



MINUTES

JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS

WEDNESDAY MARCH 27, 2019

CLOSED SESSION 5:00 p.m.

CLOSED SESSION LOCATION: CITY HALL CONFERENCE ROOM, 124 N. CLOVERDALE BLVD. CLOVERDALE, CA 95425

PUBLIC BUSINESS SESSION: 6:00 p.m.

PUBLIC BUSINESS SESSION LOCATION: CLOVERDALE PERFORMING ARTS CENTER, 209 N. CLOVERDALE BLVD., CLOVERDALE, CA 95425

CLOSED SESSION

CLOSED SESSION: 5:00 pm

OPENING:

- Call to Order: Mayor Bagby called the meeting to order at 5:00 p.m.
- Roll Call: Present- Councilmember Cruz, Vice Mayor Wolter, Councilmember Brigham, Councilmember Turner, Mayor Bagby
- Agenda Review - Closed Session (Changes and/or Deletions): None

PUBLIC COMMENTS ON CLOSED SESSION AGENDA: None

PUBLIC COMMENTS ON CLOSED SESSION AGENDA: None

RECESS TO CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: (APN: 001-440-049)

Agency negotiator: City Attorney Jose Sanchez

Negotiating parties: Alexander Valley Healthcare and Cloverdale Community Development Successor Agency

Under negotiation: Price and terms of payment

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 116-110-025 and APN 116-110-024

Agency negotiator: City Manager David Kelley and Public Works Director Mark Rincon

Negotiating parties: Johnson Michael L TR ET AL c/o Gerald Angeli

Under negotiation: Price and terms of payment

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: APN 001-440-049

Agency negotiator: City Manager David Kelley and Public Works Director Mark Rincon

Negotiating parties: Johnson Michael L TR ET AL c/o Gerald Angeli

Under negotiation: Price and terms of payment

CONVENE PUBLIC BUSINESS SESSION – 6:00 p.m.

OPENING:

- Call to Order: Mayor Bagby called the meeting to order at 6:07 p.m.
- Pledge of Allegiance: Mayor Bagby requested everyone remain standing after the Pledge of Allegiance for a moment of silence to honor Brian Elliott, former Fire Chief, who recently passed away. Council acknowledged Brain Elliott for his contributions and dedication to the community.
- Roll Call: Present- Councilmember Cruz, Vice Mayor Wolter, Councilmember Brigham, Councilmember Turner, Mayor Bagby
- Report out of Closed Session –Actions Taken: No reportable action was taken
- Conflict of Interest Declaration: None
- Agenda Review – Regular Session (Changes and/or Deletions): Councilmember Turner requested to move the student liaison report up on the agenda to allow the student to leave earlier. Mayor Bagby agreed to move the report to present prior to the Consent Calendar.

PUBLIC COMMENTS: None

PROCLAMATIONS / PRESENTATIONS: (15 Minutes)

1. **Proclamation Recognizing April 2019 as Sexual Assault Awareness Month**
City Manager Kelly read the proclamation and Mayor Bagby presented the proclamation to Caitlin Quinn with Verity.
2. **Proclamation Recognizing April 2, 2019 as Equal Pay Day**
City Manager Kelly read the proclamation and Mayor Bagby presented the proclamation to Nicki Rector with American Association of University of Women (AAUW).

Student liaison, Eden Winniford, provided her report on sports events and other activities taking place at the Cloverdale High School.

CONSENT CALENDAR:

3. **Minutes of Previous Meeting March 13, 2019**
4. **Resolution No. 020-2019, Accepting the Annual Housing Element Implementation Progress Report for 2018**
5. **Resolution No. 021-2019, Accepting the General Plan Annual Report for 2018**
6. **Resolution No. 022-2019, accepting the Annual AB 1600 Report of Development Impact Fee Activity for Fiscal Years 2016-2017 and 2017-2018**
7. **Receive and file Housing Successor Agency Annual Reports for Fiscal Year 2017-18**
8. **Resolution 023-2019, authorizing the City Manager to apply for exemption from the local BAC/BPAC requirement and authorize the City Manager to apply for Transportation Development Act, Article 3 (TDA3) funds to construct bike lanes as part of the Treadway Drive Signalization Project and to designate the SCTA CBPAC at the review body for TDA3 funding in the City of Cloverdale**
9. **Resolution No. 024-2019 amending the FY 2018-19 Budget and authorizing the City Manager to execute a Third Amendment to the Consultant Contract to prepare a Master Plan for the Second Street Park**

Mayor Bagby asked if a Councilmember or member of the public would like to pull any items from the Consent Calendar for discussion. No request was received.

Action: Motion was made by Vice Mayor Wolter to approve the Consent Calendar; seconded by Councilmember Cruz. The motion passed by roll call vote: (5-ayes, Councilmember Cruz, Vice Mayor Wolter, Councilmember Brigham, Councilmember Turner, Mayor Bagby; 0- noes; 0-absent).

COMMUNICATIONS: None.

