



REGULAR MEETING AGENDA

Subcommittee: Public Works
Meeting Date: November 26, 2019
Meeting Time: 4:00 p.m.
Meeting Location: City Hall Conference Room

Subcommittee Members and City Staff:

Councilmember Turner, Chair	City Manager David Kelley
Vice Mayor Wolter	City Engineer/Public Works Director Mark Rincon
	Senior Engineering Technician Eric Janzen

1. **Call to Order:**
2. **Communications:** Members may at this time written communications sent to committee members since the last subcommittee meeting
3. **Public Comments:** Members of the public may comment on any item on this agenda at the time the subcommittee considers that item. Members of the public are also free to comment on it4ms not on this agenda. Such comments should occur at this time. Please limit comments to three minutes.
4. Approval of Minutes: July 23, 2019 and September 24, 2019
5. **New Items for Discussion:**
 - a) Update on the Sustainable Groundwater Management Act/Potter Valley Relicensing Project
 - b) Consider the Library’s request for additional maintenance and improvements
 - c) Traffic calming on Asti Road
6. Standing and Continued Items:
 - a) Update: Discussion regarding the placement of a dog park
7. **Future Agenda Items:**
8. **Pending Agenda Items:**
9. **Good of the Order:**
10. **Adjournment:** Adjourn to the next meeting on Tuesday, January 28, 2019 at 4:00 pm. or alternate date as requested at Cloverdale City Hall, 124 N. Cloverdale Boulevard, Cloverdale CA 95425

CERTIFICATION

Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on 11/21/2019



DRAFT REGULAR MEETING MINUTES

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Subcommittee Members and City Staff:

Councilmember Turner, Chair	City Manager David Kelley
Vice Mayor Wolter	City Engineer/Public Works Director Mark Rincon
	Senior Engineering Technician Eric Janzen

- 1. Call to Order: Chair Turner** called the meeting to order at 4:00 p.m. Present: Vice Mayor Wolter, City Manager Kelley, Public Works Director Rincon, Assistant City Manager/CDD Thompson.
- 2. Communications:**

Letter from Bobbie Buxton regarding power lines and power poles along South Cloverdale Boulevard. Mr. Kelley was directed to forward Ms. Buxton's letter to PG&E. Bobbie was not present at the meeting.

Letter from Mr. Mook regarding Yorty Creek / Hot Springs Road recreation area. Mr. Kelley indicated that this area is outside of Cloverdale's jurisdiction, and he will forward the letter to Supervisor Gore. The site is run by the Army Corps of Engineers. Mr. Mook, present, stated that he was there over the July 4th holiday and the place was packed, was poorly maintained, and there was no place to pay the fee. He expressed concern about safety due to the narrow windy road and possible egress problems if a fire broke out. Since the primary access is through Cloverdale, Vice Mayor Wolter indicated that he will include Mr. Mook in the conversation that goes on with Supervisor Gore. The City's jurisdiction ends at the water tanks. Mr. Rincon stated that the Police Department can put up signage about speed limits. Mr. Mook suggested that they place a speed trailer at the site.
- 3. Public Comments:** None
- 4. Minutes Approved:** May 28, 2019, June 5, 2019 and July 9, 2019
- 5. New Items for Discussion:**
 - a) "Walk Your Wheels"** Mr. Rincon stated that the current signage is inadequate for bikes and skateboards. The signs could be put in downtown. Mr. Cox mentioned that he had brought up a simple solution a while back was a stencil used at the Capitol. Vice Mayor Wolter indicated that Supervisor Gore's office can print signs for the City's use. Mr. Kelley added that the sign needs to reference the Code language if it is to be enforceable. He suggested doing a pilot program to see how it works before implementing a full-scale project. Mr. Cox suggested keeping it positive and bilingual.
 - b) Request from Angela and b) Request from Shawn Bovee** requesting discussion of ideas for utilizing alternative methods for alerting traffic about individuals on cross walks were considered as one discussion item. There was general consensus that there is need for better control measures. Various ways to address the issue were discussed, including flags and planning methods such as "Complete Streets." Mr. Bovee supported putting flags at the two intersections for the public to utilize when crossing. The City expressed concern regarding liability. Mr. Kelley summarized various traffic calming measures and showed photos (attached) from other cities in which these were implemented. Education and public outreach are needed to improve pedestrian safety and to address driving behavior. Mr. Kelley preferred to use studies and engineering experts to address

the problem and to incorporate traffic calming features into the design elements, as was done in Cloverdale's downtown area. Concern was expressed that flags can present a false sense of security for pedestrians, and further analysis is needed of the locations. Mr. Bovee indicated that the flag idea was meant to protect pedestrians and could be done soon, but he understands the liability, and that there were a lot of good ideas mentioned in the discussion. Mr. Kelley indicated that the Thyme Square project will incorporate design review and pedestrian safety could be considered in that project. Mr. Rincon stated that the intersection at Thyme Square has been evaluated and a traffic signal was not found to be necessary. Some felt that liability should not be part of the equation. Mr. Rincon stated that it is the reality of the situation.

