



MINUTES

SPECIAL MEETING

Finance Administration and Police Subcommittee Meeting

Meeting Date: Thursday, September 27, 2018

Meeting Time: 3:30 p.m.

Meeting Location: City Hall

124 N. Cloverdale Blvd., Cloverdale, CA

Subcommittee Members

Councilmember Mary Ann Brigham, Chair

Councilmember Gus Wolter

City Manager, David Kelley

Acting Police Chief, Bob Stewart

Finance Manager, Susie Holmes

1. **Call to Order:** Chair Brigham called the meeting to order at 3:30 p.m. All subcommittee members were present.
2. **Communications:** None
3. **Public Comment:** Renee Roe, Cloverdale, read from her written statement (attached) regarding crime and safety and requested this subject be a regular agenda item.
4. **Approval of Minutes:** The minutes of the August 23, 2018, meeting were approved.
5. **Current Items for Discussion:**
 - a) Senior Center fund request presentation

Becky Ennis, Executive Director, Cloverdale Senior Center, presented a list of projects (attached) for which the Senior Center is requesting funding. Discussion ensued regarding each item. Chair Brigham stated the subcommittee members will discuss the projects with staff and get back to Ms. Ennis. Mr. Kelley suggested the Senior Center prepare their Profit and Loss statements and identify existing gaps, how City contributions fit into their overall financial situation and being requests to the next budget workshop.
 - b) Bell's Ambulance contract

Chief Stewart presented this item stating the City's contract with Bell's Ambulance expired and a contract increase has been negotiated, along with the development of a five-year contract, which will be brought before City Council after review by the City Attorney. Councilmember Wolter requested the distinction between the services covered by Cloverdale Ambulance and Bell's Ambulance be included in the Staff report to be presented to Council.
 - c) Animal Control contract

Chief Stewart stated a Request for Proposals (RFP) is being drafted that will be sent out after review by the City Attorney. Mr. Kelley stated Petaluma Animal Services has undergone some organizational changes, including a name change, adding that Feline Rescue has requested feline sheltering operations be addressed. Mr. Kelley stated information regarding feline issues will be included in future Animal Control educational materials provided by the City.
 - d) Recommendations from Auditor for Collectability of Receivable from Successor Agency

Ms. Holmes presented a brief background on this item, stating the, attached auditor memo, recommends advanced be written off and removed from the books to increase the Redevelopment Agency fund balance to where it should be and to decrease the unspent bond proceeds to the actual amount. Discussion of this item ensued. The subcommittee recommended bringing this item forward to the City Council as a discussion item, along with the presentation of the audit by Mr. Krieg.

e) Homelessness

Mr. Kelley stated the start time of the meeting was changed to accommodate Angela Cordova's request and reviewed prior subcommittee discussions at earlier meetings, including identifying groups addressing different aspects of homelessness. Mr. Thompson distributed a packet with information that Mr. Kelley reviewed (attached). Chief Stewart gave a short overview of what the Police Department has been doing with regard to addressing various aspects of homelessness, including the gathering of information from other agencies regarding their policies and programs. Chair Brigham opened the public comment period. Councilmember Wolter requested Shawn Bovee share his efforts with the Clean River Alliance and his encounters with the homeless.

Shawn Bovee gave a summary of his experience with his own efforts at trash clean up and engaging the homeless clean up their own trash, as well as how the homeless issues can extend into neighborhoods. Discussion regarding protection of the watershed, weed abatement, and the possibility of placing trash cans more regularly.

Merle Reuser stated he spoke from a business standpoint and said the letter in the packet Mr. Thompson supplied is helpful and will be photocopied and distributed to business owners at the industrial park.

Renee Roe stated her concern regarding private property theft and homeless loitering at the plaza.

Marta Cruz stated there has been a request to the police department for foot patrol in the 1st Street residential area adjacent to the river.

Melissa McCutchan spoke of how crimes she has witnessed has impacted her family and feels more needs to be done.

Angela Cordova spoke of her frustration regarding the homeless.

Councilmember Wolter requested a five-minute recess.

The meeting was reconvened and the homelessness discussion continued, including representatives from St. Vincent de Paul, who stated that coordination and cooperation are vital components to addressing homelessness.

Colleen Halbohm, Wallace House, Executive Director, stated that mental health services and the empowerment of law enforcement are vital components to addressing homeless issues. She spoke of the Whole Person Care program, which will be administered by the local clinic, and how this will help.

Melissa McCutchan spoke of her frustration with crime in her neighborhood.

Chief Stuart offered to sponsor a neighborhood meeting for citizens to discuss issues of concern.

Ms. Roe spoke of behavior and debris she has witnessed by the levee road.

Mr. Kelley stated his appreciation for the groups that are providing resources and help to the homeless community. He stated his recommendation to continue to meet and organize to be able to speak with one voice as a community to the larger government organizations, including the County of Sonoma and the State of California, to be able to bring resources to Cloverdale. Mr. Kelley stated this could possibly be done through an ad hoc or task force.

6. Information Only Memos: None

7. Future Agenda Items (subject to change): None

8. Pending Items:

- a) List of Finance, Administration, Police subcommittee items from FY 2018-19 Top Ten Goals – Holmes
- b) Scope of Work for financial projection study - Kelley
- c) Parking

9. Good of the Order:

10. Adjournment: The meeting was adjourned at 5:47 p.m. to the next meeting, Thursday, October 25, 2018, at 2:00 p.m.