



## AGENDA

**Subcommittee:** School District/City Council  
**Meeting Date:** September 16, 2019  
**Meeting Time:** 5:00 p.m.  
**Meeting Location:** City Hall Conference Room

### Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	School Board Member Preston Addison
Vice -Mayor Gus Wolter	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Jeremy Decker
Assistant City Manager/CDD Kevin Thompson	

1. **Call to Order:**
2. **Communications:** Committee may discuss written communications sent to Committee Members since the last Subcommittee meeting.
3. **Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item.
4. **Approval of Minutes:** July 15, 2019
5. **Current Items for Discussion:**
  - a) College T. Project at Jefferson Elementary School - Herman G. Hernández (20 minutes)
  - b) Recycling - Emily Harris, Waste Zero Specialist Recology and Xinci Tan, Zero Waste Sonoma: (20 Minutes)
  - c) Update on Safe Routes to School Program - Tina Panza, Director, Safe Routes to School Sonoma County Bicycle Coalition
  - d) Discuss Potential Updates to School Resources Officer Programs and Scheduling - Police Chief Ferguson
  - e) Discuss Sonoma County Fare Free Program for Route 68 and possible route / stop modifications to support program use by Students.
  - f) Discuss City's proposed extension of Washington St. and dedication of right-of-way by the School District to the City – Kevin Thompson, Assistant City Manager/CDD
  - g) Measure H update – Superintendent Decker
6. **Standing Items / Items Continued from Last Meeting:**
  - a) Update on proposed housing projects and future growth - Kevin Thompson
  - b) Discuss Crossing Guard Program and consider potential updates – Superintendent Decker and Police Chief Ferguson
7. **Information Only Memos:** None
8. **Future Agenda Items:** None
9. **Pending Items:** None
10. **Good to the Order:**

**CERTIFICATION** – Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on September 12, 2019.

11. **Adjournment:** Next meeting date scheduled for Monday, November 18, 2019 at 5:00 p.m.

**CERTIFICATION** – Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on September 12, 2019.

P.O. Box 217 • 124 North Cloverdale Blvd. • Cloverdale, CA 95425-0217 • Telephone (707) 894-2521 • FAX (707) 894-3451



**DRAFT MINUTES**

**Subcommittee:** School District/City Council  
**Meeting Date:** July 15, 2019  
**Meeting Time:** 5:00 p.m.  
**Meeting Location:** City Hall Conference Room

**Subcommittee Members and City Staff:**

Councilmember Martz Cruz, Chair	School Board Member Preston Addison
Vice -Mayor Gus Wolter	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Jeremy Decker
Assistant City Manager/CDD Kevin Thompson	

1. **Call to Order:** Vice Mayor Wolter called the meeting to order at 5:05. Councilmember Cruz was unable to attend. Also present: City Manager Kelley, Assistant City Manager/CDD Thompson, and School Board members Preston Addison and Todd Lands, and Superintendent Jeremy Decker. Vice Mayor Wolter moved item 4(c) to the end of Item 6.
2. **Communications:** Mr. Decker indicated he had a citizen drop in regarding signage at the bus stop, and he referred him to the City.
3. **Public Comment:** Donna Romeo expressed interest in putting in “little libraries” at the bus stops – a “bring one- take one” type of arrangement. She had spoken with Sonoma County Transit about it, and was she told to contact the City. This will be placed on a Public Works subcommittee agenda for further discussion.

Angela Cordova requested that a school resource officer be hired – which would deter negative activities such as bullying and disrespectful behavior at the school, which has seemed to have been on the rise since the last officer retired. Mr. Kelley stated that when the new police chief is hired this may be a consideration. Another officer is needed on staff. Discussion ensued about funding sources for the resource officer position, such as DOJ funding, and use of Measure M funds. Mr. Kelley indicated that the vacant police position can cost anywhere from \$150,000-\$180,000 a year, and other sources may be needed to fill the gap. This will be placed on an agenda for further discussion.

Ms. Cordova mentioned that a noisy party took place at City Park over the weekend, going past 11:00 p.m. and that trash was left after they vacated. Enforcement is needed for these types of events. The permits only cover the pavilion and BBQ areas. Otherwise, the park is supposed to close at dark when restrooms are locked up. The concerned citizens should have called the Police Department who get copies of all permitted events at the park.

