



MINUTES

Subcommittee: Planning and Community Development
Meeting Date: February 20, 2018
Meeting Time: 4:00 p.m.
Meeting Location: City Hall Conference Room
124 N. Cloverdale Boulevard, Cloverdale, CA

Subcommittee Members:

Chair: Councilmember Melanie Bagby Asst. City Manager/CDD David Kelley
Councilmember Mary Ann Brigham City Manager Paul Cayler

1. **Call to Order:** Councilmember Bagby called the meeting to order at 4:03 p.m.
2. **Communications:** None
3. **Public Comment:** None
4. **Approval of Minutes:** The minutes of the December 19, 2017, meeting were approved.
5. **Current Items for Discussion**
 - a) Consider establishment of development standards regarding gun shops
Mr. Kelley stated a temporary moratorium was placed on gun shops by the City of Healdsburg, in response to an application to locate a gun shop next to a toy store in downtown Healdsburg. He stated the City of Cloverdale does not have development standards for gun shops and discussed potential paths for their establishment. The subcommittee directed Mr. Kelley to take the next step in the development of planning guidelines for gun shops in Cloverdale. Mr. Kelley responded that Community Development staff would agendaize this matter for input by the City Council.
 - b) Update of City's Inclusionary Zoning Ordinance and In-Lieu Fee
Mr. Kelley reviewed the Scope of Services supplied in the agenda packet and gave a brief history of Cloverdale's in-lieu fees. Discussion ensued regarding bringing forward an updated inclusionary zoning ordinance. The subcommittee recommended items 1, 2, and 4 of David Paul Rosen & Associates' budget and payment schedule and asked for information about comparable cities that are applying inclusionary in-lieu fees to rentals.
6. **Information Only Memos:** None
7. **Future Agenda Items (subject to change):**
 - a) Review overall plan for development of lands to the north and south of Cloverdale, including maps of the urban growth boundary, sphere of influence, and the city limits.
 - b) Update on Six Acres engineering study
8. **Pending Items:** None
9. **Good of the Order:** None
10. **Adjournment:** The meeting was adjourned at 5:15 p.m., with discussion having been carried out regarding the need to reschedule the Tuesday, April 17, 2018, 4:00 p.m. meeting to an alternative date.