



**AGENDA  
SPECIAL MEETING OF THE CITY COUNCIL AND  
JOINT MEETING OF THE CLOVERDALE COMMUNITY DEVELOPMENT SUCCESSOR AGENCY BOARD OF  
DIRECTORS**

**THURSDAY, OCTOBER 31, 2019**

**PUBLIC BUSINESS SESSION: 4:00 P.M.  
PUBLIC BUSINESS SESSION LOCATION: CLOVERDALE FIRE PROTECTION DISTRICT, 451 S. CLOVERDALE  
BOULEVARD, CLOVERDALE, CA 95425**

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The Cloverdale City Council welcomes you to its special meeting; your interest and participation are encouraged and appreciated. **Please silence all pagers, cellular telephones and other communications devices upon entering the meeting.**

**ADDRESSING THE CITY COUNCIL:**

When asked to do so by the Mayor, those wishing to address the City Council are asked to step up to the podium. Speak directly into the microphone so everyone in the audience can hear your comments and so they'll be recorded into the official record. State your name and City of Residence for the record. Per City Council Policy, three (3) minutes are typically allotted to each speaker. However, Council may at its discretion revise the amount of time allotted. Public comments will normally be received after staff presentations on an agenda item and before the City Council starts deliberations. A Talking Tips sheet is available for your use.

***We may disagree, but we will be respectful of one another.  
All comments will be directed to the issue at hand and addressed to the City Council.  
Personal attacks are unacceptable.***

**DISABLED OR SPECIAL NEEDS ACCOMMODATION:** In compliance with the Americans with Disabilities Act, if you need assistance to attend or participate in a City Council meeting, please contact the City Clerk's office at 894-2521. Notification at least 48-hours prior to the meeting will assist the City Clerk in assuring that reasonable accommodations are made to provide accessibility to the meeting.

**WAIVER WARNING:** If you challenge decisions/directions of the City Council in court, you may be limited to raising only those issues you or someone else raised at public hearings(s) described in this Agenda, or in written correspondence delivered to the City of Cloverdale at, or prior to, the public hearing(s).

**PUBLIC BUSINESS SESSION – 4:00 P.M.**

**OPENING:**

- Call to Order
- Pledge of Allegiance
- Roll Call
- Conflict of Interest Declaration
- Agenda Review – Special Session (Changes and/or Deletions)

**PUBLIC COMMENTS:**

This is a special meeting and only comments or statements concerning the Agenda items listed below are allowed. Each Public Comment is restricted to three (3) minutes in length.

**NEW BUSINESS**

1. **Resolution ratifying the Director of Emergency Services Proclamation declaring the existence of a local emergency related to the Pacific Gas and Electric (PG&E) Power Shutoffs and Gas Outages, Kincade Fire and High Fire Risk Weather Conditions.**

**Recommendation:** Adopt a Resolution Ratifying the Director of Emergency Services’ Proclamation Declaring the Existence of a Local Emergency related to the Pacific Gas and Electric (PG&E) Power Shutdowns and Gas Outages, Kincade Fire and High Fire Risk Weather Conditions.

**ADJOURNMENT:** Adjourn to a regular meeting of the City Council and Cloverdale Community Development Successor Agency, Wednesday, November 13, 2019 for Closed Session at 5:00 p.m. (at the City Hall Conference Room 124 N. Cloverdale Blvd., Cloverdale, CA 95425) and Public Business Session at 6:00 p.m. (at the Cloverdale Performing Arts Center 209 N. Cloverdale Blvd., Cloverdale, CA 95425).

The City does not transcribe its proceedings. Anyone who desires a verbatim record of this meeting should arrange for attendance by a court reporter or for other acceptable means of recordation. Such arrangements will be at the sole expense of the individual requesting the recordation. Questions about this agenda should be directed to City Hall at 707-894-2521. State of California, County of Sonoma, City of Cloverdale.

**CERTIFICATION:** I, David Kelley, do hereby declare under penalty of perjury that the foregoing agenda was posted on: (1) the outdoor bulletin board at the City Hall, 124 N. Cloverdale Blvd., Cloverdale, California, and (2) Cloverdale Performing Arts Center, 209 N. Cloverdale Blvd., Cloverdale, CA 95425; and made available for public review, prior to or on this 30th day of October, 2019 at or before 5:00 p.m.

