



REGULAR MEETING MINUTES

Subcommittee: Public Works
Meeting Date: July 23, 2019
Meeting Time: 4:00 p.m.
Meeting Location: City Hall Conference Room

Subcommittee Members and City Staff:

Councilmember Turner, Chair
Vice Mayor Wolter

City Manager David Kelley
City Engineer/Public Works Director Mark Rincon
Senior Engineering Technician Eric Janzen

1. **Call to Order: Chair Turner** called the meeting to order at 4:00 p.m. Present: Vice Mayor Wolter, City Manager Kelley, Public Works Director Rincon, Assistant City Manager/CDD Thompson.
2. **Communications:**

Letter from Bobbie Buxton regarding power lines and power poles along South Cloverdale Boulevard. Mr. Kelley was directed to forward Ms. Buxton's letter to PG&E. Bobbie was not present at the meeting.

Letter from Mr. Mook regarding Yorty Creek / Hot Springs Road recreation area. Mr. Kelley indicated that this area is outside of Cloverdale's jurisdiction, and he will forward the letter to Supervisor Gore. The site is run by the Army Corps of Engineers. Mr. Mook, present, stated that he was there over the July 4th holiday and the place was packed, was poorly maintained, and there was no place to pay the fee. He expressed concern about safety due to the narrow windy road and possible egress problems if a fire broke out. Since the primary access is through Cloverdale, Vice Mayor Wolter indicated that he will include Mr. Mook in the conversation that goes on with Supervisor Gore. The City's jurisdiction ends at the water tanks. Mr. Rincon stated that the Police Department can put up signage about speed limits. Mr. Mook suggested that they place a speed trailer at the site.
3. **Public Comments:** None
4. **Minutes Approved:** May 28, 2019, June 5, 2019 and July 9, 2019
5. **New Items for Discussion:**
 - a) "Walk Your Wheels" Mr. Rincon stated that the current signage is inadequate for bikes and skateboards. The signs could be put in downtown. Mr. Cox mentioned that he had brought up a simple solution a while back was a stencil used at the Capitol. Vice Mayor Wolter indicated that Supervisor Gore's office can print signs for the City's use. Mr. Kelley added that the sign needs to reference the Code language if it is to be enforceable. He suggested doing a pilot program to see how it works before implementing a full-scale project. Mr. Cox suggested keeping it positive and bilingual.
 - b) Request from Angela and b) Request from Shawn Bovee requesting discussion of ideas for utilizing alternative methods for alerting traffic about individuals on cross walks were considered as one discussion item. There was general consensus that there is need for better control measures. Various ways to address the issue were discussed, including flags and planning methods such as "Complete Streets." Mr. Bovee supported putting flags at the two intersections for the public to utilize when crossing. The City expressed concern regarding liability. Mr. Kelley summarized various traffic calming measures and showed photos (attached) from other cities in which these were implemented. Education and public outreach are needed to improve pedestrian safety and to address driving behavior. Mr. Kelley preferred to use studies and engineering experts to address

the problem and to incorporate traffic calming features into the design elements, as was done in Cloverdale's downtown area. Concern was expressed that flags can present a false sense of security for pedestrians, and further analysis is needed of the locations. Mr. Bovee indicated that the flag idea was meant to protect pedestrians and could be done soon, but he understands the liability, and that there were a lot of good ideas mentioned in the discussion. Mr. Kelley indicated that the Thyme Square project will incorporate design review and pedestrian safety could be considered in that project. Mr. Rincon stated that the intersection at Thyme Square has been evaluated and a traffic signal was not found to be necessary. Some felt that liability should not be part of the equation. Mr. Rincon stated that it is the reality of the situation.

Recommendation Staff will work on a public workshop and outreach to discuss the various methods of addressing the problem. Signals are not always the best option. Mr. Kelley will discuss options with REMIF for interim solutions.

