

**MINUTES
REGULAR MEETING OF THE CITY COUNCIL AND
JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF DIRECTORS**

TUESDAY, JANUARY 12, 2016

CLOSED SESSION 5:30 p.m.

CLOSED SESSION LOCATION: CITY HALL CONFERENCE ROOM, 124 N. CLOVERDALE BLVD. CLOVERDALE, CA 95425

PUBLIC BUSINESS SESSION: 6:30 p.m.

**PUBLIC BUSINESS SESSION LOCATION: CLOVERDALE PERFORMING ARTS CENTER, 209 N. CLOVERDALE BLVD.,
CLOVERDALE, CA 95425**

CONVENE PUBLIC BUSINESS SESSION – 6:30 p.m.

OPENING:

- Call to Order: Mayor Brigham called the meeting to order at 6:30
- Roll Call: Councilmember Palla, Vice Mayor Wolter, Councilmember Cox, Councilmember Russell, Mayor Brigham
- Report out of Closed Session: No reportable action
- Conflict of Interest Declaration: None
- Agenda Review – Regular Session (Changes and/or Deletions): None

PUBLIC COMMENTS:

La Reva Myles, Cloverdale, complimented Chief Cramer on his State of the Union Cloverdale Address, stating that she was impressed with the 27 pages, which describes 50 new projects that he has implemented in his first 100 days as Chief. She thanked Chief Cramer and City Manager Cayler.

Jimmy Halliday, Cloverdale, discussed the need to create a tree ordinance for the City of Cloverdale.

Shawn Bovee, City of Cloverdale, asked to add a discussion of the skate park to a future agenda or for the opportunity to meet individually with a Councilmember to discuss the skate park. Mayor Brigham responded that she would be happy to meet with him.

PROCLAMATIONS / PRESENTATIONS:

1. Presentation of Plaque to Councilmember Cox

Mayor Brigham presented a plaque of appreciation to Councilmember Cox for his service as the Mayor of Cloverdale, acknowledging and thanking him for all of his work. Councilmember Cox stated that he enjoyed his term as Mayor immensely. He thanked the Council and all who attended the meetings and participated in the democratic process. Councilmember Palla thanked Councilmember Cox, acknowledging his dedication and all of the time and energy that he put into serving as Mayor and attending events. The other Council members agreed.

CONSENT CALENDAR:

- 2. Minutes of Previous Meeting November 10, 2015**
- 3. Minutes of Previous Meeting December 1, 2015**
- 4. Claim Against the City – Silvia and Federico Contreras**

5. **Approval of Write-Off of Uncollectible Account Receivable for Nuisance Abatement at 10 Orange Drive**
6. **Approval of biennially review and update to the City of Cloverdale Conflict-of-Interest Code**

Action: Motion was made by Councilmember Palla and seconded by Councilmember Cox to approve the consent calendar. The motion passed by roll call vote (5-ayes – Councilmember Palla, Councilmember Cox, Councilmember Russell, Vice Mayor Wolter, Mayor Brigham; 0-noes)

COMMUNICATIONS: None.

PUBLIC HEARINGS:

7. **Approval of Ordinance of the City Council of Cloverdale Amending Cloverdale Municipal Code Title 18 (Zoning Ordinance), Chapter 18.09, to add “Article III. Marijuana,” Section 18.09.300, “Medical Marijuana,” prohibiting commercial marijuana (cannabis) activities and regulating the cultivation of medical marijuana by qualified patients and primary caregivers and the delivery of medical marijuana within the City; and an Ordinance Amending Chapter 9.36, “Marijuana,” of the Cloverdale Municipal Code, Section 9.36.020, “Definitions,” and Section 9.36, “Outdoor Cultivation of Marijuana Prohibited,” to Reference the Cloverdale Zoning Ordinance for Definitions and Regulations related to the Cultivation of Marijuana**

City Manager Cayler discussed the process to prepare and bring the ordinance forward for approval and stressed the importance of having the ordinance in place by March 1, 2016.