Recommendation Staff will work on a public workshop and outreach to discuss the various methods of addressing the problem. Signals are not always the best option. Mr. Kelley will discuss options with REMIF for interim solutions.

- d) Request from Grant Woodard to install trees and landscaping along Cloverdale Boulevard from Citrus Fair to Franklin Street Mr. Kelley stated that this will be a consideration when the design review portion of the Thyme Square development occurs.
- e) Request from Cami Smook to allow placement of memorial dog watering bowls in certain City parks. Ms. Smook recently lost her brother – a dog lover- and she wants honor him by placing dog watering bowls in the community, which she offered to maintain and fill. Someone donated 50 bowls to her, and she has community support. There was general supporting of the concept. Mr. Rincon expressed concern about the potential impact on park maintenance. Mr. Kelley suggested establishing a pilot program with a time limit to see how it goes. Vice Mayor Wolter suggested starting at the 2nd Street Park.

Recommendation: Determine the logistics, select a site to start the program, and draft and agreement. Mr. Cox added that the Cloverdale Reveille would love to cover this as a human-interest issue.

6. Standing and Continued Items:

- a) Discuss action plan and next steps regarding replacement of rubber mulch in City parks with wood chips

Mr. Thompson indicated that staff is trying to reduce the costs. Vice Mayor Wolter commented that Amber Romandi wanted to know the timeline and mentioned that she wanted to let her attorney know. The current goal is to reduce the costs of installing the wood chips. The CDC work crew will not be available until after fire season. It may be necessary to close the playgrounds for the time between rubber mulch removal and installation of the wood chips. Vice Mayor Wolter wanted to do the project right and asked why there must be a surface on the playground after the rubber mulch is removed. Mr. Kelley advised that the City needs to protect kids from fall protection and the playgrounds need to be ADA compliant. More research could be done to find a better replacement material. Rubber snap plates are being used in Windsor. CalRecycle had a list of different products that could be used. Pour in place is an alternative at a higher cost; but is a petroleum product. Wood mulch must be periodically renewed; but is ADA compliant and a natural product.

Leah Donner suggested cork as a better solution to adding another rubber product.

Next steps: Chair Turner stated he will contact Merle Reuser or Clay Anderson to discuss options and costs further. Mr. Thompson will firm up the numbers, and get the best cost estimate, and include alternatives such as 1) removing rubber mulch now and adding new material later, 2) removing and replacing all at once, and 3) staggering removal and replacement between the parks, and 4) using the Con Crew. This will be taken to council for a recommendation.

- b) Update: Discussion regarding the placement of a dog park. Ms. Halbach and Vice Mayor Wolter disagreed on the appropriateness of City Park on 2nd Street for a dog park. Vice Mayor Wolter opined that the more appropriate place is behind the restrooms at Vintage Meadows. The HOA will have to be contacted and input taken from the neighbors. Discussion ensued about which location was better, and Ms. Halbach stated that Cloverdale is the only city without a dog park. Mrs. Donner commented that there are a lot of loose dogs in town and supports a dog park.

Recommendation: Mr. Turner will discuss at the City Council meeting on July 24th. Mrs. Halbach was invited to attend.

- c) Update: Rockydale Lane pavement project Public Works Director Rincon stated that the project is complete, the contract will be closed, and the pavement is in place and being used.
- d) Update: Encroachment fees and discussion
Mr. Kelley stated that the process has been approved and implemented. Chair Turner supported the positive impact that this will have on the community.

7. Future Agenda Items:

- a) Request by Angela Cordova to monitor events and clean up at City Park. Public Works Director Rincon stated that the City Park is heavily used on weekends, and the landscape crew goes there first thing to clean up after the weekend. This item will be added to the next subcommittee meeting. Vice Mayor Wolter suggested electric gates so police can close perimeter for the night.
- b) Request by Donna Romeo for "little libraries" at bus stops - Mr. Kelley explained that these stops are maintained by SCTA and they need to be included in the discussion. Make sure to add Donna to the contact information and let Turner know if need help. Vice Mayor Wolter ask library how they feel about it. Not regulated.

