



## REGULAR MEETING AGENDA

**Subcommittee:** Public Works  
**Meeting Date:** July 23, 2019  
**Meeting Time:** 4:00 p.m.  
**Meeting Location:** City Hall Conference Room

### Subcommittee Members and City Staff:

Councilmember Turner, Chair  
Vice Mayor Wolter

City Manager David Kelley  
City Engineer/Public Works Director Mark Rincon  
Senior Engineering Technician Eric Janzen

1. **Call to Order:**
2. **Communications:** Committee may discuss at this time written communications sent to committee members since the last subcommittee meeting
  - Letter from Bobbie Buxton regarding power lines and power poles along South Cloverdale Boulevard
  - Letter from Mr. Mook regarding Yorty Creek / Hot Springs Road recreation area.
3. **Public Comments:** Members of the public may comment on any item on this agenda at the time the subcommittee considers that item. Members of the public are also free to comment on it4ms not on this agenda. Such comments should occur at this time. Please limit comments to three minutes.
4. **Approval of Minutes:** May 28, 2019, June 5, 2019 and July 9, 2019
5. **New Items for Discussion:**
  - a) “Walk Your Wheels” – Discuss signage for downtown Cloverdale
  - b) Request from Angela Cordova – Discussion regarding stop sign or signal at Cloverdale Boulevard in front of the Dollar General
  - c) Request from Shawn Bovee -Discuss ideas for utilizing alternative methods for alerting traffic about individuals on cross walks
  - d) Request from Grant Woodard to install trees and landscaping along Cloverdale Boulevard from Citrus Fair to Franklin Street
  - e) Request from Cami Smook to allow placement of memorial dog watering bowls in certain City parks
6. **Standing and Continued Items:**
  - a) Discuss action plan and next steps regarding replacement of rubber mulch in City parks with wood chips
  - b) Update: Discussion regarding the placement of a dog park
  - c) Update: Rockydale Lane pavement project
  - d) Update: Update on encroachment fees and discussion
7. **Future Agenda Items:**
  - a) **Request by Angela Cordova** to monitor events and clean up at City Park
  - b) **Request by Donna Romeo** for “little libraries” at bus stops
8. **Pending Agenda Items:**
9. **Good of the Order:**
10. **Adjournment:** The next scheduled meeting is on September 24, 2019 at 4:00 p.m.

**From:** Bobbie L Buxton  
**Sent:** Tuesday, June 18, 2019 4:56 AM  
**To:** David Kelley <[dkelley@ci.cloverdale.ca.us](mailto:dkelley@ci.cloverdale.ca.us)>  
**Subject:** POWER LINES AND POLES

Good Morning David,

Again, thank you for the great job you did for the Porterfield Creek Preserve.

I am very concerned about the power lines and poles along So. Cloverdale Blvd. I see many poles leaning and the lines are leaning because of the heavy tree growth. I see these every day on my way to work. I have tried to contact P G & E but could not get through. I was hoping you may help.

It does not directly affect me but the community is at risk of fire in a strong wind.

Maybe you have a way of checking with P G & E that I do not have access to.

Possibly they have some work in progress to fix the poles, lines and tree trimming.

Please drive by on So. Cloverdale Blvd. and take a look.

Let me know if you can check into this concern.

Thanks so very much,

Bobbie Buxton  


**From:** john mook  
Friday, July 05, 2019 11:08 AM  
**To:** David Kelley `  
**Subject:** Yorty Creek

Dear Mr. Kelley

In previous emails with your predecessor, Mr Caylor, we discussed the problems with the Yorty Creek recreation area. I visited the area on Thursday July 4,2019 at approx. 1 p.m.

The parking lot was full and several dozen cars were parked at the entrance and along the road to the picnic area. A guess of approx. 150 to 200 cars parked would not be unreasonable. I looked for someone to collect the \$5.00 daily fee, but no one was there. Several arriving people were looking for a receptacle to pay but could not find any. A bystander commented that he had not seen an attendant or park official all day, and also did not know how to pay the daily fee.

Because of the narrow two-lane road with multiple hairpin turns, a rapid response to an accident by the fire or police departments is impossible. A brush fire on the road leading up to the picnic area would leave people stranded and a panic response from the public to flee from danger down the narrow road would put upcoming emergency vehicles and private vehicles in a very dangerous situation. The road condition to the area is poor and hazardous. The management, staffing and supervision of the area is inadequate. The area is unsafe and excess should be restricted. All the elements of a disaster of significant proportion are in place and imminent.

