



MINUTES

Subcommittee: Public Works

Meeting Date: Tuesday, March 29, 2016

Meeting Time: 10:30 a.m.

Meeting Location: City Hall Conference Room

Subcommittee Members and City Staff:

Councilmember Carol Russell, Chair
Councilmember Bob Cox
City Manager Paul Cayler

Contract City Engineer Vanessa Apodaca
Engineering Technician Eric Janzen

1. **Call to Order:** Chair Russell called the meeting to order at 10:30 a.m.
2. **Communications:** None
3. **Public Comments:** None
4. **Approval of Minutes:**
 - a. July 28, 2015: Approved
 - b. September 22, 2015: Approved with the clarification of "City Park" being added in the public comment sentence.
5. **Current Items for Discussion**
 - a. Urban Water Management Plan - Draft Slide Show Presentation by RMC
Representatives of RMC Water and Environment presented the Urban Water Management Plan (UWMP) they have developed for the City of Cloverdale including what an UWMP is, the components of an UWMP, and the scheduling for having an adopted UWMP in place.

Item 5c was moved up in the agenda.
 - c. Recommended Parking Restrictions at the Senior Center Bus Shelter
City Manager Cayler presented this item stating that, in lieu of the red curb the Sonoma County Transit (SCT) normally requires in front of a bus stop, SCT has suggested a "No Parking" sign be installed specifying no parking on weekdays between 9:00 a.m. and 4:00 p.m., which would permit parking before 9:00 a.m. and after 4:00 p.m. on weekdays, anytime on the weekend, and allow for passenger drop offs.

Rich Cowart, Cloverdale, made suggestions that would yield additional parking spaces.

Mr. Cayler recommended moving forward with signage and stated he will speak to Ms. Hale, Director of the Senior Center regarding Mr. Cowart's suggestions.

Staff was directed by the subcommittee to bring a resolution before Council to coordinate placement of the limited "No Parking" sign with Sonoma County Transit.
 - b. Update related to Solar Project at Water and Wastewater Treatment Plants
Ms. Apodaca distributed and went over a brief outline of the options the City has regarding the solar project. An email was also distributed from Darren Hernandez, Senior Water Treatment Plant Operator, and he spoke of the concerns regarding placement of the solar project at the water treatment plant. City Attorney, Jose Sanchez, joined the meeting via telephone, and discussion ensued regarding the status of the contract with SolEd and the pros and cons of the outlined options.

Subcommittee directed Staff to bring to City Council the recommendation to prepare and send SolEd a ten-day Notice of Termination to end the current Power Purchase Agreement with SolEd.

d. Recommended Non-Residential Sewer Use Permit Fee

Mr. Janzen gave a brief background regarding the unfunded mandate from the City's two National Pollutant Discharge Elimination System (NPDES) permits to inventory and inspect all non-residential sewer uses and asked for input on whether to proceed with institution of an inspection fee and, if so, to grant the City Manager the authorization to add this fee into the City's Master Fee Schedule for the coming fiscal year.

The subcommittee recommended adding an inspection fee for non-residential sewer use to the Master Fee Schedule.

- 6. Future Agenda Items:** Discussion of parking issues
- 7. Pending Agenda Items:** None
- 8. Good of the Order:** Mr. Cayler stated the striping of South Cloverdale Boulevard was scheduled for this morning and mold inspection of the snack shack at Furber Park is scheduled for this afternoon after repair of water damage caused by a leak.
- 9. Adjournment:** Adjourned to Tuesday, May 24, 2016, at 10:30 a.m. or alternate date as requested.