



**MINUTES**

**REGULAR MEETING OF THE CITY COUNCIL AND**

**JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS**

**TUESDAY, MONTH APRIL 12, 2016**

**PUBLIC BUSINESS SESSION: 6:30 p.m.**

**PUBLIC BUSINESS SESSION LOCATION: CLOVERDALE PERFORMING ARTS CENTER, 209 N. CLOVERDALE BLVD.,  
CLOVERDALE, CA 95425**

**PUBLIC BUSINESS SESSION – 6:30 p.m.**

**OPENING:**

- Call to Order: Mayor Brigham called the meeting to order at 6:30 p.m.
- Pledge of Allegiance
- Roll Call: Councilmember Palla, Vice Mayor Wolter, Councilmember Cox, Councilmember Russell, and Mayor Brigham
- Conflict of Interest Declaration: Councilmember Russell recused herself from agenda item 14 due to her residence proximity
- Agenda Review – Regular Session (Changes and/or Deletions): None

**PUBLIC COMMENTS:**

Sonja Kluesener, with Cloverdale Certified Farmer's Market, introduced Tina Castelli as the new manager for the Cloverdale Friday Night Live Farmer's Market. Ms. Castelli discussed the various vendors available at the market.

**PROCLAMATIONS / PRESENTATIONS:**

**1. International Telecommunicators Proclamation**

City Manager Cayler presented this proclamation proclaiming the week of April 11 – 17, 2016 as "International Telecommunicators Week" to Chief Cramer, honoring the dedicated Police Dispatchers.

**2. National Crime Victim's Rights Proclamation**

City Manager Cayler presented this proclamation proclaiming April 10, 2016, through April 16, 2016, as National Crime Victim's Rights Week in the City of Cloverdale. Sonoma County Chief Deputy District Attorney, Brian Staebell was present to accept the proclamation.

**3. Equal Pay Day Proclamation**

City Manager Cayler presented this proclamation recognizing April 12, 2016, as Equal Pay Day to recognize the full value of women's skills and contributions to the labor force, and further encourage businesses to conduct internal pay evaluations to ensure women are being paid fairly. Lou Enge and Val Marder were present to receive the proclamation.

**CONSENT CALENDAR:**

4. Minutes of Previous Meeting March 1, 2016
5. Minutes of Previous Meeting February 23, 2016
6. Minutes of Previous Meeting February 9, 2016
7. Minutes of Previous Meeting February 3, 2016
8. Minutes of Previous Meeting May 12, 2015

9. **Second reading and adoption of Ordinance No. 706-2016, amending Cloverdale Municipal Code Chapter 8.08 related to smoking in public places**
10. **Consideration of Resolution authorizing the City Manager to submit a letter to the Department of Alcoholic Beverage Control regarding an off-sale license for the Dollar General retail store- Miranda**
11. **Consideration of Resolution approving the revised Public Works Director Job Description and proposed salary**

**Councilmember Cox requested to pull item eight for a separate vote since he was absent during that meeting and would be abstaining.**

**Action:** Motion was made by Councilmember Palla and seconded by Vice Mayor Wolter to approve the consent calendar minus item number eight. The motion passed by roll call vote: (5-ayes – Councilmember Palla, Vice Mayor Wolter, Councilmember Cox, Councilmember Russell, and Mayor Brigham; 0-noes).

**Action:** Motion was made by Vice Mayor Wolter and seconded by Councilmember Palla to approve consent item number eight. The motion passed by roll call vote: (4-ayes – Councilmember Palla, Vice Mayor Wolter, Councilmember Russell, and Mayor Brigham; 0-noes; 1-abstain- Councilmember Cox).

**COMMUNICATIONS:**

12. **Letter from Mayor Gina Belforte requesting Council support for her appointment to Remote Access Network Board**

**Action:** Motion was made by Councilmember Palla and seconded by Councilmember Cox to support Mayor Gina Belforte's appointment to the Remote Access Network Board. The motion passed by unanimous voice vote (5-ayes – Councilmember Palla, Vice Mayor Wolter, Councilmember Cox, Councilmember Russell, and Mayor Brigham; 0-noes).