Chief Cramer discussed the details of the marijuana ordinance recapping the timelines. He talked about the two previous workshops and some of the questions and feedback received. The Chief explained the amendments that were made to the draft ordinance due to the feedback. He also provided a definition of a qualified patient and primary caregiver. He discussed the Medical Marijuana Regulation and Safety Act that went into effect in October of 2015.

Discussion ensued regarding the details of the marijuana ordinance with Chief Cramer and City Attorney Sanchez providing answers and clarification. Changes were recommended to the ordinance, which included changing the limit of eight ounces that could be delivered per parcel to read, per qualified patient or caregiver, instead to accommodate multi-family units.

City Attorney Sanchez explained the two ordinances before the Council, stating that first one is a zoning code amendment, which holds the regulations related to marijuana cultivation; the second ordinance amends the current Chapter 9.36 in the Municipal Code to cross reference the zoning code. He expressed the need for both to go into effect at the same time for consistency purposes. Attorney Sanchez reiterated the importance of acting before the March 1st deadline to ensure retaining local control. He discussed the details and definitions in marijuana cultivation ordinance.

Mayor Brigham open the Public Hearing

PUBLIC COMMENTS:

Jeanne Cox, Cloverdale, asked about the term *manifest* used in Section 8 regarding the delivery of marijuana; she asked who would be issuing these manifests and for what purpose? Chief Cramer responded explaining the shipping manifest definition cross references the State Business and Professions Code for inventory control and ensures that what is in the vehicle is what is actually being delivered to the patient.

Patrick King, Cloverdale, owner of Soil King Garden Center, thanked everyone for their effort to develop the ordinance with special acknowledgment to Chief Cramer. He voiced the importance of regulating pesticides being sprayed in a house and extolled the benefits of organic growing. Mr. King asked if it would be acceptable for a patient to grow 20 plants in a 100-foot indoor grow and still grow three plants outdoors. The Chief responded that he is confident that they would not split hairs and since the individual would be under the 30 allowable plants, the person would be entitled to have both.

La Reva Myles, Cloverdale, referenced the medical marijuana program enacted by the California Legislature in 2003, which establishes the term qualified patient as a person whose physician has recommended the use of marijuana to treat a serious illness or any other illness for which marijuana provides relief. She went on to ask if the definition of physician or medical provider was going to change, noting that in the past doctors issued cards but were not necessarily the patient's primary physician. Chief Cramer responded that the new State law that has been enacted specifically states that only the patient's primary physician will be allowed to prescribe medical marijuana.

Shawn Bovee, Cloverdale, stated he was the one Planning Commissioner that did not approve the resolution regarding the ordinance for a lot of reasons. He recognized the Chief and the Council for all the work on the ordinance; however, he could not accept the grey areas that still exist. He stated that he had issue with not being able to grow the marijuana in a greenhouse. Mr. Bovee stated that he does understand the importance of moving forward for the purpose of maintaining local control.

Julia Carrera, representative for the Small Farmers' Association and third party inspector of medical marijuana gardens complimented everyone on their good work. She stated that the Small Farmers' Association's mission is to ensure that small farmers, including cannabis farmers have an integral role in the medical marijuana market.

Clay Skelton, Cloverdale, stated that growing 30 plants in a ten square foot area would be impossible. He commented that the 30 plants would also yield more than the allowable three pounds and thus be illegal. Mr. Skelton expressed disapproval of the possibility of a neighbor growing 30 plants. He commented this could impact the value of his home.

Omar Figueroa, Sebastopol, commended the Chief and City Staff for breaking new ground by licensing a marijuana delivery services. He voiced dissatisfaction about banning all commercial grows stating that commercial medical marijuana grows will be needed to supply the dispensaries.

Mayor Brigham closed the Public Hearing

Councilmember Palla asked for clarification regarding possible criminal penalties for illegal grows, questioning whether violations would be a misdemeanor, felony or an infraction. City Attorney Sanchez responded that prior to going to criminal penalties under this ordinance the Police Department has the option to warn and use administrative remedies and Civil Action. Chief Cramer added that the ordinance was set up as an abatement process to give the small illegal grows the opportunity to get into compliance. He further stated that those not coming into compliance with the Health & Safety Code, Misdemeanor and Felony Sections, would be handled on a case by case basis.