**Recommendation:** Mr. Kelley said that he will put this topic on a Public Works subcommittee agenda and he will include Angela on the agenda distribution.

4. **Minutes Approved:** May 20, 2019 minutes were approved with an edit to Page 2, after the comment that students had been rejected by AVA. Debbie Howell stated that she asked the claimant for information about that comment but was given no information. This will be added to the minutes.
5. **Current Items for Discussion:**
  - a) Presentation by Ms. Rankin, MFT regarding new counseling non-profit in Cloverdale Ms. Rankin was not present, and Mr. Wolter stated it can be put on a future agenda if Ms. Rankin desires it.
  - b) Discuss what would be the procedure to use School District transportation for community events. (i.e. LandPaths iREAD events) Councilmember Cruz made the request to foster community involvement in

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events similar to the Landpaths event that took place at Porterfield Creek Open Space recently. Donna Romeo attended the community enrichment and education program, which there is desire to expand. Mr. Decker indicated that as long as the events are a “field trip” during the school year, they are covered by school insurance, but there is no mechanism in place for renting the buses out. More research could be done on what other jurisdictions do.

Recommendation: Councilmember Cruz will be asked to contact the school for further discussion.

- c) Moved to end of the agenda.
- d) Discuss and consider recommendation to the City Council on the proposed amendments to Resolution No. 029-2013 to address homeschooled students. Mr. Kelley indicated that earlier this year a citizen requested a change to the resolution to allow home-schooled students to apply to become a student liaison. The current resolution states that the student has to be enrolled in the CUSD. Mr. Addison stated that the California Department of Education does not recognize home schooling. School age kids need to be enrolled in mandatory, compulsory public education. There are truancy laws that can be enforced. There is an exemption process that can be applied for. Vice Mayor Wolter commented that home schooled kids would be missing interactions with the student body. Mr. Decker stated that the Independent Study program is in place as an alternative option for kids who do not want to participate in regular school programs. One requirements for the program is that the student participate in student groups. There was no support having home schooled student liaisons. Recommendation: No change was made.
- e) Noxious weed control on school property Vice Mayor Wolter noted that the weeds are getting quite high at the Jefferson School and it would only take one dropped cigarette to set them on fire. Mr. Decker indicated that the Board recently took action to allow them to go beyond mechanical weed control and to do what is allowed in the state without approval of the board. There is a lack of staffing to do the work, but Mr. Decker shared Mr. Wolter’s concerns and will notify the Maintenance Department
- f) Boys and Girls Club building. Vice Mayor Wolter stated that he was informed by Michelle at the Boys and Girls Club that they are willing to partner with the City to for multi-use the facility, which needs some work. Vice Mayor Wolter asked the school to contact the Boys and Girls Club to discuss the matter further. One possible use would be a teen center. The club desires to fully utilize the building to help defer costs.

#### 6. **Standing Items / Items Continued from Last Meeting:**

- a) Update on proposed housing projects and future growth. Assistant City Manager/CDC Thompson reviewed the current housing projects. Todd Lands asked if requirements for road widths had been set, and warned that in school areas, they need to be wider to accommodate buses. The school is a big traffic generator. Assistant City Manager/CDC Thompson indicated that they will rely on traffic studies, the subdivision map act, engineering studies, city standards, land use designations, and General Plan standards when conditioning projects. The city wants to collaborate with all interested stakeholders in the area to bring forward projects that are best for all, but they can’t condition projects that have not been submitted. A meeting will be held on July 31<sup>st</sup>, and include stakeholders and the Citrus Fair to discuss what is happening in the area. Mr. Decker stated that the school is not going to spend money until Baumgartner Ranch is approved. Ms. Howell stated she does not want their project delayed because of this discussion. City Manager Kelley stated that the City is trying to be expeditious and wants to move forward, but significant design issues need to be analyzed to achieve solutions that will work for the community as well as the stakeholders. These include future circulation, development, and collaboration to result in projects to meet all needs. It was suggested that meetings occur more often that the normal subcommittee does. Communication and collaboration are of utmost importance.
- b) Update on Cloverdale Swimming Pool Solar Hearing Project Mr. Kelley indicated that new problems have occurred at the pool concerning a break in lines under the pool. There is also a snag in the solar heating project, as Environmental Health is requiring a different contractor that is professional in the field install the equipment. The item will be discussed at the next subcommittee meeting and the YMCA staff will be invited to attend.
- c) Student Liaison Program – Review additional applications received and select up to one additional 2019-2020 Student Liaison. Preston Addison recused himself as his son had submitted an application. The

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various attributes of the applicants were discussed and Ashton Peterson was selected. Notification will occur pending confirmation that Ashton is still interested.