  
\_\_\_\_\_  
David Kelley

3422199.1

**AB343 Requirements:** Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Hall offices located at 124 N. Cloverdale Boulevard, Cloverdale CA 95425 during normal business hours.



**City Council/Successor Agency  
Agenda Item Summary**

Agenda Item: 1  
Meeting Date: October 31, 2019

<b>Agenda Section:</b> Regular Calendar	<b>Staff Contact:</b> David Kelley, City Manager
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**Agenda Item Title:**

**Resolution Ratifying the Director of Emergency Services' Proclamation Declaring the Existence of a Local Emergency**

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**Recommended Council Action(s):**

Adopt Resolution ratifying the Director of Emergency Services' proclamation declaring the existence of a local emergency related to the Pacific Gas and Electric (PG&E) power shutdowns and gas outages, Kincade fire and high-risk weather conditions.

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**Background:**

Cloverdale Municipal Code section 2.44.060 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when the City Council is not in session and the City is affected or likely to be affected by an emergency. The Director of Emergency Services can issue such proclamation of local emergency under his own authority with Council ratification within seven (7) days thereafter.

On October 8, 2019, Pacific Gas & Electric (PG&E) provided notification to the City that PG&E will suddenly stop providing electricity to a significant portion of the City due to forecasted high wind speeds, low humidity, and high temperature conditions that increase the risk of wildfire to the City. The electric outages were expected to impact all the PG&E customers within the City as well as customers in areas immediately surrounding the City. The unknown and indefinite period of time that electricity could have been out presented potentially significant impacts to the health and safety of the City's residents as well as critical public services and infrastructure. This would be the first power outage in series of many by PG&E.

On Wednesday, October 8, 2019, the City Manager, acting as the Director of Emergency Services, in accordance with the California Emergency Services Act and Cloverdale Municipal Code proclaimed the existence of a local emergency within the City of Cloverdale. The City Council held a special meeting on Tuesday, October 15, 2019 at which the Council adopted a resolution ratifying the proclamation of local emergency by the City Manager, Acting as the Director of Emergency Services, dated October 9, 2019, under Chapter 2.44 of the Cloverdale Municipal Code related to the PG&E Power Shutdown.

The City was on alert expecting other power outages due to high fire risk weather conditions since the original proclamation on October 9, 2019.

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**Summary:**

On October 23, 2019, PG&E initiated a Public Safety Power Shutoff. At that time, PG&E expected more power shutoffs in the immediate future. On the evening of October 23, 2019, a fire broke out near Geyserville in northeast Sonoma County. The fire, known as the Kincade fire, the Public Safety Power Shutoff event, and

expected additional power shutoffs, and the risk of additional fires caused the City's Emergency Operations Center (EOC) to open.

On October 25, 2019, the City Manager/Director of Emergency Services supplemented the October 9, 2019 proclamation of emergency by including the Kincade Fire and risk of additional fires and additional Public Safety Power Shutoffs by PG&E. On October 25, 2019, Governor Gavin Newsom issued an emergency proclamation for the County of Sonoma due to the effects of the Kincade Fire, which still threatens the City of Cloverdale and surrounding jurisdictions. The National Weather Service and PG&E have advised the City of other weather events this week and in the immediate future that may require further Public Safety Power Shutdown which presents new high-risk fire conditions and potentially impact operations related to the Kincade Fire. On-going high fire risk weather conditions, sudden cessation of electrical and gas service and uncertainty on the duration of time that the City will be without electrical and gas service warrant and necessitate the proclamation of the existence of a local emergency because the conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the City, requiring the combined forces of other political subdivisions to combat.

The proclamation of the existence of a local emergency issued by the City Manager, acting as Director of Emergency Services, is attached as Exhibit A to the Resolution. The Proclamation supplements the October 9, 2019 emergency proclamation. The proclamation of a local emergency is substantiated by the State's emergency proclamation for Sonoma County and the on-going risks presented by high-risk weather conditions and the sudden loss of electrical power and gas service. IN addition, the Proclamation finds that conditions of peril to the City of Cloverdale warranted and necessitated the proclamation of the existence of a local emergency.

