

## COMMUNITY UPDATE

Prepared by City Manager David Kelley

May 4, 2018

### City Manager's Office

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**Positive Staff Feedback:** I was delighted to receive the following e-mail message from Joyce Mann regarding staff's assistance with the Cloverdale Art Trail:

Thank you for each year providing me with two great Public Works employees to assist with the installation of sculptures in Cloverdale: Craig Johnson and Curtis Waller. Craig and Curtis warmly greet the sculptors and returning sculptors warmly greet Craig and Curtis. Both men are aware of the needs of each sculptor and are careful with placing their sculptures. The artists trust Craig and Curtis and willing listen to their suggestions. They leave feeling well treated. One sculptor says it all - Thanks a ton for all the work the City always do for us every year. So impressive!!!

**2018 Cloverdale City Profile and Projections Report:** The 2018 Cloverdale City Profile and Projections Report prepared by the Economic Development Board is now posted on the EDB's website. This report highlights important demographic trends for the City of Cloverdale. Attached here is a link to the report:

<http://sonomaedb.org/Data-Center/City-Profiles/>

**Sonoma County Connections, a new talent attraction website:** The EDB is also excited to showcase Cloverdale on *Sonoma County Connections*, a new talent attraction website. Cloverdale has a personalized section dedicated to highlighting its quality of life and unique culture. Here is the link to the new website that spotlights our city through Sonoma County Connections.

<http://sonomacountyconnections.org/cities/cloverdale/>

### Finance and Administration

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**Annual Financial Audit:** The Finance Team including Finance Manager Susie Holmes and Accountant Analyst Shannon Peterson were busy this week working with the Terry Krieg, CPA an independent auditor hired to conduct the annual audit. Preparation of an annual audit is important to ensure that the City's financial statements are current and follow all applicable federal and state financial reporting requirements. Terry E Krieg. conducted the City's most recent audit. In addition to the financial statements, Mr. Krieg's proposal is to also complete the annual financial transactions report with the State Controller's office. Mr. Krieg has been on site at City Hall all week, which requires significant staff time to provide him with the required financial documentation.

## Community Development

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**Sign Permit for Green Dog Pet Supply and Wash:** Community Development staff reviewed and approved an Administrative Sign Permit for Green Dog Pet Supply and Wash at 1129 S. Cloverdale Boulevard #F. The proposed sign conforms with the Furber Plaza shopping center sign program.



**Sign Permit for a new wall sign for Creative Notions Craft Supplies:** Community Development staff also reviewed and approved an Administrative Sign Permit for a new wall sign for Creative Notions Craft Supplies located at 119 W. First Street.

**Planning Commission:** At their May 2<sup>nd</sup> meeting, the Planning Commission approved a Parcel Map Waiver for 817-821 N. Cloverdale Boulevard condominium conversion allowing for the property owners to complete the subdivision of the existing commercial building into two separate parcels with a common area through a Certificate of Compliance. The approval will enable Plank Coffee to purchase the existing retail commercial space located within the existing building that they currently utilize as a commercial kitchen and location for coffee roasting.

## Police

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**National Prescription Drug Take Back Day:** On Saturday, 4/28, the Cloverdale Police Department and the Drug Enforcement Administration (DEA) participated in the National Prescription Drug Take Back Day and received twenty-five pounds of potentially dangerous expired, unused, and unwanted prescription drugs! Our citizens responded to our press release in force.

**Staff Milestone:** On Tuesday, 5/1, Senior Dispatcher Tami Lemley celebrated her twenty-third year with the City of Cloverdale and the Cloverdale Police Department! Tami has seen many changes in the police department and the City. Truly a milestone in the emergency communications profession! Congratulations, Tami!!

**Officer Camara's Birthday:** Officer Camara is enjoying a week's vacation with his two sons ~ a well-deserved break! Happy Birthday, John!

**Senate Bill 1302:** Chief Cramer wrote a letter to Senator Mike McGuire formally opposing Senate Bill 1302 (Lara), legislation that effectively preempts local control by prohibiting cities and counties from banning marijuana delivery in their jurisdiction.

