

April 11, 2019

Marta Cruz  
Cloverdale City Councilmember

Dear Councilmember Cruz:

At the March 21<sup>st</sup> City Council and Planning Commission joint Goal Setting meeting, one of the subject's showing interest was providing licensing and permit information on our city's website.

In my research, I came across the Oregon State website reporting just Marijuana licenses and permits. However, I have taken that concept and applied it to our city website.

My suggestion is to have Cloverdale report licenses and permits for ALL TYPES of businesses – received and approved. The Excel attached spreadsheet serves as a simple example of my suggestion. We may not need to show the license #.

Our small town would not have a tremendous amount of licenses and permits so I think it would require very little time updating.

Please bring this suggestion to the next public City Council Meeting for discussion and any changes that would provide disclosure to residents. Also, please submit this correspondence to be included in the meeting packet.

Respectfully,

Shirley Davis  
Resident  
Planning Commission

Attachment: Spreadsheet Example

| Date requested | Name            | Business Name  | License/Permit type    | Status |
|----------------|-----------------|----------------|------------------------|--------|
| 3/11/19        | Jane Doe        | Mom's Cookies  | Food Permit            | AP     |
| 3/22/19        | John Resident   | Van Dyke Wines | Alcohol License/Permit | A      |
| 4/9/19         | Elizabeth Jones | Life's Essence | Cannabis Permit        | IP     |
| 4/10/19        | Anna Brown      | Anna's Garden  | Ag/Food permit         | IP     |

Key: IP = In proess A = Approved

AP = Applied

**City of Cloverdale  
Landscaping and Lighting Assessment District  
Budget Review**

| Zone Number and Name     | Current Year's Budget | % Change in Budget (From last year) | ESD's (1.0 incr in Zone 7 = only change from last year) | Last Year's Assessment | Proposed FY 2019-20 Assessment | Reserves Used (includes Misc. Rev. Alloc) | General Fund Contribution Used | Increase in Assessment | Beginning Reserve | Projected Ending Reserve | Ending Reserve as a Percent of FY 2019-20 Budget |
|--------------------------|-----------------------|-------------------------------------|---|------------------------|--------------------------------|---|--------------------------------|------------------------|-------------------|--------------------------|--|
| Zone 1 Jefferson Springs | \$ 17,420.70          | -7.6%                               | 67.50   | \$ 141.40              | \$ 141.40                      | \$ 7,876.20                               | \$ -                           | \$ -                   | \$ 16,156.00      | \$ 10,275.80             | 59%  |
| Zone 2 Vintage Meadows   | \$ 95,348.28          | 31.6%                               | 206.00  | \$ 272.76              | \$ 393.88                      | \$ 500.00                                 | \$ 13,709.00                   | \$ 121.12              | \$ 18,717.00      | \$ 23,877.00             | 25%  |
| Zone 3 The Cottages      | \$ 92,637.50          | 5.7%                                | 189.00  | \$ 413.24              | \$ 413.24                      | \$ 14,535.14                              | \$ -                           | \$ -                   | \$ 40,643.00      | \$ 34,097.86             | 37%  |
| Zone 4 The Vineyards     | \$ 14,938.86          | 8.9%                                | 29.00   | \$ 293.62              | \$ 389.12                      | \$ 3,654.38                               | \$ -                           | \$ 95.50               | \$ 5,737.00       | \$ 3,289.62              | 22%  |
| Zone 5 Ioli Ranch        | \$ 6,351.67           | 2.2%                                | 37.00   | \$ 144.04              | \$ 150.52                      | \$ 434.00                                 | \$ 348.43                      | \$ 6.48                | \$ -              | \$ -                     | 0%   |
| Zone 6 Brookside Terrace | \$ 11,739.50          | 5.4%                                | 14.00   | \$ 629.26              | \$ 657.58                      | \$ 2,409.00                               | \$ 124.38                      | \$ 28.32               | \$ 1,392.00       | \$ -                     | 0%   |
| Zone 7 Sunrise Hills     | \$ 33,289.61          | 30.4%                               | 60.50   | \$ 369.20              | \$ 470.00                      | \$ 4,854.61                               | \$ -                           | \$ 100.80              | \$ 10,981.00      | \$ 8,322.39              | 25%  |
| <b>Total</b>             | <b>\$ 271,726.12</b>  |                                     |   |                        |                                | <b>\$34,263.33</b>                        | <b>\$14,181.81</b>             |                        |                   |                          |  |

|                                     |
|-------------------------------------|
| No change in assessment anticipated |
| Increased assessment anticipated    |

Reserve Policy: 25% of operating expenses

**From:** [Melanie Bagby](#)  
**To:** [Maria McArthur](#)  
**Subject:** Council Report 4/1-5/8  
**Date:** Wednesday, May 08, 2019 4:31:40 PM

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Dear Maria:

Please print, distribute at meeting, and include in minutes.

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Council Report 4/1-5/8

4/3: Meeting with CM to discuss agenda, CCH  
4/4: Sonoma Clean Power Board Meeting, SR  
Meeting with Asm. Wood and Sen. McGuire staff and Adrienne Vononi Garayalde re Alexander Valley/RR issues, SR  
4/5: State of the City Breakfast hosted by Cloverdale Chamber  
4/8: SCTA Exec Board & Board Meeting, SR  
4/9: Geyserville Chamber Dinner  
4/11: Mayors & Councilmembers Meeting, Petaluma  
4/17: SCWMA Board Meeting, SR  
Indivisible Cloverdale Essay Contest Presentation  
4/19: Los Cien Luncheon, SR  
4/20: Earth Day Hike, Porterfield Creek  
4/22: Russian River Facilitating Committee, Lake Sonoma  
4/23: Legislative Action Day, Sacramento  
4/24: League of Cities Executive Board Meeting  
5/1: NSCAPCD Board Meeting, Healdsburg  
Meeting with CM to discuss agenda, CCH  
5/2: Sonoma Clean Power Board meeting, SR  
RRWA/RWQCB quarterly lunch meeting, SR  
SCTA/Measure M ad hoc, SR  
5/3: Los Cien Awards Breakfast  
5/4: Cloverdale Downtown Spring Festival

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4/23: Police/Finance Subcommittee

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Thanks!!!!

Melanie Bagby  
Mayor, City of Cloverdale  
(707) 893-7170 • [mbagby@ci.cloverdale.ca.us](mailto:mbagby@ci.cloverdale.ca.us)  
<https://www.facebook.com/cccmbagby/>

**From:** [Jason Turner](#)  
**To:** [David Kelley](#); [Maria McArthur](#)  
**Subject:** Commissioner Report  
**Date:** Wednesday, May 08, 2019 4:48:01 PM

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Thursday, March 14, 2019 - Attended Cloverdale Chamber of Commerce Board Meeting

Thursday, March 14, 2019 - Met with Shawn Bovee

Friday, March 15, 2019 - Toured Red Door Remedies

Thursday, March 21, 2019 Attended City of Cloverdale Goal Planning Workshop.

Tuesday, March 26, 2019 - Attended Public Works Sub-Committee

Tuesday, April 2, 2019 - Attended the Cloverdale Planning Commission

Tuesday, April 9, 2019 - Met with Shawn Bovee

Monday, April 22, 2019 Attended Chamber Mixer. Next Door Comics

Monday, April 24, 2019 Chaired Adhoc Committee on Rubber Mulch

Tuesday, May 7, 2019 Attended Cloverdale Planning Commission.

Thank you!!

Jason Turner  
Council Member  
City of Cloverdale  
707-292-6458