

CITY OF CLOVERDALE

CITY COUNCIL

RESOLUTION NO. 100-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVERDALE APPROVING AMENDMENT NO.1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH FIRST CARBON SOLUTIONS (FCS) TO PROVIDE ADDITIONAL CEQA/TRAFFIC STUDY SERVICES FOR THE ALEXANDER VALLEY WELLNESS CENTER; AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AMENDMENT

WHEREAS, on May 7, 2019, the City of Cloverdale and First Carbon Solutions entered into a Professional Services Agreement to provide CEQA analysis for the Alexander Valley Wellness Center's proposed new facility; and

WHEREAS, additional traffic analysis is required to incorporate assumptions related to the South Washington Street extension; and

WHEREAS, City Staff requested First Carbon Solutions to provide a scope of work for the additional traffic analysis required to complete the CEQA analysis associated with the project; and

WHEREAS, Consultant proposes to increase the total "Not to Exceed Amount" by \$11,565 to perform the tasks outlined in the attached Scope of Work; and

WHEREAS, City staff is requesting that the City Council approve an amendment to the Professional Services Agreement with First Carbon Solutions to revise the Scope of Work and payment terms and not to exceed amount;

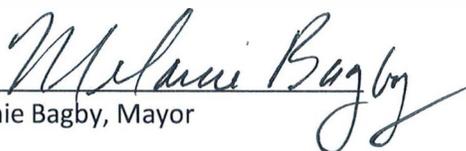
NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cloverdale hereby approves Amendment No. 1 to the Professional Services Agreement with First Carbon Solutions to revise the Scope of Work and increase the not to exceed amount by \$11,565 and authorizes the City Manager to execute said amendment on behalf of the City.

The foregoing Resolution No. 100-2019 was duly introduced and adopted by the City Council of the City of Cloverdale at its regular meeting held on the 23rd day of October 2019 by the following roll call vote:

Ayes: (4) Councilmember Brigham, Councilmember Cruz, Vice Mayor Wolter and Mayor Bagby
Noes: (0) None
Absent: (1) Councilmember Turner
Abstaining: (0) None

APPROVED:

ATTEST:


Melanie Bagby, Mayor


Maria McArthur, Interim City Clerk

I, MARIA MCARTHUR, Interim City Clerk of the City of Cloverdale, do hereby certify that the foregoing is a full, true, and correct copy of Resolution No. 100-2019 adopted by the City Council of the City of Cloverdale on the 23rd day of October 2019.


Maria McArthur, Interim City Clerk



AMENDMENT NO. 1

**TO PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CLOVERDALE
AND FIRST CARBON SOLUTIONS DATED MAY 7, 2019 TO PROVIDE
ADDITIONAL CEQA/TRAFFIC STUDY SERVICES FOR THE ALEXANDER VALLEY WELLNESS**

WHEREAS, on May 7, 2019 the City and First Carbon Solutions ("Consultant") entered into a Professional Services Agreement (PSA) to provide CEQA analysis for the Alexander Valley Wellness Center's proposed new facility; and

WHEREAS, additional traffic analysis is required to incorporate assumptions related to the South Washington Street extension; and

WHEREAS, City Staff requested First Carbon to provide a scope of work for the additional traffic analysis required to complete the CEQA analysis associated with the project; and

WHEREAS, Consultant proposes to increase the total "Not to Exceed Amount" by \$11,565 to perform the additional tasks outlined in the attached Scope Work; and

WHEREAS, by Resolution No. ____-2019 after considering and evaluating the Consultant's proposal as well as staff's recommendation, the City Council approved the amendment to the Agreement modifying the scope of work to include additional traffic analysis;

NOW, THEREFORE, City and First Carbon Solutions, for the consideration hereinafter described, mutually agree as follows:

1. PROPOSED AMENDMENTS

The Consultant's proposed Scope of Work, a copy of which is attached to this Amendment No. 1 as Exhibit A is hereby made a part of the Agreement.