I offer no solutions, but urge you and the responsible authorities to take these comments serious

Sincerely

John Mook



**DRAFT MINUTES**

**Subcommittee:** Public Works  
**Meeting Date:** May 28, 2019  
**Meeting Time:** 4:00 p.m.  
**Meeting Location:** City Hall Conference Room

**Subcommittee Members and City Staff:**

Councilmember Turner, Chair  
Vice Mayor Wolter

City Manager David Kelley  
City Engineer/Public Works Director Mark Rincon  
Senior Engineering Technician Eric Janzen

1. **Call to Order: Chair Turner** called the meeting to order. Present: Councilmember Turner, Vice Mayor Wolter, City Manager Kelley, Public Works Director Rincon, and Sr. Engineer Eric Janzen.
2. **Communications:** Email from Elsa Castellano-Halbach regarding location of a dog park.
3. **Public Comments:** None.
4. **Minutes Approved:** March 26, 2019
5. **New Items for Discussion:**
  - a) Update: Discussion regarding the placement of a dog park. Ms. Halbach, a regular visitor to dog parks who is also in the dog business, stated that the site at Vintage Meadows is too small for a dog park. She identified a site at Second Street Park to the right of the volleyball courts that she felt would be more appropriate for larger dogs. She asked if the Master Plan could be changed or if funding could come from Measure M. City Manager Kelley commented that there are no specific state or county policies for dog parks. They are approved at the discretion of City Council. The consensus is that there needs to be about ½ acre, with a four to five foot fence, water, shade, seating, and ADA access, which could require path improvements. The Vintage Meadows site has all of this, and thus seems the best choice out of many sites that had been discussed. Although not formally adopted, the Master Plan has been thoroughly vetted. Utilization of Measure M funds require strict adherence to the rules of the ordinance.  
Public Comment: Melissa Shreve, Dyan, and Annie Jenkel agreed that larger dogs need more room than what is available at Vintage Meadows. Shawn Bovee recalled similar problems when attempting to locate a site for a skate park. He stated there is a underutilized CalTrans parcel off Clark Street that could also be a possible site, although there is limited parking and access.  
  
Chair Turner added that development projects can be conditioned to put in skate parks and dog parks. He commented that while there is public support for dog and skate parks, there are also those who do not want them near their homes. Vice Mayor Wolter preferred the Vintage Meadows site and arranged to meet with Ms. Halbach the following day at 9:30 to measure and walk the site.
  - b) Request from Mike Nixon – Consider plan for striping Druid’s parking area. Per City Manager Kelley, Mike Nixon, owner of Papa’s Pizza (as well as City Treasurer) indicated they need more parking and he has volunteered to assist with the cost of restriping the parking lot, which the city has historically maintained.  
Recommendation: Staff was directed to review the contract with the Druids, and to contact Mr. Nixon to proceed using the standard materials. Vice Mayor Wolter wants dumpsters in the ADA sites to be relocated, and to include alley (city-owned) repair.

- c) Request from Angela Cordova -Discuss Traffic Concerns on Asti Road. The letter called out excessive speeding at the Citrus Fair drive/Asti Road and Asti Rd/First Street intersections. The different types of traffic calming were discussed. All agreed that this is primarily an enforcement issue, and that stop signs do not always solve the speeding problem, and sometimes can actually incur liability.  
Recommendation: Place the item on a Finance, Admin, Police Agenda for discussion. Place a speed trailer at each location and rotate on a bi-weekly rotation basis.

**6. Standing and Continued Items:**

- a) Discussion of the City's use of rubber mulch used in city parks (referred by City Council).  
Councilmember Turner noted that the Ad Hoc committee was discussed at City Council. Vice Mayor Wolter will replace Councilmember Brigham on the committee. Council directed the subcommittee to hold a special meeting on Wednesday, June 5<sup>th</sup> at 4:00 at City Hall to meet with concerned parties. Discussion ensued that although there is no proof of the actual toxicity of rubber mulch, there is community perception that it is harmful, so the City should remove it from playgrounds. The rubber mulch could be stored at the corporation yard for future use in projects, the removal could be phased for the five parts, and the cost to replace with wood chips will cost about \$40,000.  
Recommendation: Prior to the meeting on June 5<sup>th</sup>, staff was requested to do a cost estimate for removal and replacement of the rubber mulch including what methods could be used, and the cost of replacement with alternate materials. This will be reviewed at the special meeting before going to City Council for approval.
- b) Update: Rockydale Lane pavement project Sr. Engineer Janzen explained that the contract is signed, the preconstruction meeting will include a notice to proceed, and the completion of work is estimated to be before July 1.
- c) Update: Update on encroachment fees and discussion. City Manager Kelley indicated that the City Council public hearing on June 12 will cover the proposed master fee schedule and include an annual encroachment permit as requested by Wayne Sager.  
Shawn Bovee supported the Sager request.