Vice Mayor Wolter requested that Clay Skelton's earlier comments be addressed. He also asked for clarification regarding the delivery service amount allowable, questing if two patients lived in one apartment, could they receive two deliveries. City Attorney Sanchez discussed language options for the ordinance suggesting Mr. King's idea of eight ounces per address. Regarding Mr. Skelton's concerns, Chief Cramer responded that 30 plants do not necessarily mean more than three pounds; it depends on if there is more than three pounds after the plants are harvested. As for the concerns about neighbors, the Chief stated that people are legally entitled to grow medical marijuana but invariably there will be people who don't want marijuana growing next door, adding that is why the fully detached, enclosed structure requirement was developed to minimize the odor and consequences that could occur with a marijuana grow. The Chief stressed the importance of meeting and balancing everyone's needs.

Mayor Brigham stated that it makes sense to her that a delivery would be per qualified patient or caregiver, giving the example of an older couple living together and both needing medical marijuana. She suggested the deliveries be based on per patient basis rather than per address. Councilmember Palla responded that there appears to be no restriction on the amount of deliveries per week so this could still accommodate multiple

patients. Chief Cramer reported that eight ounces is the maximum allowed per person per the State law. Councilmember Russell agreed that multiple patients at the same address should be considered to ensure all patient needs are met.

City Attorney Sanchez asked the Council for feedback regarding the 600-foot setback requirement from schools. He stated that this requirement was present in legislation regarding the outdoor structure grows but noted there was no language addressing this setback for the small three plant grows. Mayor Brigham stated she did not want to add this requirement to the three plant grows and the rest of the Council agreed.

Action: Motion was made by Councilmember Cox and seconded by Councilmember Russell to introduce the ordinance by title only, Ordinance 701-2016 of the City Council of Cloverdale Amending Cloverdale Municipal Code Title 18 (Zoning Ordinance), Chapter 18.09, to add "Article III. Marijuana," Section 18.09.300, "Medical Marijuana," Prohibiting Commercial Marijuana (Cannabis) Activities and Regulating the Cultivation of Medical Marijuana by Qualified Patients and Primary Caregivers and the Delivery of Medical Marijuana within the City. The motion passed by roll call vote (5-ayes – Councilmember Palla, Councilmember Cox, Councilmember Russell, Vice Mayor Wolter, Mayor Brigham; 0-noes).

Action: Motion was made by Councilmember Palla and seconded by Vice Mayor Wolter to introduce the ordinance by title only, Ordinance 702-2016, of the City Council of Cloverdale Amending Chapter 9.36, "Marijuana," of the Cloverdale Municipal Code, Section 9.36.020, "Definitions," and Section 9.36, "Outdoor Cultivation of Marijuana Prohibited," to Reference the Cloverdale Zoning Ordinance for Definitions and Regulations related to the Cultivation of Marijuana. The motion passed by roll call vote (5-ayes – Councilmember Palla, Councilmember Cox, Councilmember Russell, Vice Mayor Wolter, Mayor Brigham; 0-noes).

NEW BUSINESS:

8. Authorize the City Manager to Execute a Professional Services Agreement with C&S Companies for the Preparation of the Airport Taxiway Reconstruction Project

