



**MINUTES  
REGULAR MEETING OF THE CITY COUNCIL AND  
JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS**

**TUESDAY, JANUARY 26, 2016**

**CLOSED SESSION 5:30 p.m.**

**CLOSED SESSION LOCATION: CITY HALL CONFERENCE ROOM, 124 N. CLOVERDALE BLVD. CLOVERDALE, CA 95425**

**PUBLIC BUSINESS SESSION: 6:30 p.m.**

**PUBLIC BUSINESS SESSION LOCATION: CLOVERDALE PERFORMING ARTS CENTER, 209 N. CLOVERDALE BLVD.,  
CLOVERDALE, CA 95425**

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**CONVENE PUBLIC BUSINESS SESSION – 6:30 p.m.**

**OPENING:**

- Call to Order: Mayor Brigham called the meeting to order at 6:30
- Roll Call: Councilmember Palla, Councilmember Cox, Councilmember Russell, Mayor Brigham with Vice Mayor Wolter absent
- Report out of Closed Session –Actions Taken: No reportable action
- Conflict of Interest Declaration: None
- Agenda Review – Regular Session (Changes and/or Deletions): City Manager Cayler requested to pull item number three. Item numbers two and four were pulled for corrections

**PUBLIC COMMENTS:**

Walt Bear, Cloverdale, stated that he was representing himself and four neighbors who live on Asti Road. He shared that they all received a letter on Jan 11, 2016, regarding the proposed annexation of the sawmill and zoning changes. He requested that the homeowners on Asti Road be taken into consideration prior to making any zoning changes.

**PROCLAMATIONS / PRESENTATIONS:** None

**CONSENT CALENDAR:**

1. Resolution No. SA 001-2016 of the Cloverdale Community Development Successor Agency Adopting the Recognized Obligation Payment Schedule 16-17 for the Period July 1, 2016 to June 30, 2017, and the Successor Agency's Administrative Budget For Fiscal Year 2016-17, Pursuant to Health and Safety Code § 34177
2. Resolution No. 007-2015 accepting completed Capital Improvement Project with Sierra Nevada Construction to remove existing striping and raised pavement markers, place slurry seal, and replace striping, pavement markings and raised pavement markers on Cloverdale Boulevard for a pavement preservation and restriping project
3. Resolution No. 005-2015 authorizing the destruction of certain records as incorporated as Exhibit "A" of the resolution which is authorized by the City's official record retention schedule adopted in September 2006
4. Resolution No. 006-2016 adopting the 2015 Subcommittee, Joint Committee and Regional Board/Committee Appointments

5. **Ordinance No. 701-2016 amending the Cloverdale Municipal Code, Title 18 (Zoning Ordinance), Chapter 18.09, to add "Article III Marijuana, Section 18.09.300, Medical Marijuana" and Ordinance No. 702-2016 amending Title 9, Chapter 9.36 "Marijuana" of the Cloverdale Municipal Code Section 9.36.020, "Definitions" and Section 9.36.050 "Outdoor Cultivation of Marijuana Prohibited" to reference the Cloverdale zoning Ordinance for definitions and regulations related to cultivation of marijuana**

**PUBLIC COMMENTS:** None

**Action:** Motion was made by Councilmember Russell and seconded by Councilmember Cox to approve the consent calendar minus item numbers two, three, and four. The motion passed (4-ayes – Councilmember Palla, Councilmember Russell, Councilmember Cox, Mayor Brigham; 0-noes; 1-absent- Vice Mayor Wolter)

City Contract Engineer, Vanessa Apodaca stated that item two was pulled to correct a typographical error. She stated the final contract amount listed as \$90,642.53 should read \$93,823.48 as reflected in the S&C invoice.

Councilmember Russell made a correction to the Board appointments, stating that the "Sonoma County Health Action Plan" should read "Sonoma County Department of Health, Health Action Council".