**PUBLIC HEARINGS:** None

**NEW BUSINESS:**

13. **Presentation and Discussion of the City of Cloverdale's Top Ten Goals for Fiscal Year 2016-2017**

City Manager Cayler discussed the top ten goals that were selected and prioritized from the workshop in March. Councilmembers clarified and discussed the goals as well as last year's goals. Mr. Cayler stated that the top goals would be used as guidelines for the upcoming budget development.

**Action:** Motion was made by Councilmember Palla and seconded by Councilmember Cox to approve the top ten goals as discussed. The motion passed by unanimous voice vote: (5-ayes – Councilmember Palla, Vice Mayor Wolter, Councilmember Cox, Councilmember Russell, and Mayor Brigham; 0-noes).

14. **Discussion and Possible Action on the Yorty Creek Recreational Area Directional Signage Project**

Councilmember Russell recused herself and left the meeting room due to a possible conflict of interested on this item.

City Manager Cayler presented this item giving the details of the proposed signage. Discussion ensued regarding the proposed signage and the poor road conditions with Councilmember Palla recommending a letter be drafted and sent to the County Board of Supervisors regarding the road conditions. Councilmembers agreed and voiced approval to move forward with the signage as recommended.

**PUBLIC COMMENTS:** None

Councilmember Russell returned to the dais.

## **SUBCOMMITTEE ACTION ITEMS:**

### **15. Consideration of Resolution establishing limited parking restrictions at the Senior Center Bus Shelter**

City Manager Cayler discussed the new routes established by Sonoma County Transit, noting that the bus is now stopping in front of the Senior Center. He commented that due to cars parked in front of the Senior Center, the bus must sometimes double park, causing passengers to disembark in the street. To correct this safety hazard, Staff is requesting to have restricted hours of parking in front of the bus shelter. Collen Hale, Director of the Senior Center, came to the podium to discuss the need for limited no parking zone for the bus shelter, adding that she would much rather see limited times for parking rather than red curbed no parking zone to accommodate more parking for the neighbors. City Manager Cayler commented that the parking restrictions would likely involve only two parking spaces.

**Action:** Motion was made by Councilmember Russell and seconded by Councilmember Cox to adopt Resolution No. 025-2016, establishing limited parking restrictions and authorizing City Staff to coordinate placement of the limited "No Parking" sign with Sonoma County Transit. The motion passed by roll call vote: (5-ayes – Councilmember Palla, Vice Mayor Wolter, Councilmember Cox, Councilmember Russell, and Mayor Brigham; 0-noes).

## **SUBCOMMITTEE REPORTS: (VERBAL REPORTS: 15 minutes)**

- Airport (Chair, Councilmember Cox and Vice Mayor Wolter) - Next Meeting: May 3, 2016, 9:00 a.m. Vice Chair Wolter reported the subcommittee met on April 5<sup>th</sup> and discussed the details of the financial statement provided by City Finance Manager, Joanne Cavallari. He reported that this financial statement will be further discussed at the next meeting on May 3<sup>rd</sup> with a new start time of 9:00 a.m.
- Finance, Administration & Police (Chair, Mayor Brigham and Vice Mayor Wolter) - Next Meeting: April 27, 2016, 2:00 p.m.
- Planning & Community Development (Chair, Vice Mayor Wolter and Mayor Brigham) - Next Meeting: April 19, 2016, 4:00 p.m.
- Public Works (Chair, Councilmember Russell and Councilmember Cox) - Next Meeting: May 24, 2016, 10:30 a.m. Councilmember Russell reported that the Committee met and discussed the senior bus shelter as well as the solar project at the water plant, which will likely be brought before the full Council on May 10<sup>th</sup>. She reported that the Committee also received an update on the Urban Water Management Plan.
- Joint City/Fire District (Chair, Councilmember Palla and Mayor Brigham) - Next Meeting: June 13, 2016, 5:30 p.m.
- Joint City/School District (Chair, Councilmember Palla and Councilmember Cox) – Next Meeting: May 16, 2016, 5:00 p.m. Councilmember Palla reported that the Committee met on March 28<sup>th</sup> and discussed the High School Seniors Local History Project. He stated that concerns regarding the pedestrian safety crosswalk lighting system at Cloverdale Blvd. and Schools St. was also discussed. He reported that the school superintendent will be making presentation on LCAP at the next meeting.