PUBLIC HEARINGS:

10. Introduction and First Reading of Ordinance No. 727-2019, amending Zoning Ordinance Amendment (ZOA 038-2017), amending Cloverdale Municipal Code Section 18.09.060: Tree Preservation and Municipal Code Section 18.14.030: Definitions to establish tree preservation guidelines and a permitting process for removal of protected trees to effectuate various General Plan goals, policies and implementation measures

Assistant City Manager/Community Development Director Thompson introduced this item and provided the background on the Ordinance. He requested that Council open the public hearing, receive public testimony, introduce and waive the first reading of Ordinance No. 727-2019, establishing tree preservation guidelines and a permitting process for removal of protected trees.

Mayor Bagby opened public comment on this item.

Nicki Rector, Cloverdale, commented that she has a very large redwood tree on her property that is dropping branches and causing damage. She plans to remove the tree and asked if she would be allowed to do so under the ordinance and about fees she would incur. Mr. Thompson responded that an arborist report would be required and if the report indicates the tree is a hazardous, it is likely that it would be exempt from the Ordinance and a tree removal permit would not be required.

Franco Deghi, Cloverdale, questioned if there is a provision in the Ordinance for a person to request the removal of a tree that is a safety hazard but not on their property. Mr. Thompson stated that there is not.

Action: Motion was made by Councilmember Turner to Introduce and waive the first reading of Ordinance No. 727-2019, amending Zoning Ordinance Amendment (ZOA 038-2017), amending Cloverdale Municipal Code Section 18.09.060: Tree Preservation and Municipal Code Section 18.14.030: Definitions to establish tree preservation guidelines and a permitting process for removal of protected trees to effectuate various General Plan goals, policies and implementation measures; seconded by Vice Mayor Wolter. The motion passed by roll call vote: (5-ayes, Councilmember Cruz, Vice Mayor Wolter, Councilmember Brigham, Councilmember Turner, Mayor Bagby; 0- noes; 0-absent).

NEW BUSINESS:

11. Present and accept, by motion order, the FY 2017/18 City of Cloverdale Audited Financial Statements

Finance Manager Holmes introduced Terry Krieg, the CPA selected to be the independent auditor to review the City's finances. She explained that all local governments are required to have an independent auditor review their finances each year and produce an Independent Auditors' Report using the Governmental Accounting Standards Board (GASB) principles and guidelines. Mr. Krieg presented the Basic Financial Statements for the Fiscal Year Ended June 30, 2018 and acknowledged Finance Manager Holmes and her staff for their excellent work.

SUBCOMMITTEE ITEMS:

SUBCOMMITTEE REPORTS: (VERBAL REPORTS: 15 minutes)

- Airport (Chair Mayor Bagby and Councilmember Brigham) - Next Meeting: June 4, 2019, at 10:00 a.m.
- Finance, Administration & Police (Chair Mayor Bagby and Vice Mayor Wolter) - March 28, 2019 meeting cancelled. Next Meeting: April 25, 2019 at 4:00 p.m.
- Planning & Community development (Chair Councilmember Turner and Councilmember Cruz) – Next Meeting: April 16, 2019, at 4:00 p.m.
- Public Works (Chair Councilmember Turner and Vice Mayor Wolter) - Next Meeting: May 28, 2019, at 4:00 p.m.
- Joint City/Fire District (Chair Councilmember Cruz and Councilmember Turner) - Next Meeting: June 10, 2019, at 5:30 p.m.
- Joint City/School District (Chair Councilmember Cruz and Vice Mayor Wolter) – Next Meeting: May 20, 2019, at 5:00 p.m.

COUNCIL REPORTS (INCLUDING STUDENT LIAISON): (WRITTEN OR VERBAL REPORTS: 15 minutes)

Mayor Bagby's written report was distributed at the meeting (attached).

Councilmember Cruz reported that she has been very busy with the week of events that will culminate with Cesar Chavez Birthday celebration on March 31st. She also reported that she met with all Cloverdale School Principals.

LEGISLATIVE REPORT: None

CITY MANAGER/CITY ATTORNEY REPORT: City Manager reported the Lighting and Landscape District community workshop meeting will be held at the Cloverdale Library on March 28th at 6:00 p.m. He also announced that Linda Moore, Deputy City Clerk/HR Tech is retiring. He, Council, and City staff acknowledged and thanked Linda for her services.

COUNCIL DIRECTION ON FUTURE AGENDA ITEMS: None

ADJOURNMENT: Mayor adjourned the meeting at 7: 39 p.m., to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, Wednesday, April 10, 2019, for Closed Session at 5:00 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA 95425) and Public Business Session at 6:00 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

MINUTES ADOPTED 4-10-19

**City Council Report – Melanie Bagby, Mayor
March 15, 2019- March 25, 2019**

3/15 SC Mayors & Councilmembers legislative meeting - Santa Rosa

Discussed current bills and voted to submit letter to legislators detailing areas of support and concern regarding CASA and related bills

3/20 SCWMA - Santa Rosa

Approved budget adjustments and received updated on ED recruitment

3/21 SCTA/RCPA Phone appointment

Discussed questions regarding new appointment, community needs, barriers to Cloverdale achieving its GHG reduction goals

3/22 Town Hall with Senator Mike McGuire - Cloverdale Senior Center

3/25 Meeting with Supervisor James Gore, CM Kelley, VM Wolter - Healdsburg