Councilmember Cox also made a correction to item number four, stating that he and Councilmember Palla should be listed on the Joint Cloverdale Unified School District instead of Vice Mayor Wolter and Councilmember Palla, adding that he is also the liaison for the Cloverdale Library Advisory Board.

**Action:** Motion was made by Councilmember Palla and seconded by Councilmember Cox to approve the consent calendar item numbers two, and four with modifications noted. The motion passed (4-ayes – Councilmember Palla, Councilmember Russell, Councilmember Cox, Mayor Brigham; 0-noes; 1-absent- Vice Mayor Wolter)

**COMMUNICATIONS:** None

**PUBLIC HEARINGS:** None

**NEW BUSINESS:**

6. **Resolution No. 008-2016 of the City Council Authorizing the City Manager to Execute an Individual At-Will Employment Agreement with Mr. David Kelley as Cloverdale Assistant City Manager/Community Development Director**

City Manager Cayler introduced David Kelley, the candidate selected to fill the vacant Assistant City Manager/Community Development Director position. Mr. Cayler reported that 13 applications were received and explained the hiring process. He discussed David Kelley's qualifications and background and recommended that the City Council adopt the resolution, authorizing the City Manager to execute the at-will employment agreement with David Kelley as the new Assistant City Manager/Community Development Director.

**PUBLIC COMMENTS:**

David Kelley, came to the podium to address the Council, commenting that he is excited to join the City of Cloverdale team and that he looks forward to rolling up his sleeves and participating in the planning process for the Cloverdale Community.

LaReva Myles, Cloverdale, welcomed Mr. Kelley and asked what his bird's eye view is for Cloverdale and what improvements he foresees for the City. City Manager Cayler responded that economic development is a priority for Cloverdale, explaining that Mr. Kelley is very capable and is prepared to embark on this endeavor. He suggested that Ms. Myles might wish to take the opportunity to meet with Mr. Kelley individually.

**Action:** Motion was made by Councilmember Cox and seconded by Councilmember Russell to approve Resolution No. 008-2016 of the City Council Authorizing the City Manager to Execute an Individual At-Will Employment

Agreement with Mr. David Kelley as Cloverdale Assistant City Manager/Community Development Director. The motion passed (4-ayes – Councilmember Palla, Councilmember Russell, Councilmember Cox, Mayor Brigham; 0-noes; 1-absent- Vice Mayor Wolter).

#### **7. Resolution No. 009-2016 adopting Complete Streets Policy**

Ms. Apodaca presented this item. She informed Council that the policy before them is required to be eligible for funding from One Bay Area Grant (OBAG) for the next three to five years. She explained that Complete Streets Policy is intended to be a comprehensive system that will promote public transit, walking, biking, etc., to minimize green house gases.

**Mayor Brigham opened public comment for this item; none was received.**

**Action:** Motion was made by Councilmember Russell and seconded by Councilmember Palla to approve Resolution No. 009-2016 adopting Complete Streets Policy. The motion passed (4-ayes – Councilmember Palla, Councilmember Russell, Councilmember Cox, Mayor Brigham; 0-noes; 1-absent- Vice Mayor Wolter).

#### **SUBCOMMITTEE REPORTS: (VERBAL REPORTS: 15 minutes)**

- Airport (Chair, Councilmember Cox and Vice Mayor Wolter) - Next Meeting: February 2, 2016, 8:00 am
- Finance, Administration & Police (Chair, Mayor Brigham and Vice Mayor Wolter) - Next Meeting: January 28, 2016, 2:00 pm.
- Planning & Community Development (Chair, Vice Mayor Wolter and Mayor Brigham) - Next Meeting: February 16, 2016, 4:00 pm.
- Public Works (Chair, Councilmember Russell and Councilmember Cox) - Next Meeting: March 29, 2016, 10:30 am
- Joint City/Fire District (Chair, Councilmember Palla and Councilmember Cox) - Next Meeting: February 22, 2016, 5:30 pm.
- Joint City/School District (Chair, Councilmember Palla and Councilmember Cox) – Next Meeting: March 21, 2016, 5:00 pm. Councilmember Palla reported that the committee met on January 25th and discussed the new bleachers the tennis courts will be receiving, which will be funded by the boosters club. He also announced that the School District has a new website and encouraged Council and the public to check it out.