8. Pending Agenda Items: Vice Mayor Wolter asked how the Nixon request for striping the parking lot behind Bali Liquor and the gravel replacement of the alleyway is going. Public Works Director Rincon stated that it is on the to do list.

Mr. Kelley indicated that they are still working with Franco Deghi about the lease of the building for the Engineering Division.

9. Good of the Order: None

10. Adjournment: The next scheduled meeting is on September 24, 2019 at 4:00 p.m.



DRAFT MINUTES

Subcommittee: Public Works
Meeting Date: September 24, 2019
Meeting Time: 4:00 p.m.
Meeting Location: City Hall Conference Room

Subcommittee Members and City Staff:

Councilmember Turner, Chair	City Manager David Kelley
Vice Mayor Wolter	City Engineer/Public Works Director Mark Rincon
	Senior Engineering Technician Eric Janzen

- 1. Call to Order:** Vice Mayor Wolter called the meeting to order at 4:00 p.m. Present: City Manager Kelley, Public Works Director Rincon, Assistant City Manager/CDD Thompson, and Engineering Technician Janzen. Absent: Chair Turner.

2. Communications:

- a) Letters from Hal Nelson and Wayne Diggs et-al regarding fence on Sonoma Avenue. City Manager Kelley reviewed the request to extend the split rail fence as far as the first bridge across the creek as requested by Mr. Diggs and also discussed a response from Ken Wells, Trail Council (attached).

Public Comment: Wayne Diggs was present and asked that the fence be extended to reduce impacts on the residents of Sonoma from cyclists and off leash dogs.

Recommendation: Direction was given to look further into the matter, and possibly install more signage indicating the public and private boundary. Bring back to the subcommittee with a possible budget amendment; and get permission from the Porterfield Creek Open Space District to perform the work.

- b) Letter from Chester Locke regarding testing the Russian River water for chemicals used in the vineyards Public Works Director Rincon stated that testing of water quality is not in the City's jurisdiction. After discussion, staff was asked to refer Mr. Locke to Supervisor Gore's office. Mr. Janzen added that there is a Russian River Monitoring Program in development to study the river on a regular basis.
- c) Letter from Ellyn Moscovitz regarding Cloverdale Creek at East Third Street and City's response - Senior Engineering Tech Janzen stated that the City manages the debris dams that build up in the creeks, but unfortunately, the weather determines when the Russian River will flood, and the buyer should have been informed that the parcel is in a flood zone when she purchased the property.
- d) Letter from Jon Lambert regarding crosswalks and the City's response - Public Works Director Rincon indicated that the in-ground lighting system is antiquated, and the City has plans to address the problem in the redesign. Moe Engineering is doing the preliminary design for the boulevard.

3. Public Comments:

Shawn Bovee asked what City Manager Kelley had found out about the request for flags. Mr. Kelley indicated that he had not heard back from REMIF. Vice Mayor Wolter noted that flags come with their own set of problems, and could give people a false sense of security that people will stop.

4. Approval of Minutes: Approval of the July 23, 2019 minutes was moved to the next agenda to give Councilmember Turner a chance to comment.

5. New Items for Discussion:

- a) Rule 20 Undergrounding District and b) Street Paving W th Street and Jefferson Public Works Director Rincon stated that Second Street has been identified to be included in the District, and an area on Fourth Street may need the undergrounding done before the proposed paving. The District needs to be created before SB1 funding can be used.

Public Comment: None

Recommendation: Information only

6. Standing and Continued Items:

- a) Update: Discussion regarding the placement of a dog park. City Manager Kelley stated he met with Elsa Halbach and identified two more sites for consideration – the vacant lot by the car wash (owned by Mr. Amelung) and another site on Clark Avenue owned by Caltrans that borders residential. Baumgartner Ranch also may support a small dog park as part of their improvements. Support was generally shown for the car wash site, although the subcommittee emphasized that the community members should approach the owner rather than the city. The City has received many letters of support for a dog park.

Public Comment: Shawn Bovee offered to approach the car wash owner.

Recommendation: Keep as a standing item on the agenda.