City Manager Cayler discussed the history of this requested agreement, explaining that Council authorized a grant agreement with the Federal Aviation Administration, which would provide 90 percent of the cost for the preparation for the Cloverdale Municipal Airport's Taxiway Reconstruction Project but delayed approving the professional services agreement. He stated that at the November 10, 2015, Council meeting the Council continued this item to the December 9, 2015, meeting in order to discuss and consider the future of the Cloverdale Airport. Mr. Cayler reported that this item was again continued to the January 12, 2016, meeting to give representatives of Laulima Development an opportunity to make a developers deposit to negotiate a memorandum of understanding with the City regarding a potential application to the Federal Aviation Administration for the closure of the Cloverdale Municipal Airport. He stated that to date, no developer's deposit has been received; therefore, he recommended that the City Council take action to adopt the proposed resolution authorizing the execution of a Professional Services Agreement with C&S Companies for the Preparation of the Airport Taxiway Reconstruction Project. Mr. Cayler referenced the report received from an inspection conducted on July 29th by the California Department of Transportation Aeronautics Administration, which stated the asphalt surfaces were raveling with longitudinal and alligator cracking and should be addressed promptly to prevent further deterioration and reduce the likelihood of damage to propellers and windscreens.

Vice Mayor Wolter stated that he went to the airport and walked the taxiway today and he wished the streets of Cloverdale looked that good. He said that he saw some cracks but no alligator cracking. He remarked that the runway needs some attention but he does not think the taxiway is that bad. Vice Mayor Wolter stated he has some concerns moving forward with the agreement.

Mike Morrissey, the Cloverdale Airport Manager, urged the Council to approve the Taxiway Reconstruction Project. He stated that an airplane on a taxiway is much different than a car on a road, stressing the importance of keeping the taxiway in good condition because airplanes are very susceptible to any kind of hazard. He

reported there are cracks running both direction with weeds popping up, which cause bigger cracks and releases gravel. He stated that the gravel can damage propellers and windscreens. He further stated that the FAA considers all airport surfaces very important and a priority, noting that the typical lifespan for well maintained asphalt is ten years and the asphalt at Cloverdale Airport is well beyond that timeframe. He commented that the City needs to mitigate the degradation of the taxiway instead of waiting and missing this grant opportunity, which could leave the City paying for the entire project down the road.

PUBLIC COMMENTS:

Mark Tuma, Cloverdale, commented that the City had a five-year capital improvement project set up with the FAA and since the FAA puts priority on safety items, the runway was completed first. He stated that the City Manager is asking for approval of an engineering study to repave the taxiway, which will probably happen in 2017. He discussed the FAA grant, the project, and timeline for the completion of this project. Mr. Tuma commented that this would be a boost to the community with the City utilizing federal money. He reiterated that airplanes are not like cars; they do not have suspension like cars and if a plane goes too fast on the current taxiway, it could easily hit a propeller and greatly damage the plane, which will likely mean a lawsuit for the City.

Clay Skelton, Cloverdale, stated he is a pilot who has donated time to spray weed killer at the airport and strongly agreed with Mr. Tuma about the danger of a prop hitting the taxiway.

Jimmy Halliday, Cloverdale, NorCal Skydiving, stated that his company spent \$42,000 in fuel at the airport in the past year and over \$2,000 a month in rent. He commented that he wishes aviation was like the automotive world, sharing that maintenance on an aircraft cannot be put off or run on the same schedule as a car. He emphasized that planes must be maintained, adding that every time you see a car pulled over waiting for a tow truck would be the equivalent of a plane falling out of the sky. He voiced that there are much different parameters for aviation than for automotive and stressed the importance of having a clean well maintained taxiway.

Steve Nurse, Cloverdale, stated he has a friend, who also happens to be a pilot who uses the Cloverdale airport frequently and he stated that he did not see anything wrong with the Cloverdale airport. Mr. Nurse also discussed European planes that land on grass airfields. He expressed concerns about the money the City might spend on this grant since there is no cap.

Marshall Kelly, Cloverdale, stated that he does not argue that the airport needs regular scheduled maintenance, but he questions the price parameters for this project. He remarked that he would like to see an independent study from another engineer for this project. He discussed the expenses that could be incurred and the possible development project that may close the airport.

Susan Nurse, Cloverdale, questioned whether the City should take on another airport obligation right now, adding that taking FAA grants is not free money. She suggested not moving forward with this project. Ms. Nurse questioned if the repair of the taxiway could take place for less money and without using the grant. She also asked if the City received competitive bids.