7. **Information Only Memos:** None
8. **Future Agenda Items:** Resource Officer, Crossing Guard, and Washington Street extension.
9. **Pending Items:** None
10. **Good to the Order:**
11. **Adjournment:** Next meeting date scheduled for Monday, September 16, 2019 at 5:00 p.m.



# Jefferson Elementary Fall 2018 to Spring 2019



SRTS School Since: 2011  
Principal: Susan Yakichs  
Champions: Gina Wood



**RANKING: GROWING**

**39 / 100**

Score / Max

STUDENT ADDRESS MAP	
10%	live within a 1/4 mile
18%	live within a 1/2 mile
50%	live within 1 mile
89%	live within 2 miles

Growing: Under 40, Leaf Green: 40, Tree Green: 50,  
Forest Green: 60, Earth Green: 70

STUDENT TRAVEL MODES						GREEN TRIP FACTORS							
		Active Green Trips	Score (Max of 20)*	Green Trips	Score (Max of 20)*	Encouragement Activities		Education Activities		Specialty Menu Items		District Participation	
Baseline Year	2011	13%	n/a	26%	n/a	Activity	Score / Max	Activity	Score / Max	Activity	Score / Max	Activity	Score / Max
Fall	2018	11%	6	37%	11								
Spring	2019	12%	6	39%	11	Int'l Walk/Roll	2 / 2	Classroom Bike/Ped lessons	2 / 6	Assembly	0 / 3	GIS Student Map	4 / 4
<b>NET CHANGE TIME COMPARISON</b>		<b>% change</b>	<b>NET CHANGE SCORE</b>			Walk/Roll Days	6 / 6	On Bicycle Rodeo/Bike Skills	0 / 6	Art/Writing Contest Youth Engagement	0 / 3	District Policy	0 / 4
Baseline to Fall 2018		-15%	-2			Golden Sneaker	0 / 4				1 / 5	Yellow Bus	2 / 2
Baseline to Spring 2019		-8%	-1			Green Sneaker or other Challenge month	0 / 4			Adult Presentation/ Outreach	1 / 5	Crossing Guard	2 / 2
Fall 2018-Spring 2019		9%	1			Walking School Bus/Bike Train	4 / 4						
*Active Green Trips = walk, bike, scoot, skate; Green Trips = Active plus carpool, bus						<b>Total Points</b>		12 / 20	2 / 12	2 / 15	8 / 12		
<b>Walk/Roll Days</b>						<b>Weighted Score</b>		6 / 10	2 / 10	1 / 10	7 / 10		
% of student population that uses Active Green Trips on Walk/Roll Days				31%									
Net Change from Spring 2019				61%									
<b>Bonus Points</b>				<b>6</b>									



# Washington School Fall 2018 to Spring 2019



SRTS School Since: 2018  
Principal: Mark Luchetti  
Champions: John Ortiz



**RANKING: GROWING**

**4 / 100**

Score / Max

Growing: Under 40, Leaf Green: 40, Tree Green: 50,  
Forest Green: 60, Earth Green: 70

STUDENT ADDRESS MAP	
14%	live within a 1/4 mile
43%	live within a 1/2 mile
66%	live within 1 mile
86%	live within 2 miles