The local emergency shall be deemed as continuing to exist until proclaimed otherwise by the City Manager/Director of Emergency

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**Options:**

1. Do not adopt the resolution, in which case the emergency proclamation will expire seven (7) days after its issuance.

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**Subcommittee Recommendation:**

N/A

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**Budget/Financial Impact:**

No financial impact is anticipated from the ratification of the emergency proclamation.

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**Attachments:**

1. Resolution
2. Proclamation

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**RESOLUTION NO.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLOVERDALE  
RATIFYING THE DIRECTOR OF EMERGENCY SERVICES' PROCLAMATION DECLARING THE EXISTENCE OF  
A LOCAL EMERGENCY RELATED TO THE PACIFIC GAS & ELECTRIC (PG&E) POWER SHUTOFFS AND GAS  
OUTAGES, KINCADE FIRE AND HIGH FIRE RISK WEATHER CONDITIONS**

**WHEREAS**, Section 2.44.060 of the Cloverdale Municipal Code empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when the City Council is not in session and the City is affected or likely to be affected by an emergency. The Director of Emergency Services can issue such proclamation of local emergency under his own authority with Council ratification within seven (7) days thereafter; and

**WHEREAS**, on October 9, 2019 the Director of Emergency Services declared an emergency due to conditions of extreme peril to the safety of persons and property have arisen within the City, caused by Pacific Gas & Electric's (PG&E) Public Safety Power Shutdown; and

**WHEREAS**, the City has been advised that PG&E may suddenly stop providing electricity anytime forecasted high wind speeds, low humidity, and high temperature conditions that increase the risk of wildfire to the City occur; and

**WHEREAS**, the potential and sudden loss of electricity will impact residents within the City as well as residents in areas immediately surrounding the City; and

**WHEREAS**, the absence of electricity may last for an indefinite period of time, and significantly impact the health and safety of City residents as well as critical public services and infrastructure, and

**WHEREAS**, the absence of electricity may last an indefinite period, and significantly impact the health and safety of City residents as well as critical public services and infrastructure. The threat posed by high fire risk weather conditions combined with the cessation of electrical service will likely create conditions of disaster or extreme peril which will be beyond the services, personnel and equipment and facilities of the City; and

**WHEREAS**, on October 23, 2019, one Public Safety Power Shutoff event occurred. PG&E expects more power shutoffs in the immediate future; and

**WHEREAS**, on the evening of October 23, 2019, a fire broke out near Geyserville in northeast Sonoma County. At this time, it is unclear the extent of impacts this fire or other resulting fires will cause. The fire, known as the Kincade fire, the Public Safety Power Shutoff event, and expected additional power shutoffs, and the risk of additional fires caused the City's Emergency Operations Center (EOC) to open; and

**WHEREAS**, on October 25, 2019, the City Manager/Director of Emergency Services supplemented his October 9, 2019 proclamation of emergency by including the Kincade Fire and risk of additional fires and additional Public Safety Power Shutoffs by PG&E; and

**WHEREAS**, on October 25, 2019, Governor Gavin Newsom issued an emergency proclamation for the County of Sonoma due to the effects of the Kincade Fire, which still threatens the City of Cloverdale and surrounding jurisdictions; and

**WHEREAS**, the National Weather Service and PG&E have advised the City of other weather events this week and in the immediate future that may require a Public Safety Power Shutdown which presents new high-risk fire conditions and potentially impact operations related to the Kincade Fire; and

**WHEREAS**, on-going high fire risk weather conditions, sudden cessation of electrical and gas service and uncertainty on the duration of time that the City will be without electrical and gas service warrant and necessitate the proclamation of the existence of a local emergency because the conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the City, requiring the combined forces of other political subdivisions to combat; and

**WHEREAS**, the City Council does hereby find that for said conditions of peril did warrant and necessitate the proclamation of the existence of a local emergency.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED AND ORDERED**, that the proclamation of the existence of a local emergency issued by the City Manager, acting as Director of Emergency Services, attached hereto as Exhibit A, supplementing the October 9, 2019 emergency proclamation, is hereby confirmed and ratified by the Cloverdale City Council; and

**BE IT FURTHER PROCLAIMED AND ORDERED**, the proclamation of a local emergency is further substantiated by the State’s emergency proclamation for Sonoma County and the on-going risks presented by high-risk weather conditions and the sudden loss of electrical power and gas service; and

**BE IT FURTHER PROCLAIMED AND ORDERED**, that said local emergency shall be deemed as continuing to exist until proclaimed otherwise by the Director of Emergency Services and the Cloverdale City Council.

