CITY OF
CLOVERDALE

MINUTES
Subcommittee: Public Works
Meeting Date: Tuesday, July 26, 2016
Meeting Time: 10:30 a.m.
Meeting Location: City Hall Conference Room

Subcommittee Members and City Staff:

Councilmember Carol Russell, Chair
Councilmember Bob Cox
City Manager Paul Cayler
Public Works Director: Mark Rincon
Engineering Technician Eric Janzen

1. **Call to Order:** Chair Russell called the meeting to order at 10:30 a.m.
2. **Communications**: None
3. **Public Comments:** None
4. **Approval of Minutes:** March 29, 2016, minutes were approved.
5. **Current Items for Discussion**

   a. Proposal by PG&E to remove street trees (and private trees) along PG&E's gas transmission main pipeline

   PG&E representatives Brian Bottari and Darin Cline provided a handout regarding PG&E's Community Pipeline Safety Initiative (attached) and discussed PG&E's program for tree management along the pipeline. Discussion ensued regarding trees that have been identified for possible removal. The subcommittee recommended bringing this issue to the full City Council.

   b. City Park Pavement Bid Opening (11:00 a.m.)

   Sealed bids were opened and will be reviewed by Staff.

   c. Accepting the Downtown ADA Parking Project

   Staff recommended bringing a resolution to the City Council to accept the improvements. The subcommittee recommended this item be placed on the consent calendar for Council approval.

   d. Open Space Project

   Mr. Cayler gave an update on the status of the Open Space project and stated Staff will be recommending the purchase of an all-terrain vehicle through the use of the endowment fund. The subcommittee recommended proceeding to bring the proposal to the City Council.

   e. Downtown Parking

   Discussion of downtown parking was carried out including the pros and cons of parking restrictions. The subcommittee recommended continuation of this discussion.
6. **Future Agenda Items**: Downtown Parking discussion
7. **Pending Agenda Items:** None
8. **Good of the Order:**

   Mardi Grainger described an idea she has proposed for an "Office of Possibilities" and asked for support from those who feel this is a good idea.

   Rich Cowart reported that the Senior Center accepted a grant for transportation and will have a dispatcher and a voucher program for when no driver is available.
9. **Adjournment:** The meeting was adjourned at 11:47 a.m. to Tuesday, September 27, 2016, at 10:30 a.m. or alternate date as requested.

Community Pipeline Safety Initiative

Cloverdale Public Works Subcommittee

July 26, 2016

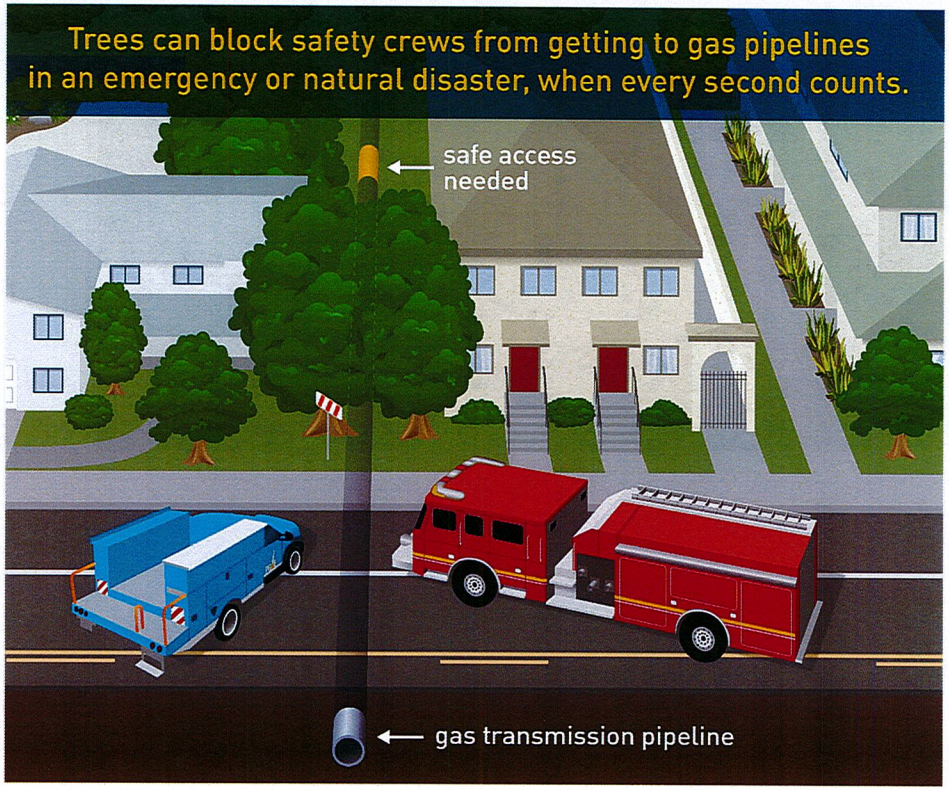
Improving Pipeline Safety and Reliability