2. DESCRIPTION OF SERVICES

The section entitled, "Tasks 1-3" is amended to include additional professional services needed for the project as described in Exhibit A.

3. PAYMENT TERMS AND NOT TO EXCEED AMOUNT

The paragraph entitled, "Payment Terms and Not to Exceed Amount" is amended from \$59,260 to \$70,825.

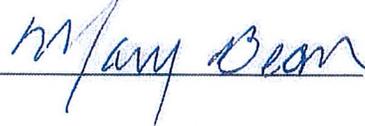
4. Except as expressly amended herein, the Professional Services Agreement between the City and Consultant dated May 7, 2019 is hereby reaffirmed.

IN WITNESS WHEREOF, the parties have caused their authorized representatives to execute this Agreement on this 17th day of December 2019.

CITY:

First Carbon Solutions

By: 
David Kelley, City Manager

By: 

ATTEST:

By: 
Maria McArthur, Interim City Clerk

APPROVED AS TO FORM:

By: 
Jose Sanchez, City Attorney

Exhibits: Exhibit A, Scope of Work

August 20, 2019

Kevin Thompson
Assistant City Manager | Community Development Director
City of Cloverdale
124 North Cloverdale Boulevard
Cloverdale, California 95425

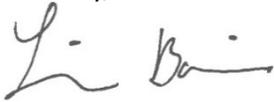
Subject: Augment Request for South Washington Street Extension Analysis—Alexander Valley Wellness Center Project IS/MND

Dear Kevin:

FirstCarbon Solutions (FCS) is in the process of preparing the Administrative Draft Initial Study/Mitigated Negative Declaration (IS/MND) for the Alexander Valley Wellness Center Project (project). At the outset of the analysis, the City instructed FCS to evaluate the project assuming the entire South Washington Street extension (from Citrus Fair Drive to Healdsburg Avenue) would be completed as part of the project. After several discussions with the City and the applicant, the City requested that FCS include additional analysis assuming only the southern portion of the South Washington Street extension would be complete as part of the project and the northern portion would be constructed subsequent to the completion of the project (as part of the 2040 Future horizon year). Because of the additional analysis required to incorporate this assumption, FCS has prepared the attached augment to cover the additional work, as outlined below.

FCS appreciates the opportunity to assist you on this project. If we can assist further, or if you have questions, please contact me at 925.357.2562 ext. 1113, or by email at lbaskir@fcs-intl.com.

Sincerely,



Liza Baskir, Project Manager
FirstCarbon Solutions
1350 Treat Boulevard, Suite 380
Walnut Creek, California 94597

UNITED STATES

Irvine
250 Commerce, Suite 250
Irvine, CA 92602

Pasadena
16 N. Marengo Avenue, Suite 303
Pasadena, CA 91101

Bay Area
1350 Treat Boulevard, Suite 380
Walnut Creek, CA 94597

Central Valley
7265 N First Street, Suite 101
Fresno, CA 93720

Inland Empire
650 E. Hospitality Lane, Suite 125
San Bernardino, CA 92408

Sacramento Valley
2204 Plaza Drive, Suite 210
Rocklin, CA 95765

Connecticut
2 Corporate Drive, Suite 450
Shelton, CT 06484

Utah
2901 Bluegrass Blvd, Suite 200-44
Lehi, UT 84043

EUROPE

United Kingdom
Tel: +44 (0) 845.165.6245
Fax: +44 (0) 20.3070.0890
Jubilee House
Third Avenue
Marlow
United Kingdom SL7 1EY

AUSTRALIA

New South Wales
Tel: +61 (02) 9418.7822
Unit 1, 1 Skyline Place
Frenchs Forest NSW 2086
Australia

AFRICA

Kenya
Tel: +254-737-433-621
ADEC Kenya Services EPZ Ltd.
Nairobi, Kenya

ASIA

Philippines
Tel: +63 (2) 775.0632
Fax: +63 (2) 775.0632 local 8050
26th Floor, Philippine AXA Life Centre,
Sen. Gil Puyat Avenue,
Makati City, Metro Manila