- 7. Future Agenda Items:** Vice Mayor Wolter mentioned that there were interested parties at the south end of town that want to be included in the annexation, including the Rains Water District, which has a state-of-the-art water treatment plant that provides the airport with water. City Manager Kelley mentioned that this involves a more complex discussion with Council due to legal requirements for Sphere of Influence. The urban growth boundary would require a voter approved ballot measure and the project would involve LAFCO, CEQA analysis, and a General Plan amendment. It could be very expensive.

**8. Pending Agenda Items:** None

- 9. Good of the Order:** Sr. Engineer Janzen commented that the Safe Routes to School project funds have been spent on other jurisdiction's projects and Cloverdale may not see funding this fiscal year. If funding is not received in the next few weeks, an extension to the construction easement from the Latter Day Saints Church will be due at a cost of about \$10,000. The application has been under review with Caltrans for months. Vice Mayor Wolter suggested asking church for an extension. City Manager Kelley said he will do full analysis and get back to the subcommittee with his report.

Vice Mayor Wolter went to Memorial Day service, originally to be at the cemetery and moved to the Vets Building because of rain. Mr. Al del Sid appreciated that Public Works staff cleaned up the cemetery without having to be asked.

- 10. Adjournment:** Chair Turner adjourned the meeting at 5:50 p.m. A special meeting was scheduled for Wednesday, June 5, 2-19 at 4:00 p.m. The next scheduled meeting is on July 23, 2019 at 4:00 p.m.

**Public Works Subcommittee:** Correspondence received after agenda was posted.

**From:** Elsa Castellano-Halbach [REDACTED]

**Sent:** Friday, May 24, 2019 12:41 PM

**To:** Jason Turner

**Subject:** PW SUB-COMMITTEE MEETING MAY 28TH

My name is Elsa Halbach, I'm a resident and property owner of Cloverdale. I will be attending the PW Sub-committee Meeting on May 28. Since I'm new to this area I would like to request a few items be added to the Agenda regarding Dog Park Discussion.

1. What are the City Of Cloverdale Standards for a Dog Park.
2. What are the requirements from State and County for a Dog Park in Cloverdale.
3. What is the appropriate format to request to revisit to revise the Masterplan for the 2nd Street City Park to add a fenced area for a Dog Park to the far right hand area of the park per the interest in the survey conducted from the 2nd Street City Park Masterplan.
4. What is the percentage of money from Measure M to be allocated to Cloverdale City Parks for improvements? Will these funds be used for the 2nd Street City Park Masterplan.

Thank you for your attention to this matter. If you have any questions or concerns you can contact me at [REDACTED]

Respectfully,

Elsa Castellano-Halbach



## SPECIAL MEETING **DRAFT** MINUTES

**Subcommittee:** Public Works  
**Meeting Date:** Wednesday, June 5, 2019  
**Meeting Time:** 4:00 p.m.  
**Meeting Location:** City Hall Conference Room

### Subcommittee Members and City Staff:

Councilmember Turner, Chair	City Manager David Kelley
Vice Mayor Wolter	City Engineer/Public Works Director Mark Rincon
	Senior Engineering Technician Eric Janzen

- 1. Call to Order:** Chair Turner called the meeting to order at 4:05 p.m. Present: Vice Mayor Wolter, Assistant City Manager/CDC Thompson, Councilmember Turner, Shirley Davis.
- 2. Communications:** None
- 3. Public Comments:** None
- 4. Approval of Minutes:** N/A
- 5. New Items for Discussion:** None
- 6. Standing and Continued Items:**
  - a) Update regarding the City's use of rubber mulch in city parks- Chair Turner indicated that Vice Mayor Wolter had replaced Councilmember Brigham on the Ad Hoc committee. Chair Turner had a conversation with Mr. Reuser, who told him that they have an ADA compliant, non-splintering wood chip product that they will sell the City for \$23.00 a yard.