Mark Tuma, Cloverdale, responded that the FAA inspected the taxiway and the Caltrans Division of Aviation, who permits the airport, also inspected the airport. He stated the bidding for C&S was done competitively and were within the FAA estimated guidelines for the project.

Airport Manager, Mike Morrissey, clarified that this project is not just for surface repair, noting that the runway and taxiway must support a plane weighing up to 12,500 pounds; therefore, an engineering firm needs to be involved.

The Council discussed the project and repercussions of not proceeding with the project, as well as developing a business plan for the airport.

Action: Motion was made by Councilmember Cox and seconded by Councilmember Russell to approve Resolution 002-2016 authorizing the City Manager to execute a Professional Services Agreement with C&S Companies for the Preparation of the Airport Taxiway Reconstruction Project. The motion passed by roll call vote (4-ayes – Councilmember Palla, Councilmember Cox, Councilmember Russell, Mayor Brigham; 1-no-Vice Mayor Wolter).

9. Authorize the City Manager to Execute Profession Services Agreement with Collaborative Design Architects, Inc. for Master Planning Service at the “Thyme Square” Property

City Manager Cayler presented this item. He shared that the Thyme Square property is undeveloped, City-owned land, which was purchased with funding from the former redevelopment agency, low and moderate housing set aside funding. Mr. Cayler reminded Council that during the fiscal year 2015-2016 goal setting process, the City Council's number one goal was to begin development of Thyme Square and Cherry Creek properties. Mr. Cayler reported that a proposal for planning of the property was sought from Collaborative Design Architects, Inc. Jim Burns, the Principal of Collaborative Design will provide three conceptual designs for the development of the parcel, which may include the health center and police department facility, in addition to possible low income housing and retail use. Mr. Cayler remarked that a conceptual plan needs to be developed to determine how the parcel will be divided before involving the City Attorney to determine the best way to move the property from City control to a developer's control to build the project. He stated the goal is to get an overall vision for the preferred uses of the property, but he cautioned the community and the Council to be aware that there are a lot of potential uses for the property and we might be over optimistic about how many uses can actually fit on the property. City Manager Cayler recommended that the City Council adopt the resolution authorizing the City Manager to execute a professional services agreement with Collaborative Design Architects, and recommended that funding for the services agreement come from the inclusionary housing budget.

Councilmember Russell stated she is happy to see some activity on this project and she feels the combination of the Health Center and a police facility is desperately needed and housing use would be brilliant.

Councilmember Cox concurred stating that he is excited about the Thyme project moving forward and the three possible scenarios.

Vice Mayor Wolter agreed, stating that his number one commitment on the project is for a new public safety building, commenting that the police officers were promised a new police station years ago. He also voiced approval for the low to moderate income housing.

Councilmember Palla stated that he agreed whole heartedly that the Healthcare Center and police station are high priorities; however, he questioned the housing component. He acknowledged the need for low to moderate income housing but felt that retail businesses as we enter into the downtown could be a critical component. He suggested the architect look at retail with upstairs residential units so we can have both. He also suggested a small portion of the property could be used for a skate park and recommended the architect consider this option.

Mayor Brigham commented that her top priorities for the project would be to include the Alexander Valley Healthcare and a police station.

PUBLIC COMMENTS:

Mark Tuma, Cloverdale, requested the Council to consider putting the police station on Asti Road where it was previously approved to be located.

La Reva Myles, Cloverdale, questioned the process to establish this project and requested details regarding the funding. She commented that mixed retail and moderate to low income housing seemed an appropriate use of the land.

Action: Motion was made by Councilmember Cox and seconded by Councilmember Palla to introduce Resolution No. 003-2016 authorizing the City Manager to execute a Professional Services Agreement with Collaborative Design Architects, Inc., to perform Master Planning for the Thyme Square property.