Malaysia
Tel: +603 74902112
Fax: +603 79606977
15-7, Block A, Jaya ONE
72A Jalan Universiti
46200 Petaling Jaya
Selangor, Malaysia

TASK 1: SOUTH WASHINGTON STREET EXTENSION ANALYSIS (FCS)

Based on direction from the City of Cloverdale, FCS proceeded to draft large portions of the IS/MND in June and July 2019, assuming that the entirety of the South Washington Street extension would be completed as part of the project. Subsequently, the City and applicant directed FCS to analyze the project assuming only the southern portion of the South Washington Street extension would be completed as part of the project and the northern portion of South Washington Street extension would be completed subsequent to completion of the project.

FCS will include additional description and exhibits in the Project Description to clarify the assumptions regarding the phased construction of the South Washington Street extension, and will also update specific topical sections to provide additional evaluation, where appropriate, related to the proposed phasing of the South Washington Street extension.

The Scope of Work assumes that updates to the trip distribution in the transportation analysis would not result in changes to the air quality and noise modeling that has already been completed for the project. If it is determined that additional analysis is required, it would be provided in a separate Scope of Work.

TASK 2: ADDITIONAL TRAFFIC ANALYSIS (W-TRANS)

Additional analysis is required to evaluate potential impacts to transportation assuming the southern portion of the South Washington Street extension would be completed as part of the project and the northern portion would be completed subsequent to completion of the project. W-Trans will complete the following tasks.

1. Project trips will be distributed to the roadway network, assuming that the southern portion of the South Washington Street extension will be built with the project under the existing conditions. Under the Future plus Project scenario, the full South Washington Street extension would be constructed. With these assumptions, operating conditions at the study intersections will be evaluated under Existing plus Project and Future plus Project conditions.
2. The construction of the southern portion of the South Washington Street extension would create a new intersection (South Washington Street/Healdsburg Avenue). Given the low volumes at this new intersection, a qualitative review will be performed.
3. A discussion of the on-site circulation will be provided including sight distance within the project site as well as the ingress and egress to the project site from the private Police Station Drive. Ingress and egress for the drop-off area on South Cloverdale Boulevard will also be reviewed.
4. The pedestrian access section will be updated to reflect the conditions assuming only the eastern sidewalk of the northern portion of the South Washington Street constructed as part of the project and the western sidewalk would be completed subsequent to the construction of the project.
5. The new analysis will be added to the appropriate sections of the draft report and an updated draft will be submitted to FCS and the City for review.

No changes to the study area or periods are proposed; it is noted that while analysis of the new intersection of South Washington Street/Healdsburg Avenue was considered, given the low volumes on both streets, it is reasonable to anticipate that the intersection will operate acceptably with only the terminating South Washington Street approach stop-controlled.

TASK 3: ADDITIONAL PROJECT MANAGEMENT/COORDINATION AND MEETINGS

In addition to the research, analysis, communications, and report writing tasks, FCS will provide ongoing support to City staff and discussions of technical issues. FCS participated in several phone calls with City staff and the applicant to discuss the South Washington Street extension. This task covers the time already expended in discussions with the City and applicant to clarify the approach to the analysis of South Washington Street and assumes additional project management time going forward. A total of 30 hours of project management time is included.

FEES

Task	Fees
Task 1: South Washington Street Extension Analysis (FCS)	\$4,470
Task 2: Additional Traffic Analysis (W-Trans)	\$3,025
Task 3: Additional Project Management/Coordination and Meetings	\$4,070
Fee Total	\$11,565

EXCLUSIONS

The scope of services includes only those items that are specifically identified above. Any additional services, such as meetings or hearings, requests for further analysis, multiple rounds of comments, or responding to peer review comments, if needed, would be provided on a time and materials basis after receiving written authorization for the extra work.