7. Future Agenda Items: Vice Mayor Wolter asked for the following items to be added to the agenda:

- a) Broad Street striping repair (near the post office): Mr. Janzen commented that this is on the workplan to restripe with thermal plastic.
- b) Fence repair at east portion of 2nd Street Park by the ball field. Mr. Rincon said that the fence is cut by residents constantly and staff is considering replacing it with something more permanent.
- c) Research use of Quimby Act funds for new funding for the dog park and other projects.
- d) Marge Gray, Historical Center asked how much room the City needs to store its old minute books. Mr. Thompson indicated that room for 20 banker boxes should suffice. Mr. Kelley will prepare a simple agreement that it in exchange for financial support they will store our records. Mr. Wolter will let Ms. Gray know about the room required and that an agreement will be forthcoming.
- e) Install a Portland Loo at the Plaza after Engineering modular is removed. Consider Quimby Act funding.
- f) Hometown Heroes – hang up the poster.
- g) Section 8 housing vouchers for Kings Valley

8. Pending Agenda Items: None

9. Good of the Order: Mr. Kelley indicated that the Department of Emergency Services would be giving the City an update on the power shutoff proposed by PG&E at 6:00 p.m. today.

10. Adjournment: Vice Mayor Wolter adjourned the meeting at 4:58 p.m. to the next scheduled meeting on November 26, 2019 at 4:00 p.m.

David Kelley

From: Ken Wells <kenwells@sonic.net>
Sent: Monday, September 23, 2019 11:06 AM
To: Dan FitzSimmons; David Kelley
Cc: Jason Turner
Subject: Re: Again...

Hi Dan -

Thanks for the check-in and update.

This follows our phone conversation, I would like to attend the Public Works sub-committee meeting, but the Trails Council's Board of Directors meeting is at the same time on Tuesday. Hopefully Craig Clark can attend so he can share his knowledge of the Preserve and its trails.

However, based on my understanding of the current use patterns of folks visiting the unmapped northern portions of the Preserve, I would agree that extending the split rail fence beyond the corner where it ends now will result in (1) more people starting at the Sonoma Dr./Clover Springs intersection, on the neighbors' side of Porterfield Creek, with them passing behind the homes, and (2) most likely any extension of the fence across that corner, will be cut or damaged to allow passage.

One initial action that could help are street signs with "No Preserve Access" at unofficial access points on Sonoma Dr., helping influence people to use the official entrances.

For the trail name signs, as we discussed, we'll wait until there's some soil moisture to allow installation, in a month or so.

Thanks for the help,

--

Ken Wells, Executive Director
Sonoma County Trails Council
707-538-9389
www.sonomacountytrailsCouncil.org

On 9/21/19 4:56 PM, Dan FitzSimmons wrote:

> Hi Ken - I hope you're doing ok. Please find attached the Cloverdale
> Public Works sub-committee agenda for 24 Sept. @4:00 which includes 2
> letters (p.8-12) from Sonoma Drive residents about the split-rail
> fence, again. It seems that some folks don't want to accept the
> previously presented ideas (approved plans, Sonoma Trails contract,
> the practicality of extending the fence give the sharp drop-offs,
> poison oak, the purpose of the Preserve etc.).
>
> I lead a language study group at the same time as the meeting and will
> be unable to attend but I'll send a copy of this note to Dave Kelley
> and Councilman Turner. Also, I was hiking this AM and ran into Craig
> Clark (Cloverdale Travel), who has, as you know, created and
> maintained a large part of the trails and he spoke with Mr. Diggs and

- > suggested to him that if the trail is blocked as requested:
- > people will still use the city property to ride their bikes, walk
- > their dogs, etc. starting from the other end of Sonoma Drive
- > proceeding ALL the way behind the complainants homes to get to the
- > trail going up the hill, he also reiterated that the walking space
- > between the owner's fences and the creek is still city property NOT
- > homeowners. One other issue is that the complainants are, in effect,
- > asking to block access the section of the Preserve that has some
- > gorgeous yet to be mapped biking/hiking trails. It strikes me this is
- > a classic Not In My Backyard gripe. It doesn't seem to be in the best
- > interest of all our citizens.