Vice Mayor Wolter stated that he was on the City Council in 2014 when the rubber mulch project was implemented. While he still finds that the studies are inconclusive, he supports removal of the rubber mulch because of the public perception that it is unsafe. This will require full Council approval. Discussion ensued on the manner in which to develop a strategic method of removal and replacement of the rubber mulch and what to replace it with. Wood chips come with their own set of problems; they attract cats and there are reoccurring costs when it needs to be replenished. The four parks were prioritized as follows for order of removal/replacement: Vintage Meadows (238 cubic yards), City Park (319 cubic yards), Clark Park (207 cubic yards) and Furber Park (130 cubic yards). The total amount of material needed is 959 cubic yards, which would cost about \$22,000.00 for wood chip material. Mr. Turner stated that the Reuser's may be able to take the rubber mulch for use at projects in Ukiah. Discussion ensued that this needs further analysis for possible liability because of environmental concerns, and would need to involve indemnification of the City. The City needs to ensure proper disposal. There is room at the Corporation Yard to store it.

Amanda Heard referred to a recent news article that states that there are high levels of lead in rubber mulch. Concern was expressed that contamination of groundwater could if rubber mulch is used in landscaping projects where there is contact with water. She asked if the City was going to post the California Public Utility Commission safety warnings at the parks where rubber mulch is located that recommend avoiding mouth contact, avoiding eating and drinking at the parks, limiting exposure on hot days, cleaning hands and toys that come in contact with the rubber mulch.

Recommendation: Staff was asked to contact Anderson for an estimate on what they would charge to remove the rubber mulch and consider checking other sources such as the County Probation work crew or CDC for labor. Vice Mayor Wolter and Assistant City Manager/CDC Thompson will meet with Reuser this week to discuss the matter further. The subcommittee will identify real numbers and take the recommendation to the June 26 City Council meeting for a final vote and budget amendment.

7. **Future Agenda Items:** N/A
8. **Pending Agenda Items:** N/A
9. **Good of the Order:** N/A
10. **Adjournment:** Chair Turner adjourned the meeting at 4:40 p.m. to the next scheduled meeting on July 23, 2019 at 4:00 p.m.



**DRAFT MINUTES  
SPECIAL MEETING**

**Subcommittee:** Public Works Subcommittee  
**Special Meeting Date:** July 9, 2019  
**Meeting Time:** 4:00 p.m.  
**Meeting Location:** City Hall Conference Room

**Subcommittee Members and City Staff:**

Councilmember Jason Turner, Chair	Public Works Director Marc Rincon
Vice Mayor Gus Wolter	Public Works Supervisor Hector Galvan
City Manager David Kelley	Assistant City Manager/CDC Kevin Thompson

- 1. Call to Order:** Chair Turner called the meeting to order at 4:05 p.m. Present: Councilmember Turner, Vice Mayor Wolter, Public Works Supervisor Hector Galvan, Assistant City Manager/CDC Thompson, Public Works Director Rincon and Sr. Engineer Eric Janzen
- 2. Communications:** None
- 3. Public Comment:** None
- 4. Approval of Minutes:** N/A
- 5. Current Items for Discussion:**
  - a. Replacement of rubber mulch in City parks with wood chips:** Discuss action plan and next steps.

Hector Galvan stated he had discussed costs with Recology and was able to reduce the cost down to \$15,472.00, saving over \$4,000 from the initial quote for 959 yards of playground bark at 12" depth. Discussion ensued about how to reduce the cost of spreading the bark. The CDCF crew is booked until the end of fire season, and it may be more cost effective to wait till the end of fire season. Chair Turner noted community concern about timing. Vice Mayor Wolter indicated that he would like more information on the alleged toxicity of rubber mulch before committing the city to such a costly expense. Vice Mayor Wolter had visited Second Street Park last weekend and spoken with families whose kids were using the playground, who had no objection to the rubber mulch. Sr. Engineer Janzen indicated that the mulch initially leaches compounds when it rains when first installed. He explained the process for removing toxic metals in the production process and that it is afterwards shredded and washed. It is not permitted for use in waterways, but can replace base rock in road construction. Assistant City Manager/CDC Thompson stated it was Council's direction to attempt to decrease the cost of removal, and to bring back a plan.