- PG&E's top priority is the safety of our customers and communities – we are testing, studying and upgrading our gas system, including:
  - **Hydrostatic pressure testing** which verifies the pipeline's strength and safe operating pressure
  - **Internal pipe inspection robots** to check for signs of corrosion
  - **Valve automation** to allow faster response during gas emergencies
  - **Leak survey** of our entire gas pipeline system more frequently
  - **Aerial and ground patrols** to identify any excavations, signs of construction and other potential safety concerns

Program at a Glance

WHAT WE'RE DOING

- Checking the area above the gas transmission pipeline for trees and structures that pose an emergency access or safety concern
- Helping to ensure immediate access for safety crews, and preventing potential damage to the pipe
- Working with our customers and communities where a safety risk has been identified to develop shared solutions
- Planting new trees at a safe distance from the pipeline and restoring the area to preserve the natural beauty of our communities



Working with First Responders

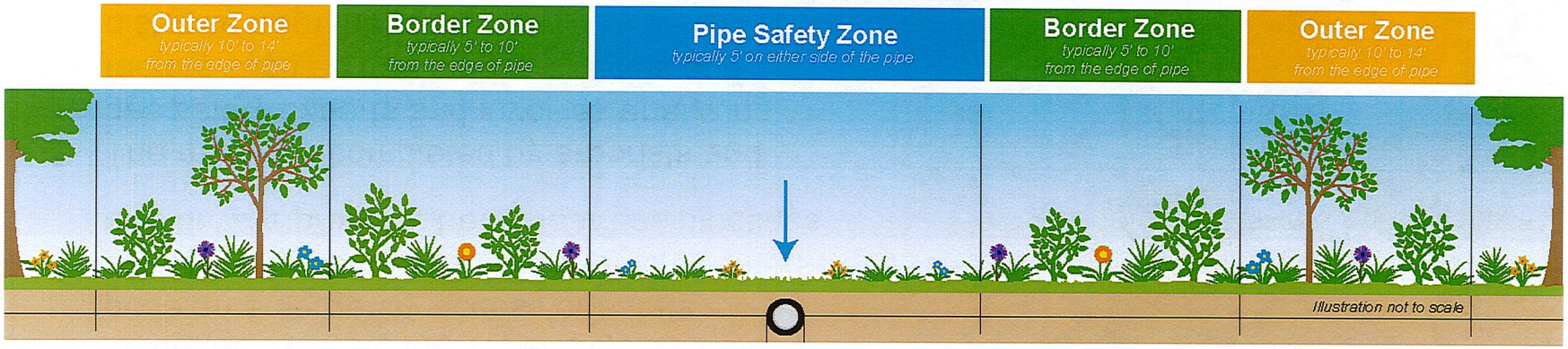
"Keeping Novato safe is my number one priority every day. PG&E is a partner in helping my department keep this community safe by safely maintaining our energy infrastructure, providing easy access to gas pipelines and training our first responders so they can respond effectively to emergency situations near utilities."

Mark Heine, Fire Chief, Novato Fire Protection District

First responders depend on immediate access in an emergency

Guide to Safe Landscaping

Making sure the right plants and trees are located in the right location adds to the safety and natural beauty of your community



Pipe Safety Zone	Lawns, flowers, low-profile grasses and low-growing herbaceous plants work well within the Pipe Safety Zone.
Border Zone	Small to medium shrubs with a trunk or main branch less than 8" in diameter at full maturity work well within the Border Zone. Diameter is measured 4.5 feet above the ground.
Outer Zone	Large shrubs and small trees with a trunk or main branch less than 36" in diameter at full maturity work well within the Outer Zone. Diameter is measured 4.5 feet above the ground.