The foregoing Resolution No. \_\_\_\_-2019 was duly introduced and adopted by the City Council of the City of Cloverdale at its special meeting held on the 31st day of October 2019 by the following roll call vote:

Ayes:           

Noes:           

Absent:         

Abstaining:   

APPROVED:

ATTEST:

\_\_\_\_\_  
Melanie Bagby, Vice Mayor

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David Kelley, City Clerk

**Attachment:**  
**Exhibit A - Proclamation**

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## EXHIBIT A

### Proclamation of Local Emergency by Director of Emergency Services for the City of Cloverdale

#### Supplementing the October 9, 2019 Proclamation of Local Emergency

**WHEREAS**, Section 2.44.060 of the Cloverdale Municipal Code empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when the City Council is not in session and the City is affected or likely to be affected by an emergency. The Director of Emergency Services can issue such proclamation of local emergency under his own authority with Council ratification within seven (7) days thereafter; and

**WHEREAS**, on October 9, 2019 the Director of Emergency Services declared an emergency due to conditions of extreme peril to the safety of persons and property have arisen within the City, caused by Pacific Gas & Electric's (PG&E) Public Safety Power Shutdown; and

**WHEREAS**, PG&E has advised that it may suddenly stop providing electricity anytime forecasted high wind speeds, low humidity, and high temperature conditions that increase the risk of wildfire to the City occur. The potential and sudden loss of electricity will impact residents within the City as well as residents in areas immediately surrounding the Town. The absence of electricity may last an indefinite period, and significantly impact the health and safety of Town residents as well as critical public services and infrastructure. The threat posed by high fire risk weather conditions combined with the cessation of electrical service will likely create conditions of disaster or extreme peril which will be beyond the services, personnel and equipment and facilities of the City; and

**WHEREAS**, on October 23, 2019, one Public Safety Power Shutoff event occurred. PG&E expects more power shutoffs in the immediate future; and

**WHEREAS**, on the evening of October 23, 2019, the Kincadee wildfire broke out near Geyserville in northeast Sonoma County. At this time, it is unclear what impacts this fire or other resulting fires will cause; and

**WHEREAS**, an emergency also exists due to the current fire near Geyserville, referred to as the "Kincadee fire," high fire risk weather conditions that may result in additional fires, the potential for a sudden cessation of electrical service and uncertain amount of time during which the City will be without electrical service. These factors warrant the continuance of the previous proclamation declaring the existence of a local emergency because the conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the City, requiring the combined forces of other political subdivisions to combat; and

**WHEREAS**, this Proclamation is intended to supplement the October 9, 2019 proclamation by adding additional updates of critical developments adding to the finding of emergency.

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED** by the Director of Emergency Services that pursuant to the findings described above in this Proclamation, this Proclamation supplements the October 9, 2019 Proclamation finding that a local emergency continues to exist in accordance with the California Emergency Services Act and Title III, Chapter 19 of the Cloverdale Municipal Code



**IT IS FURTHER PROCLAIMED AND ORDERED** that during the local emergency, the powers and duties of the Director of Emergency Services and the Disaster Council of Cloverdale shall be as defined in state and federal law and in the ordinances, resolutions, and approved plans of the City of Cloverdale in order to mitigate the effects of said local emergency.

**IT IS FURTHER PROCLAIMED AND ORDERED** that this emergency proclamation shall be ratified by the governing body of the City of Cloverdale within seven (7) days.

Dated: 10/25/2019

By: David Kelley  
Director of Emergency Services (City Manager)

David Kelley  
Print Name