#### **COUNCIL REPORTS (INCLUDING STUDENT LIAISON):**

Councilmember Russell shared information from the SMART Board, the Sonoma County Transportation Authority and Regional Climate Protection Board. She shared the challenges that SMART is having recruiting diesel mechanics. Discussion ensued regarding vocational training, work force development, future job opportunities and recruitments. The impact of technology and the elimination of particular jobs was also discussed.

Councilmember Cox stated that, as a member of the League's Transportation, Communication, and Public Works Committee, he attended a meeting in Sacramento where the proposed California Road Charge Program was discussed. He explained the new charge, adding that it is intended to make up for the lower funds currently available from gas taxes. Councilmember Cox shared that autonomous vehicles were also discussed at the meeting, noting that the prediction is that within six years, all new cars will have some autonomous features.

Councilmember Palla shared that during his meeting with Supervisor Gore, he indicated that he is in support of continuing the Crisis Intervention, Assistance, Prevention, and Education Program that is currently available in schools. He discussed funding sources for the program and the importance of maintaining the funding. He shared the challenges of securing County assistance for the development of a skate park. Councilmember Palla reported that he attended the first meeting of the year for the Sonoma County Mayor and Council Members Association Legislative Committee. He stated that the committee discussed the California Road Charge Program and they were very clear that one size does not fit all, noting that rural communities are forced to drive more miles to obtain necessities and this will need to be considered. Councilmember Palla commented that at this point the

program is a pilot, volunteer program. Councilmember Palla also reported that he attended the REMIF Annual Board and shared that the pool of 15 Cities have taken a couple of hits lately due to work comp injuries and liabilities, which will cause an increase in fees. He shared that he had opportunity to tour the upgraded Police dispatch center and commended and thanked Chief Cramer and Police staff. Councilmember Russell commented that she also took the tour and concurred with Councilmember Palla.

Student liaison, Karsyn Stewart, reported that a four-game series for basketball is starting and teams will be going to Fort Bragg for games tomorrow. She announced that the Interact Club is beginning a coat drive and will also be doing a Citrus Fair exhibit. She shared that the senior class has four girls participating in the Citrus Fair Pageant and Mr. Eagle (which is the male version to the Citrus Pageant) will begin on February 17th. She commented that the new website is ran by students. Ms. Stewart announced that the High School is looking forward to hiring a new Vice Principal.

**LEGISLATIVE REPORT:** None

**CITY MANAGER/CITY ATTORNEY REPORT:** City Manager Cayler reminded the Council that the strategic planning session with Sue Haun will take place at 10:00 a.m., February 3rd, at the library community room. He also asked Council Members to mark their calendars for Tuesday, March 1st for a goal setting workshop, which is scheduled to take place during the regularly scheduled Planning Commission meeting. He explained that strategic planning is different than goal setting, in that goal setting is focused on the upcoming budget cycle planning, whereas strategic planning is looking at long term goals and objectives for next three to five years. He shared that Sue Haun would also be scheduling a meeting with community stakeholders to obtain community's input on goals.

**COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:** None

**ADJOURNMENT:** Mayor Brigham adjourned the meeting at 7:25 pm to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, Tuesday, February 9, 2016, for Closed Session at 5:30 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA95425) and Public Business Session at 6:30 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

These minutes were approved at the March 22, 2016, City Council meeting by the following voice vote (Ayes-5; Noes-0).

Ayes: 5-Councilmember Palla, Vice Mayor Wolter, Councilmember Russell, Councilmember Cox, and Mayor Brigham  
Noes: 0  
Absent: 0  
Recuse: 0

Approved:

  
Mary Ann Brigham, Mayor

Attested:

  
Linda Moore, Deputy City Clerk