**Police Department donates bulletproof vest to Santa Rosa Public Safety Training Center:** The Cloverdale Police Department is donating old, outdated bulletproof vests to the Santa Rosa Public Safety Training Center. These vests are unfit for use by our patrol officers but will be instrumental in the training of new police recruits. Our efforts allow the police academy to introduce the rigors of wearing a vest day-in and day-out and saves the police academy funds they can allocate for other needed equipment.

## Public Works & Engineering

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**Porterfield Creek Open Space Project:** This week the Engineering Department authorized Change Order #1 for the Porterfield Creek Trails Street End Improvement project and coordinated with the contractor to begin work. Work is scheduled to begin next week. The streets crew also transported the new footbridges to the Porterfield Creek trailhead. The new bridges will be installed in the Open Space by the California Conservation Corps in coordination with Ken Wells from the Sonoma County Trails Council.

**SB-1 Project List:** The Road Repair and Accountability Act of 2017 (SB-1) project list, approved by City Council Resolution No. 025-2018, was successfully uploaded to the State's website. This process will ensure that the City is eligible to receive funding from the State for Street Maintenance, which is sorely needed in the City of Cloverdale. Existing gas tax revenue is not adequate to cover existing maintenance activities.



**Water Conservation:** Three new applications for the fixture (toilet) replacement program were approved and three more Cloverdale households will be receiving new low-flow toilets.

**Water Quality:** The Sediment Management work plan, required under the City's stormwater NPDES permit, was completed in-house by City Staff. This Work Plan for sediment in storm water runoff source identification and reduction was prepared by the City of Cloverdale to comply with the waste discharge requirements of the North Coast Regional Water Quality Control Board's (NCRWQCB) Order Number R1-2015-0030. The City elected to become a Phase 1 Co-Permittee (Order No. R1-2009-0050) by Council action on June 20, 2013. The current Phase I MS4 NPDES permit (Order No. R1-2015-0030) took effect on January 6, 2016.

**New Shade Cloth for Plaza Stage:** Installation of the new shade cloth at the Plaza stage has begun and is expected to be completed next week. The new shade cloth will ensure that the bands that perform during Friday Night Live will have some much-needed shade during the hot summer months.

**Ironman Triathlon race:** Engineering issued an encroachment permit for the [Ironman Triathlon](#) race to be held on the 12<sup>th</sup> of May and coordinated the race schedule, as it pertains to Cloverdale, with the Cloverdale Police Department.



**Crosswalk Repair:** The City's Street's crew completed repair work on the crosswalk flashing sign system at the corner of Healdsburg Ave. and S. Cloverdale Blvd.

**Water Production:** This past week in the Water Department we produced 6.708 million gallons of water. Our peak day this past week we produced 1.127 million gallons. This week we assisted the Vine ridge project with the Bacteriological testing of their new water services. We also assisted Rege construction with the Hot Tap for a new water service on their East street project.

**Ritter Water Tank:** Water Department staff started the removal of over grown vegetation on the Ritter access road to one of the City's main water tanks. Water Department staff expect to have this important maintenance project finished by next week.

**Annual Consumer Confidence Report:** Water staff continues to work on Annual State Water reporting as well as preparation of the City's Annual Consumer Confidence (CCR) Report for the City's water system. EPA requires community water systems to deliver a Consumer Confidence Report, also known as an annual drinking water quality report, to our customers. These reports provide City of Cloverdale residents and businesses important information about our local drinking water quality.

## Parks & Recreation

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**Collaboration with the Latter-Day Saints:** The Parks and Rec Dept. in collaboration with the Latter-Day Saints church group spread 40 yards of arbor mulch to significantly improve aesthetics at the Citrus Fair Drive entrance to Cloverdale, next to the monument. Every year the LDS group assists the Parks Department with a significant local project like this.

**Repair Work:** Parks staff replaced a back-flow preventer on the Thyme Square property this week that had been damaged by a car.

**Weed Abatement:** In preparation for the fire season, Parks staff continues weed abatement on City property in various areas of the City. This week Parks staff performed weed abatement within several L&L Districts including the Cottages, Vintage Meadows, and Sunrise Hills.

