancheria project is currently located outside of the City, but within the sphere. The project site is immediately adjacent south of property owned by the School District, which in order for the City to annex the property and be consistent with the LAFCO requirements, the school district's property becomes critical. The project applicant shared they have the full support of the School District, the City has yet to receive the support in writing. City staff will review the application packet submitted. School District staff will have to review their records, as they do wish to work with all the developments in that area.
Public Comment: None.
- f) Location of Skate Park. No current update.

- 7. Information Only Memos/Announcements:** City Manager Kelley reported the City Council recently received a presentation regarding the refinance of the tax allocation bonds of the Community Development Successor Agency. The refinance had a significant savings due to historically low interest rates. The School District as one of the larger tax entity recipients will be a beneficiary of the savings.
- 8. Future Agenda Items:** Chair Cruz requested a presentation by Drug Abuse Alternative Centers (DAAC). School Superintendent MacClain reported the School District has their own group that works with the community on drug abuse. Chair Cruz stated the presentation would be informational only. School Board Member Addison requested that before future presentations are scheduled, due to the holidays and intense meeting schedules over the next month and a half, that the subcommittee return to bi-monthly meetings beginning in January 2021 and re-assess as needed. School Board Member Addison made a motion to re-convene in January 2021 and return to bi-monthly meetings. School Board Member Lands seconded the motion. The motion passed by all subcommittee members present.
- 9. Pending Items:** None
- 10. Good of the Order:** None.
- 11. Adjournment:** Chair Cruz adjourned the meeting at 6:25 p.m. to the next meeting date to be scheduled for January 2021 at 5:00 p.m. Both the regularly scheduled meetings for November 16 and December 21, 2020 were cancelled.