CITY OF
CLOVERDALE

Minutes

Subcommittee:	**Planning & Community Development Committee**
Meeting Date:	**Wednesday, February 24, 2016**
Meeting Time:	**4:00 pm**
Meeting Location:	**Cloverdale City Hall Conference Room** **124 N. Cloverdale Blvd., Cloverdale**

Subcommittee Members:	Council Member Gus Wolter	Asst. City Manager/CDD David Kelley
	Mayor MaryAnn Brigham	City Manager Paul Cayler

1. **Call to Order:** Chair Wolter called the meeting to order at 4:00 p.m. noting for the record that all subcommittee members were present.
2. **Communications:** City Manager Cayler stated letters of interest for appointment to the Planning Commission from Bob Bialon, Brandon Axell, and Jason Turner were received.
3. **Public Comments:** None
4. **Approval of Minutes:** The minutes from December 15, 2015, were approved.
5. **Current Items for Discussion:**

a. Discussion of interviews of prospective Planning Commissioners

After distribution of printed interview questions, the three candidates for appointment to the Planning Commission were interviewed before all present.

Chair Wolter opened the public comment period for this item.

La Reva Myles, Cloverdale, offered her experience with two of the candidates, Mr. Axell and Mr. Turner, and recommended both of them for the Planning Commission. Ms. Myles added that she did not know Mr. Bialon.

Chair Wolter closed the public comment period for this item.

The Planning Commissioner candidates excused themselves from the meeting at 4:45 p.m.

Chair Wolter stated he would like to have the two Planning Commissioners whose terms expire in June, Roy Domke and Lou Enge, contacted to see if they are interested in remaining on the Planning Commission.

Discussion of the candidates and the next steps in bringing the selected candidates before the City Council ensued. Mayor Brigham stated that her appointments are: Mr. Bialon for the permanent seat and Mr. Turner for the alternate seat. City Staff will prepare the City Council agenda report and bring these appointments to the City Council for approval.

Chair Wolter moved item 5c up in the agenda.

c. Smoking control ordinance – Friday Night Live

Chief Cramer went over a Power Point presentation for upgrading the City's outdated smoking ordinance. The subcommittee recommended this be brought before the City Council.

5. **b.** Discussion of organization of Planning Commission

Discussion was carried out regarding the possibility of the City Council having the ability to pull some items from the Planning Commission for Council consideration. Mr. Cayler recommended taking this item to the goal setting session and to have ACM/CDD David Kelley work with City Attorney Jose Sanchez to discuss the assumption process and to identify cities that have an assumption ordinance.

6. **Information Only Items:** None

7. **Pending Items:** None

8. **Future Agenda Items:**

   a. Comcast Community Access Channel

   Chair Wolter will invite Judy James, Comcast Government Affairs Director for the North Bay, to a subcommittee meeting to discuss what is available to the City of Cloverdale that is not being used.

9. **Good of the Order:** None

10. **Adjournment:** Chair Wolter adjourned the meeting at 5:50 p.m., to Tuesday, April 19, 2016, at 4:00 p.m. or alternate date as requested.