- >
- > On other notes, there are still a bunch of needed signs to be
- > installed at trail intersections. and if you have them, I would be
- > happy to place them where they can be seen but not using the
- > cumbersome stake driver. Additionally, I have walked a couple of GPS
- > mapping passes over the new section of the Eggeleggen Trail and will
- > try to get the new data to whoever will update the trail maps (2
- > potential options in the works!) Take care, Dan FitzSimmonse

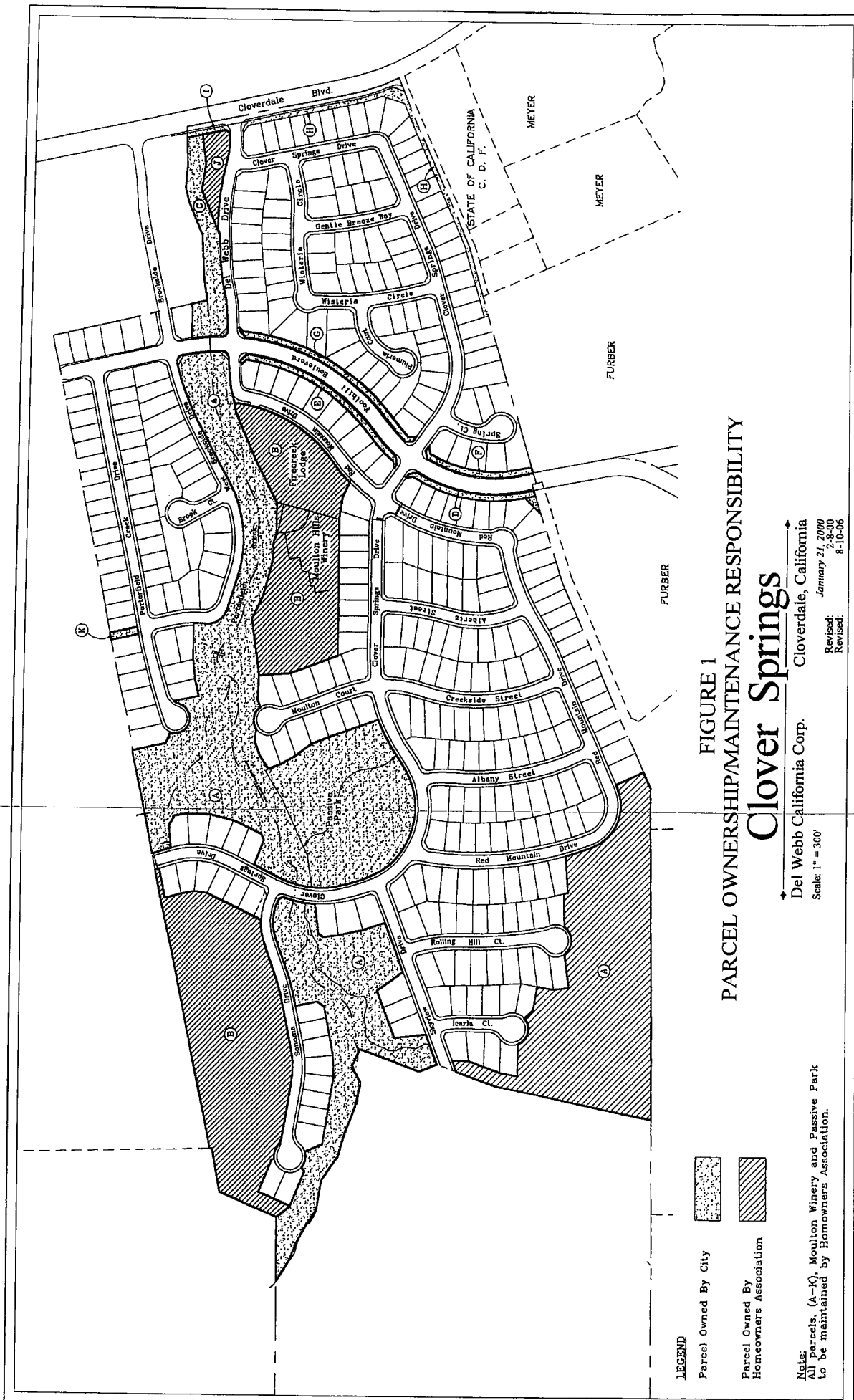


FIGURE 1
PARCEL OWNERSHIP/MAINTENANCE RESPONSIBILITY
Clover Springs

Del Webb California Corp. Cloverdale, California
 Scale: 1" = 300'
 Revised: January 21, 2000
 Revised: 2-8-00
 Revised: 8-10-06

LEGEND
 Parcel Owned By City
 Parcel Owned By Homeowners Association

Note:
 All parcels (A-K), Moulton Winery and Passive Park to be maintained by Homeowners Association.