- d) Request from Grant Woodard to install trees and landscaping along Cloverdale Boulevard from Citrus Fair to Franklin Street Mr. Kelley stated that this will be a consideration when the design review portion of the Thyme Square development occurs.
- e) Request from Cami Smook to allow placement of memorial dog watering bowls in certain City parks. Ms. Smook recently lost her brother – a dog lover- and she wants honor him by placing dog watering bowls in the community, which she offered to maintain and fill. Someone donated 50 bowls to her, and she has community support. There was general supporting of the concept. Mr. Rincon expressed concern about the potential impact on park maintenance. Mr. Kelley suggested establishing a pilot program with a time limit to see how it goes. Vice Mayor Wolter suggested starting at the 2nd Street Park.

Recommendation: Determine the logistics, select a site to start the program, and draft and agreement. Mr. Cox added that the Cloverdale Reveille would love to cover this as a human-interest issue.

6. Standing and Continued Items:

- a) Discuss action plan and next steps regarding replacement of rubber mulch in City parks with wood chips

Mr. Thompson indicated that staff is trying to reduce the costs. Vice Mayor Wolter commented that Amber Romandi wanted to know the timeline and mentioned that she wanted to let her attorney know. The current goal is to reduce the costs of installing the wood chips. The CDC work crew will not be available until after fire season. It may be necessary to close the playgrounds for the time between rubber mulch removal and installation of the wood chips. Vice Mayor Wolter wanted to do the project right and asked why there must be a surface on the playground after the rubber mulch is removed. Mr. Kelley advised that the City needs to protect kids from fall protection and the playgrounds need to be ADA compliant. More research could be done to find a better replacement material. Rubber snap plates are being used in Windsor. CalRecycle had a list of different products that could be used. Pour in place is an alternative at a higher cost; but is a petroleum product. Wood mulch must be periodically renewed; but is ADA compliant and a natural product.

Leah Donner suggested cork as a better solution to adding another rubber product.

Next steps: Chair Turner stated he will contact Merle Reuser or Clay Anderson to discuss options and costs further. Mr. Thompson will firm up the numbers, and get the best cost estimate, and include alternatives such as 1) removing rubber mulch now and adding new material later, 2) removing and replacing all at once, and 3) staggering removal and replacement between the parks, and 4) using the Con Crew. This will be taken to council for a recommendation.

- b) Update: Discussion regarding the placement of a dog park. Ms. Halbach and Vice Mayor Wolter disagreed on the appropriateness of City Park on 2nd Street for a dog park. Vice Mayor Wolter opined that the more appropriate place is behind the restrooms at Vintage Meadows. The HOA will have to be contacted and input taken from the neighbors. Discussion ensued about which location was better, and Ms. Halbach stated that Cloverdale is the only city without a dog park. Mrs. Donner commented that there are a lot of loose dogs in town and supports a dog park.

Recommendation: Mr. Turner will discuss at the City Council meeting on July 24th. Mrs. Halbach was invited to attend.

- c) Update: Rockydale Lane pavement project Public Works Director Rincon stated that the project is complete, the contract will be closed, and the pavement is in place and being used.
- d) Update: Encroachment fees and discussion
Mr. Kelley stated that the process has been approved and implemented. Chair Turner supported the positive impact that this will have on the community.

7. Future Agenda Items:

- a) Request by Angela Cordova to monitor events and clean up at City Park. Public Works Director Rincon stated that the City Park is heavily used on weekends, and the landscape crew goes there first thing to clean up after the weekend. This item will be added to the next subcommittee meeting. Vice Mayor Wolter suggested electric gates so police can close perimeter for the night.
- b) Request by Donna Romeo for “little libraries” at bus stops - Mr. Kelley explained that these stops are maintained by SCTA and they need to be included in the discussion. Make sure to add Donna to the contact information and let Turner know if need help. Vice Mayor Wolter ask library how they feel about it. Not regulated.

8. Pending Agenda Items: Vice Mayor Wolter asked how the Nixon request for striping the parking lot behind Bali Liquor and the gravel replacement of the alleyway is going. Public Works Director Rincon stated that it is on the to do list.

Mr. Kelley indicated that they are still working with Franco Deghi about the lease of the building for the Engineering Division.

9. Good of the Order: None

10. Adjournment: The next scheduled meeting is on September 24, 2019 at 4:00 p.m.