## **COUNCIL REPORTS (INCLUDING STUDENT LIAISON): (VERBAL REPORTS: 15 minutes)**

Student liaison, Karsyn Stewart apologized for missing so many meetings explaining that her basketball team did quite well this year, advancing in playoffs, which caused her to be unavailable to attend the Council meetings. She shared that track, softball, and baseball season is underway. She reported that the seniors just traveled to Santa Rosa Junior College to take placement tests. She stated that Community Union Day is coming up on May 13<sup>th</sup> and encouraged all to take advantage of the students for community services. Ms. Stewart shared that Law Week took place last week with attorneys in attendance for discussion and questions.

Councilmember Russell reported that there was a good turnout for the SMART meeting held on March 29<sup>th</sup>, where the first tentative train schedules were discussed. She stated that four rail cars are being manufactured to service the northern vicinity.

Councilmember Cox reported that he met with the League of California Cities, as a member of Transportation, Communication and Public Works Committee in San Diego. He stated that they discussed autonomous vehicles, including a pilot program for testing totally autonomous vehicles.

Councilmember Palla reported that the REMIF Board of Directors met March 24<sup>th</sup>. He stated that the Board will be developing a new policies and procedures manual as it relates to the health benefit program. He reported that the Board approved a \$1.70 per employee, per month, increase in the vision program bringing the total to \$18.20 per employee, per month. They also approved a 24% increase fee for the life disability program through Lincoln Financial. Councilmember Palla further stated that the Board will be looking at options to help keep costs down without compromising the coverage offered. He reported that he also attended the League of California Cities meeting in San Diego, as a member of the Public Safety Policy Committee, where they spent a considerable amount of time discussing numerous State Bills, including a Bill that would set a measurement of legally acceptable marijuana levels similar to that of alcohol.

**LEGISLATIVE REPORT: None**

**CITY MANAGER/CITY ATTORNEY REPORT:**

Assistant City Manager Kelley reported that the City was contacted by Congressman Huffman's aid, stating the Congressman would be passing through Cloverdale. Mr. Kelley reported that he, Mayor Brigham, Councilmember Russell and the President of the Chamber of Commerce had the opportunity to meet with Congressman Huffman and discuss a host of topics, which included funding for the Alexander Health Care Facility and obtaining USDA funding for a new police station, as well as marijuana issues and the SMART Train.

Police Chief Cramer announced that the department would be collaborating with AAA on the Booster Seat Challenge and would be giving away 100 booster seats to needy families on April 16<sup>th</sup> from 10:00 a.m. to 2:00 p.m. at the train depot.

**COUNCIL DIRECTION ON FUTURE AGENDA ITEMS: None**

**ADJOURNMENT:** Mayor Brigham adjourned the meeting at 8:12 p.m. to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, Tuesday, April 26, 2016, for Closed Session at 5:30 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA 95425) and Public Business Session at 6:30 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

These minutes were approved at the June 14, 2016, City Council meeting by the following voice vote: (Ayes-4; Noes-0; Recuse-0; Absent-1).

Ayes: 4- Councilmember Palla, Councilmember Russell, Councilmember Cox, and Mayor Brigham  
Noes: 0  
Absent: 1- Vice Mayor Wolter  
Recuse: 0

Approved:

  
Mary Ann Brigham, Mayor

Attested:

  
Linda Moore, Deputy City Clerk