10. Discussion and Possible Direction on City Council 2016 Subcommittee, Joint Committee and Regional Board/Committee Appointments

City Manager Cayler presented this item, stating that he distributed subcommittee preference forms at the December 9, 2015, Council Meeting for the City Council reorganization of 2016. He reported that he had received and compiled the Council's preferences and was now making recommendations for subcommittee, joint committee and regional board/committee appointments. He stated that his recommendation should be viewed as a starting point for the City Council's discussion, and that the final determination of appointments is at the direction of the Council. The recommended appointments were discussed with Councilmembers making some suggested changes. City Manager Cayler stated that he would make suggested changes and present a resolution with appointments at the next Council meeting scheduled for January 26, 2016.

11. Second Amendment to the At-Will Employment Agreement between the City and Paul Cayler for Employment as City Manager

City Attorney Sanchez presented this item with City Manager Cayler excusing himself from the dais. Attorney Sanchez discussed the proposed extension and modification to Mr. Cayler's At-Will Employment Agreement.

PUBLIC COMMENTS:

La Reva Myles, Cloverdale, commented that everyone in City government is receiving a cost of living raise except City Council. She stated she would like increases in salary to be looked at the same as other projects within the City to determine if there are sufficient funds. Councilmember Palla responded to Ms. Myles stating that the projected salaries have been looked at and determined to be doable.

Action: Motion was made by Councilmember Palla and seconded by Councilmember Cox to introduce by title only Resolution 004-2016 of the City Council of the City of Cloverdale approving a second amendment to the At-Will Employment Agreement with Paul D. Cayler as City Manager of the City of Cloverdale. The motion passed by roll call vote (5-ayes – Councilmember Palla, Councilmember Cox, Councilmember Russell, Vice Mayor Wolter, Mayor Brigham; 0-noes).

City Manager Cayler re-entered the meeting.

SUBCOMMITTEE ITEMS:

12. Background information on a proposed Professional Services Agreement with RMC Water and Environment to provide assistance to the City throughout the reissuance process for the City's National Pollution Discharge Elimination System (NPDES) permit for discharge of treated wastewater

City Contract Engineer Vanessa Apodaca, provided background information on a proposed Professional Services Agreement with RMC Water and Environment. She explained that the City does not have the staff time or experience to renew the NPDES permit in a timely manner, adding that the application process is a very involved and lengthy process. Consequently the City needs to contract to have the permit renewed prior to the November 1, 2016 deadline. She stated that deferring this work could result in missing the application deadline and leave the City at risk of the current permit expiring before a new one is completed, resulting in potential fines from the Regional Water Board. Ms. Apodaca commented that RMC has assisted the City with the application in the past; thus is uniquely qualified. She informed Council that the proposal includes preparation of the NPDES permit application, permit reissuance negotiations with the Regional Water Board and project management and coordination. City Manager Cayler announced to the Council that this is an information only, first touch item, at this time due to the Council's two touch rule.

13. Background information on a proposed Professional Services Agreement with Brelje & Race Consulting Civil Engineers to Prepare Bid Documents, Assessment and Provide Construction Management Services for a Biosolids Removal Project

Ms. Apodaca explained that this item is also being brought before the Council as a first touch, informational item. She shared that at last report, the City's waste water ponds were at 80% capacity for biosolids and the City does not have facilities to process or dispose of the accumulated biosolids. Ms. Apodaca stated that Brelje & Race Consulting Civil Engineers has local experience with similar biosolids removal projects and is familiar with the technical aspects necessary to encourage competitive bidding and to control disposal costs. She informed Council that in response to the City's request, Brelje & Race submitted a proposal for biosolids assessment services to determine the quantity of the accumulated solids and to test for various contaminants that could influence reuse and disposal options. She added that the proposal also included preparation of bid documents and providing construction management services necessary to have the accumulated biosolids removed from the pond, dewatered, and hauled away to an appropriate reuse or disposal site.

Councilmember Palla asked if this is the same pond that had this work completed in 2012 and if so, will this process be needed every three to four years. Ms. Apodaca confirmed that it is the same pond, adding that it is her understanding that the pond reached capacity more quickly due to heavy loading by industrial users. She stated that implantations have been put in place to reduce that loading; hence, the hope is not to have to deal with this as soon. City Manager Cayler discussed the industrial users and the pretreatment systems that have recently been put into use, which are reported working well.