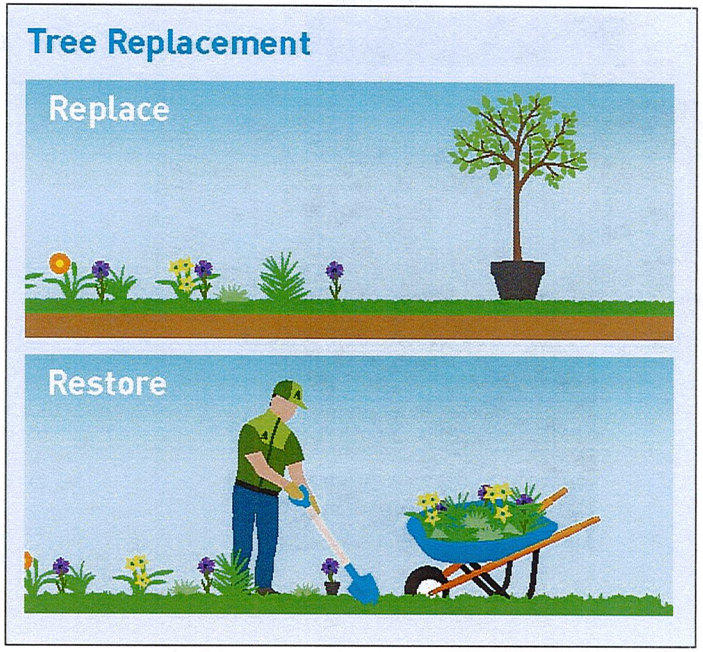
Please note easement widths can vary and the above represents best practices and guidance for safe landscaping near gas pipelines.

Tree-by-Tree Review

- We understand how important trees are to your community and the environment
- To ensure we are only replacing trees that pose an emergency access or safety concern, we conduct a review of city-owned and private property trees near gas pipelines
- The review is completed by arborists and gas safety experts and involves analyzing factors such as tree height, species and distance from the pipe
- We share the results with the city or property owner and, together, work to develop a path forward
- If a tree poses a safety concern and needs to be replaced, PG&E works together with the city or private property owner to offer replacement trees and restore the area

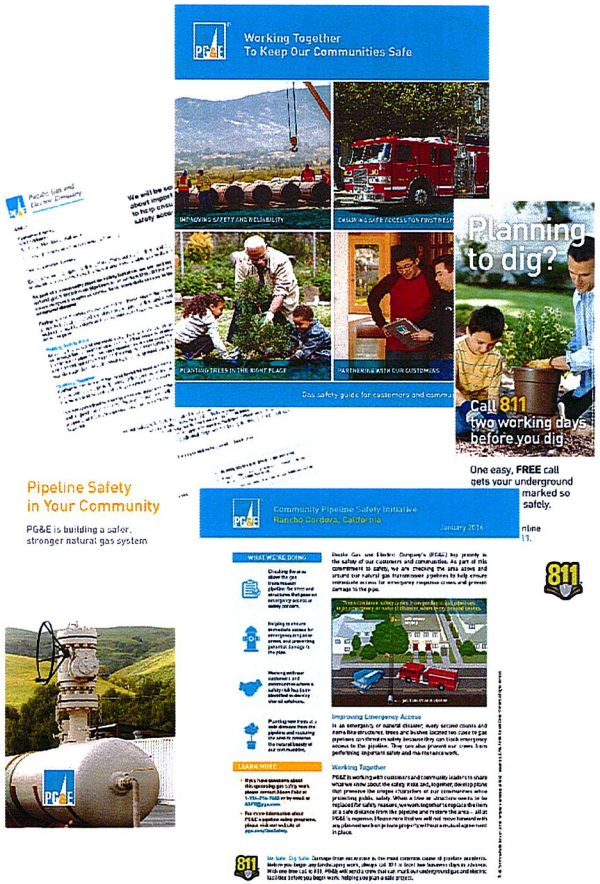
Tree Replacement and Restoration

- When a tree needs to be replaced for safety reasons, PG&E will work with the city and private property owner to offer the following:
  - **Replacement:** Provide replacement tree(s) or an in-lieu payment for each tree removed
  - **Delivery:** Coordinate with the city or property owner and deliver the replacement tree(s) to be planted by the property owner
  - **Restoration:** Work together to develop a landscape plan that restores the area with native, drought-tolerant landscaping such as grasses, mulch or bark
- We recognize every customer and yard is different, and we will address special circumstances on a case-by-case basis