STUDENT TRAVEL MODES						GREEN TRIP FACTORS							
		Active Green Trips	Score (Max of 20)*	Green Trips	Score (Max of 20)*	Encouragement Activities		Education Activities		Specialty Menu Items		District Participation	
Baseline Year	2018	50%	n/a	57%	n/a	Activity	Score / Max	Activity	Score / Max	Activity	Score / Max	Activity	Score / Max
Fall	2018	50%	25	57%	16								
Spring	2019	n/a	0	n/a	0	Int'l Walk/Roll	2 / 2	Classroom Bike/Ped lessons	0 / 6	Assembly	0 / 3	GIS Student Map	0 / 4
<b>NET CHANGE TIME COMPARISON</b>		<b>% change</b>	<b>NET CHANGE SCORE</b>			Walk/Roll Days	0 / 6	On Bicycle Rodeo/Bike Skills	0 / 6	Art/Writing Contest Youth	0 / 3	District Policy	0 / 4
Baseline to Fall 2018		0%	0			Golden Sneaker	0 / 4			Engagement	0 / 5	Yellow Bus	2 / 2
Baseline to Spring 2019		n/a	0			Green Sneaker or other Challenge month	0 / 4			Adult Presentation/ Outreach	0 / 5	Crossing Guard	2 / 2
Fall 2018-Spring 2019		n/a	0			Walking School Bus/Bike Train	0 / 4						
*Active Green Trips = walk, bike, scoot, skate; Green Trips = Active plus carpool, bus						<b>Total Points</b>		2 / 20	0 / 12	0 / 15	4 / 12		
<b>Walk/Roll Days</b>						<b>Weighted Score</b>		1 / 10	0 / 10	0 / 10	3 / 10		
% of student population that uses Active Green Trips on Walk/Roll Days				49%									
Net Change from Spring Fall 2018				-2%									
<b>Bonus Points</b>				<b>0</b>									



DATE	INVOICE NO
7/10/2019	0002385

<b>BILL TO</b>
Cloverdale Unified School District 97 School Street Cloverdale, CA 95425

DUE DATE
8/10/2019

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
FY 18/19 Crossing Guard & School Resource Officer:						
School Resource Officer	1.00	1,169.24	1,169.24	0.00	0.00	1,169.24
Crossing Guard	1.00	18,456.74	18,456.74	0.00	0.00	18,456.74
<b>INVOICE TOTAL:</b>			<b>19,625.98</b>	<b>0.00</b>	<b>0.00</b>	<b>19,625.98</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (707) 894-2521

DUE DATE	INVOICE NO
8/10/2019	0002385

Customer Name: Cloverdale Unified School District  
 Customer No: 009539  
 Account No: 0000103 - Crossing Guard & School Resource Officer

**Please remit payment by the due date to:**

City of Cloverdale  
 124 N Cloverdale Blvd  
 P.O. Box 217  
 Cloverdale, CA 95425

Invoice Total:	19,625.98
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	19,625.98

**INVOICE BALANCE: \$19,625.98**  
**AMOUNT PAID:** \_\_\_\_\_



Cloverdale Unified School District  
 FY 18/19 Crossing Guard & School Resource Officer

**Crossing Guard:**

Position	Hours	Rate	Total	50%
Community Service Officer	295	\$ 87.00	\$ 25,665.00	\$ 12,832.50
Public Works Utility Worker I	5	\$ 81.00	\$ 405.00	\$ 202.50
Water Plant Senior Operator	2.5	\$ 124.00	\$ 310.00	\$ 155.00
Public Works Utility Worker I	2.5	\$ 81.00	\$ 202.50	\$ 101.25
Park & Landscape Maintenance Assist.	4	\$ 94.00	\$ 376.00	\$ 188.00
Police Officer	2.5	\$ 128.00	\$ 320.00	\$ 160.00
Police Officer	23	\$ 128.00	\$ 2,944.00	\$ 1,472.00
Police Sergeant	1.5	\$ 151.00	\$ 226.50	\$ 113.25
Crossing Guard	29	\$ 12.07	\$ 350.03	\$ 175.02
Crossing Guard	506.5	\$ 12.07	\$ 6,113.46	\$ 3,056.73
	871.5		\$ 36,912.49	\$ 18,456.74

**School Resource Officer:**

Gross Wages (23 Hours)	\$ 1,010.39
1.45% Medicare	\$ 14.65
Insurance	\$ 21.53
12.141% PERS Employer	\$ 122.67
	\$ 1,169.24

**Billing:**

Crossing Guards	\$ 18,456.74
School Resource Officer	\$ 1,169.24
<b>Total Due for FY 18/19</b>	<b>\$ 19,625.98</b>