SUBCOMMITTEE REPORTS: (VERBAL REPORTS: 15 minutes)

- Airport - Next Meeting: February 2, 2016, 8:00 am
- Finance, Administration & Police - Next Meeting: January 28, 2016, 2:00 pm.
- Planning & Community Development – Met on December 15th and received a presentation on the Thyme Square property and the three conceptual designs. Councilmember Wolter voiced concerns about the conceptual design number two, which leaves out the Police Station. Next Meeting: February 16, 2016, 4:00 pm.
- Public Works - Next Meeting: January 26, 2016, 10:30 am.
- Joint City/Fire District - Next Meeting: February 26, 2016, 5:30 pm.
- Joint City/School District– Next Meeting: January 25, 2016, 5:00 pm.

COUNCIL REPORTS (INCLUDING STUDENT LIAISON): (VERBAL REPORTS: 15 minutes)

Councilmember Russell shared information from Sonoma County Transit and Regional Climate Protection regarding the State road user charge pilot program, expressing concern about the new user tax. She also shared information from Pepperwood Preserve regarding projections for climate change.

Councilmember Cox shared that he presented a Proclamation to Bert Bernstein on December 30th, which was his last day prior to retiring as the Cloverdale city bus driver.

Councilmember Palla stated he received several complaints regarding the 1090 South Cloverdale Blvd. property, which is currently under construction and has a long line of vehicles parked along the fence. He shared that the occupant has been put on notice to remove the inoperable vehicles and he wanted to publicly thank Supervisor Gore and his staff for their assistance with this situation. He also shared lighting and safety concerns at the school crossing was discussed at the last Facilities' Needs Committee meeting with the School District and expressed the desire to follow up to ensure the lighting situation is corrected. City Manager Cayler responded that one of the changes that Chief Cramer has implemented is to routinely audit the street light. He discussed steps taken though the City, PG&E and Caltrans to repair lighting.

LEGISLATIVE REPORT: None.

CITY MANAGER/CITY ATTORNEY REPORT:

City Manager Cayler stated that the City has been in the process of scheduling a Strategic Planning Meeting with Sue Haun and has selected the date of February 3rd. He also discussed the upcoming Goal Setting Workshop.

COUNCIL DIRECTION ON FUTURE AGENDA ITEMS:

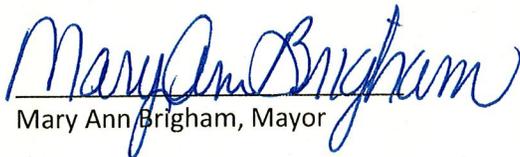
Vice Mayor Wolter shared that he will be out of town on vacation from January 14th to February 1st. He requested to review the Planning Commission and vacancies at a future Council meeting. Discussion ensued ending with Vice Mayor Wolter requesting to direct the topic to the Planning & Community Development Subcommittee. Councilmember Palla also requested to agendize the Cherry Creek property for discussion.

ADJOURNMENT: Mayor Brigham adjourned the meeting at 10:25 p.m. to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, Tuesday, January 26, 2016, for Closed Session at 5:30 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA95425) and Public Business Session at 6:30 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

These minutes were approved at the March 8, 2016, City Council meeting by the following voice vote (Ayes-5; Noes-0).

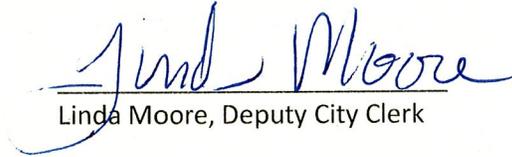
- Ayes: 5-Councilmember Palla, Vice Mayor Wolter, Councilmember Russell, Councilmember Cox, and Mayor Brigham
- Noes: 0
- Absent: 0
- Recuse: 0

Approved:



Mary Ann Brigham, Mayor

Attested:



Linda Moore, Deputy City Clerk