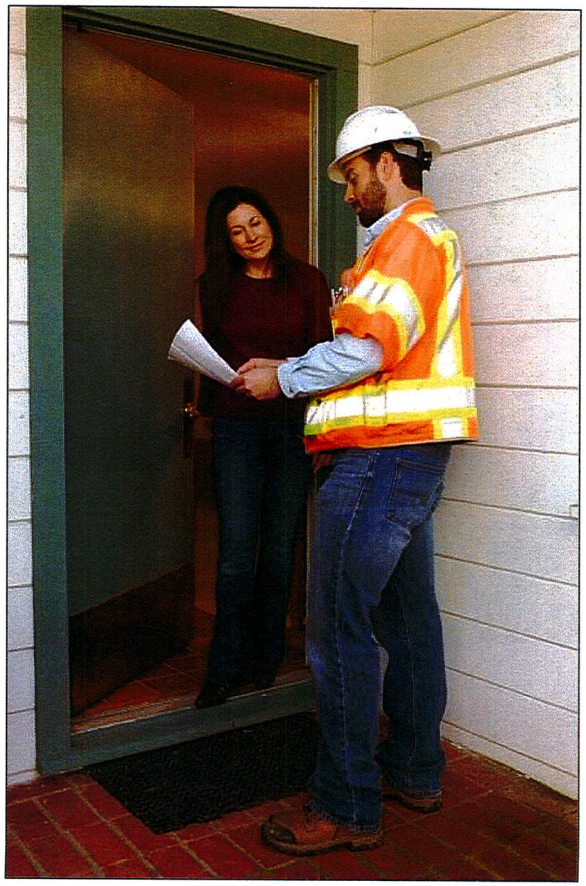
Community Partnership and Outreach

- It is important to us that our customers and communities fully understand and support this safety work
- Our outreach includes:
  - Meeting with city leaders to discuss the safety risks and work together to plan for gas safety work in public areas
  - Communicating about gas pipeline safety and the planned work to nearby residents prior to any work taking place
  - Contacting private property owners regarding any safety work proposed for their property
- We will not move forward with any planned work until we have a signed agreement in place with the private property owner



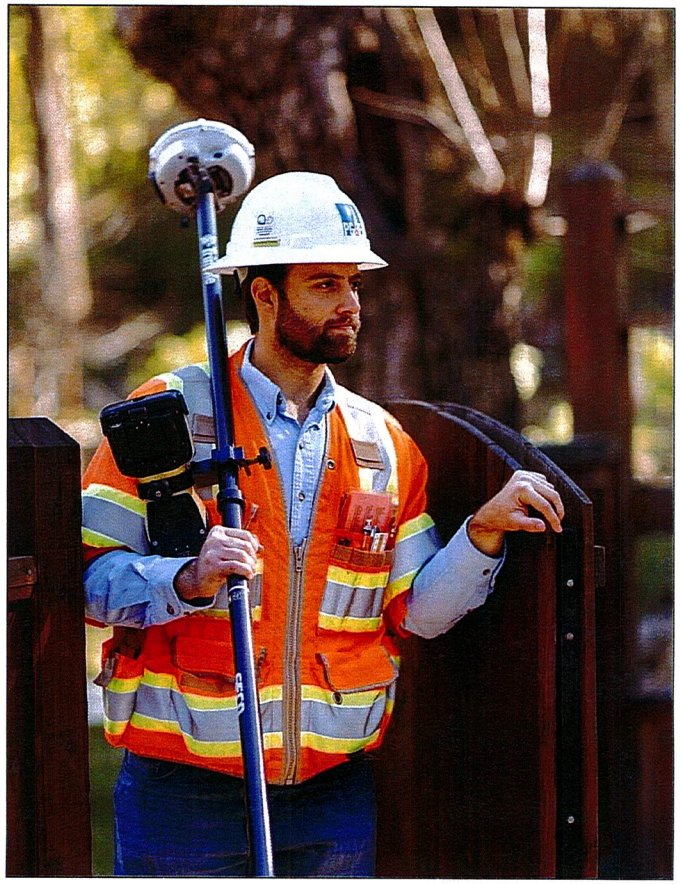
Next Steps

- Answer all of your questions
- Gather feedback and recommendations
- Reach agreement on a plan forward
- Begin outreach to private property owners



Contact Information

- For questions regarding the upcoming pipeline safety work, please contact Christina Hlebakos, Local Customer Outreach Specialist, at **1-707-206-2599** or by email at **christina.hlebakos@pge.com**
- For more information, visit us at **pge.com/GasSafety**
- To learn more about our gas transmission pipeline in your neighborhood, visit us at **pge.com/pipelinelocations**



Thank You