



## MINUTES

### Finance Administration and Police Subcommittee Meeting

Meeting Date: February 28, 2019

Meeting Time: 4:00 p.m.

Meeting Location: City Hall

124 N. Cloverdale Blvd., Cloverdale, CA

#### Subcommittee Members

Mayor Melanie Bagby, Chair  
Councilmember Wolter

City Manager, David Kelley  
Acting Police Chief, Robert Stewart  
Finance Manager, Susie Holmes

1. **Call to Order:** Mayor Bagby called the meeting to order at 4:00 p.m.  
Present: Mayor Bagby, Vice Mayor Wolter, David Kelley, Robert Stewart, Susie Holmes
2. **Communications:** Letter from Patrick Rousch regarding homelessness issue.
3. **Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item. Becky Ennis, Cloverdale Senior Center, Rebecca Ennis provided copies of the Senior Center's Financial Statements to the Finance Administration and Police Subcommittee. The financial statements are on file with the City Clerk and available for review upon request. The Center is requesting financial assistance to keep the center open. City Manager Kelley indicated that the subcommittee will analyze the financial statements, meet with Ms. Ennis, and make a report. The request will be brought back to the subcommittee for approval before moving on to the Council for incorporation into the next fiscal year budget. Vice Chair Wolter asked that Ms. Ennis provide tax returns for the past two years.
4. **Approval of Minutes:** February 28, 2018 meeting minutes were approved.
5. **Current Items for Discussion:**
  - a) Draft Homelessness Strategic Plan – David Kelley City Manager Kelley stated that the draft framework provides guidelines, goals, background of service organizations, programs that are being used to address homelessness, and includes options to be brought before Council for review on March 13. Staff is requesting the Council appoint a community advisory group that is familiar with the issues and consider them relative to community values and goals. The Council is being asked for a date for a public workshop. The workshop will involve groups who directly serve the homeless and the community, will provide information, and the goal is to establish consensus in the community. Mr. Kelley asked for additional input. Gail Jonas, and Terri Loveland, Healdsburg, (Attachment B) came to see what Cloverdale is doing about homelessness, and suggested making the homeless part of the decision making process, as they are the experts on their condition. Discussion that followed included the fact that there are many facets to the homeless population; families who are displaced and those who simply do not want help. Stereotypes, gossip, and false media on Facebook are adding to misconception in the community. A goal of the plan is to work with organizations that do direct outreach to the homeless, such as Wallace House, Alexander Valley Health Care, Catholic Charities, mental health organizations, and others. Mr. Kelley wrapped the discussion up by commenting that communication is a critical component and the City will continue to engage the community on an ongoing basis with the facts. This topic will remain a standing item on the agenda.

- b) Measure P – David Kelley. City Manager Kelley summarized the status of Measure P- cannabis excise tax, which to date has collected about \$11,000.00 a month from gross revenue. It may take about a year to understand what the issue will look like in terms of sales and revenue due to seasonal swings. In the future, the Council may wish to allocate the funds towards specific purposes, such as the Police Department, education, or parks. The current concern is there is not enough operational history for the revenue and it is impacted by changes at the state level which create uncertainty. This topic will remain a standing item on the agenda.
- c) Sonoma County Waste Management Agency Recommended Zero Waste Resolution and
- d) Ordinance which prohibits the use and sale of disposable food service ware and other products containing polystyrene foam products which are not biodegradable, returnable or recyclable  
City Manager requested that these be considered together. Mr. Kelley commented that the Sonoma County Waste Management Division has established a countywide goal for zero waste by 2030 and to wants to encourage alternatives. The agency also wants to ban polystyrene in food establishments, as it cannot be recycled. Staff will create a report and resolutions to bring back to subcommittee for recommendation before submitting to City Council. The SCWM has asked for consistency across jurisdictions within the county. Vice Mayor Wolter supported zero waste by 2030, but stated that an educational component needs to be incorporated into the discussion. Mayor Bagby supported moving the discussion forward to Council. There is a plastic epidemic in the world, and we need to get real about the problem. Recommendation: Bring the staff report that includes further definition of zero waste, resolution and ordinance back to the subcommittee for discussion.

**6. Information Only Memos:** None.

**7. Future Agenda Items** Vice Mayor Wolter requested that Ordinance 1008.100, which tags non-operating vehicles parked on the street, needs to be strengthened and better enforced.

**8. Pending Items:**

- a) List of Finance, Administration, Police subcommittee items from FY 2018-19 Top Ten Goals .  
Mr. Kelley indicated that I-Pads are being set up for Council, which will eliminate the paper hardcopies.

**9. Good of the Order:**

**10. Adjournment:** Mayor Bagby adjourned the meeting at 5:10 p.m. to the next regularly scheduled meeting on March 28, 2018 at 4:00 p.m.

Minutes approved April 23, 2019

Insert attachment 1 and 2 here (Senior Center and No Place to Call Home)