



## MINUTES

**Subcommittee:** Public Works  
**Meeting Date:** May 28, 2019  
**Meeting Time:** 4:00 p.m.  
**Meeting Location:** City Hall Conference Room

### Subcommittee Members and City Staff:

Councilmember Turner, Chair	City Manager David Kelley
Vice Mayor Wolter	City Engineer/Public Works Director Mark Rincon
	Senior Engineering Technician Eric Janzen

- 1. Call to Order: Chair Turner** called the meeting to order. Present: Councilmember Turner, Vice Mayor Wolter, City Manager Kelley, Public Works Director Rincon, and Sr. Engineer Eric Janzen.
- 2. Communications:** Email from Elsa Castellano-Halbach regarding location of a dog park.
- 3. Public Comments:** None.
- 4. Minutes Approved:** March 26, 2019
- 5. New Items for Discussion:**
  - a) Update: Discussion regarding the placement of a dog park.** Ms. Halbach, a regular visitor to dog parks who is also in the dog business, stated that the site at Vintage Meadows is too small for a dog park. She identified a site at Second Street Park to the right of the volleyball courts that she felt would be more appropriate for larger dogs. She asked if the Master Plan could be changed or if funding could come from Measure M. City Manager Kelley commented that there are no specific state or county policies for dog parks. They are approved at the discretion of City Council. The consensus is that there needs to be about ½ acre, with a four to five foot fence, water, shade, seating, and ADA access, which could require path improvements. The Vintage Meadows site has all of this, and thus seems the best choice out of many sites that had been discussed. Although not formally adopted, the Master Plan has been thoroughly vetted. Utilization of Measure M funds require strict adherence to the rules of the ordinance.  
**Public Comment:** Melissa Shreve, Dyan, and Annie Jenkel agreed that larger dogs need more room than what is available at Vintage Meadows. Shawn Bovee recalled similar problems when attempting to locate a site for a skate park. He stated there is a underutilized CalTrans parcel off Clark Street that could also be a possible site, although there is limited parking and access.  
  
Chair Turner added that development projects can be conditioned to put in skate parks and dog parks. He commented that while there is public support for dog and skate parks, there are also those who do not want them near their homes. Vice Mayor Wolter preferred the Vintage Meadows site and arranged to meet with Ms. Halbach the following day at 9:30 to measure and walk the site.
  - b) Request from Mike Nixon – Consider plan for striping Druid’s parking area.** Per City Manager Kelley, Mike Nixon, owner of Papa’s Pizza (as well as City Treasurer) indicated they need more parking and he has volunteered to assist with the cost of restriping the parking lot, which the city has historically maintained.  
**Recommendation:** Staff was directed to review the contract with the Druids, and to contact Mr. Nixon to proceed using the standard materials. Vice Mayor Wolter wants dumpsters in the ADA sites to be relocated, and to include alley (city-owned) repair.

- c) Request from Angela Cordova -Discuss Traffic Concerns on Asti Road. The letter called out excessive speeding at the Citrus Fair drive/Asti Road and Asti Rd/First Street intersections. The different types of traffic calming were discussed. All agreed that this is primarily an enforcement issue, and that stop signs do not always solve the speeding problem, and sometimes can actually incur liability.  
Recommendation: Place the item on a Finance, Admin, Police Agenda for discussion. Place a speed trailer at each location and rotate on a bi-weekly rotation basis.

**6. Standing and Continued Items:**

- a) Discussion of the City's use of rubber mulch used in city parks (referred by City Council).  
Councilmember Turner noted that the Ad Hoc committee was discussed at City Council. Vice Mayor Wolter will replace Councilmember Brigham on the committee. Council directed the subcommittee to hold a special meeting on Wednesday, June 5<sup>th</sup> at 4:00 at City Hall to meet with concerned parties. Discussion ensued that although there is no proof of the actual toxicity of rubber mulch, there is community perception that it is harmful, so the City should remove it from playgrounds. The rubber mulch could be stored at the corporation yard for future use in projects, the removal could be phased for the five parts, and the cost to replace with wood chips will cost about \$40,000.  
Recommendation: Prior to the meeting on June 5<sup>th</sup>, staff was requested to do a cost estimate for removal and replacement of the rubber mulch including what methods could be used, and the cost of replacement with alternate materials. This will be reviewed at the special meeting before going to City Council for approval.
- b) Update: Rockydale Lane pavement project Sr. Engineer Janzen explained that the contract is signed, the preconstruction meeting will include a notice to proceed, and the completion of work is estimated to be before July 1.
- c) Update: Update on encroachment fees and discussion. City Manager Kelley indicated that the City Council public hearing on June 12 will cover the proposed master fee schedule and include an annual encroachment permit as requested by Wayne Sager.  
Shawn Bovee supported the Sager request.

- 7. Future Agenda Items:** Vice Mayor Wolter mentioned that there were interested parties at the south end of town that want to be included in the annexation, including the Rains Water District, which has a state-of-the-art water treatment plant that provides the airport with water. City Manager Kelley mentioned that this involves a more complex discussion with Council due to legal requirements for Sphere of Influence. The urban growth boundary would require a voter approved ballot measure and the project would involve LAFCO, CEQA analysis, and a General Plan amendment. It could be very expensive.

**8. Pending Agenda Items:** None

- 9. Good of the Order:** Sr. Engineer Janzen commented that the Safe Routes to School project funds have been spent on other jurisdiction's projects and Cloverdale may not see funding this fiscal year. If funding is not received in the next few weeks, an extension to the construction easement from the Latter Day Saints Church will be due at a cost of about \$10,000. The application has been under review with Caltrans for months. Vice Mayor Wolter suggested asking church for an extension. City Manager Kelley said he will do full analysis and get back to the subcommittee with his report.

Vice Mayor Wolter went to Memorial Day service, originally to be at the cemetery and moved to the Vets Building because of rain. Mr. Al del Sid appreciated that Public Works staff cleaned up the cemetery without having to be asked.

- 10. Adjournment:** Chair Turner adjourned the meeting at 5:50 p.m. A special meeting was scheduled for Wednesday, June 5, 2-19 at 4:00 p.m. The next scheduled meeting is on July 23, 2019 at 4:00 p.m.

Minutes approved July 23, 2019