**Next steps:**

- Assistant City Manager/CDC Thompson will contact CalRecycle about the second report.
- Assistant City Manager/CDC Thompson will contact Anderson to see if the price of spreading can be reduced and ask Reuser if they have smaller trucks.

- Consider holding off on installation until the CDCF crew can do it to save money.
- Break down the costs per park.
- Assistant City Manager/CDC Thompson will ask Recology how many bins will be made available and the turnaround times
- Staff to check to see if rubber mulch is on the California EPA's list of toxic materials.
- The wood chips will be installed in Step Two.
- Disclose to the community via the Reveille and Next Door that the park will be closed when the work is being done.
- Bring discussion to the next Public Works subcommittee on July 23, 2019, and place the item on the August 14<sup>th</sup> City Council agenda.

**6. Information Only Memos:** None

**7. Future Agenda Items:** None

**8. Pending Items:** None

**9. Good to the Order** N/A

**10. Adjournment:** The next regularly scheduled meeting is July 23, 2019 at 4:00 p.m.



**From:** angelacordova  
**Sent:** Thursday, May 30, 2019 4:46 PM  
**To:** David Kelley <[dkelley@ci.cloverdale.ca.us](mailto:dkelley@ci.cloverdale.ca.us)>  
**Subject:** Crosswalks

Hi David,

Hope all is well with you. I wanted to bring to your attention some discussion about the crosswalks in Cloverdale. Apparently the one at Washington that has the light guard it is not working? And it hasn't been for several years and apparently I was told it cost the city about \$50,000. People are very concerned with children Crossing there.

There is a crosswalk in front of Dollar Tree that connects to Tarman and there is concern with speeding and people not slowing for the crosswalk. Is there any way to review this with Public Works about a possible stop sign or a light there?

Thank you,

Angela Cordova

**From:** Shawn & Ipo Bovee

**Sent:** Tuesday, July 16, 2019 1:33 PM

**To:** Sanchez, Jose, Kevin Thompson; David Kelley, Mark Rincon, Gus Wolter, Scott Bovee

**Subject:** Crosswalks

Good Morning Mr. Sanchez,

How are you sir? We would love to hear that you are happy and well.

I wanted a moment of your time to address our crosswalk situation. A couple of weeks ago Mr. Thompson had caught up with me to return 2 buckets of flags that we had put at the crosswalk on Cloverdale Boulevard crossing from Alexander Valley Health Care to Dollar General. Mr. Thompson had expressed that they had been removed by Mr. Rincon and I was told that we would be held liable and potentially prosecuted as a result of providing the flags to someone who may be injured in the crosswalk. For those of us who have been in Cloverdale sometime we are aware of the dangers relating to that particular crossing. The city has been the subject of litigation in the past as a result of our lack of something being done to improve the safety and visibility at that crosswalk. We have had several people hit and several more who have conveyed their concern at nearly being hit. The 24 hour flashing of the school xing lights one way, heading North, before approaching that crosswalk does little to make drivers aware. More often leading to questions as to why that school xing is always flashing regardless of school being in session. In my opinion we need to do more. So, we have. In the past we have implemented the flags as a measure to bring awareness, create visibility and therefore keeping everyone in our community safer. We have in the past been welcomed and supported, by city council, city staff, the police department and the community at large. These flags are a cost effective alternative to either spending \$50,000 dollars on a lightguard system that has never worked properly or doing nothing at all.

My concern is that we have been subject to a personal bias, judgement and sabotage to any and all projects that the Bovee's are currently involved with in Cloverdale. Mr. Rincon's connection to Councilmember Cruz and his approach to our solution to this communities crosswalk issue and keeping our community safe leads me to question wether we are being targeted again. For reasons that cannot be justified and have no merit. As a result, we have taken another approach and have found a way to co-exist and refrain from allowing our personal opinions to dictate decision making that has had a devastating effect on peoples livelihood and pursuit of happiness.

In conclusion, we have received permission from the private property owners of Alexander Valley Health Care and Dollar General to place these buckets of flags on PRIVATE property adjacent to the crosswalk in question, so that they may be utilized and made available to keeping our community safe where our local leadership has failed to offer other solutions in a cost effective and timely manner.

Please consider directing Mr. Rincon to leave these buckets and flags alone. They are on private property. In addition, I have spoken with Councilmember Turner and this subject will be placed on a public works subcommittee agenda in the very near future. Mr. Turner has been very accommodating and has re-assured us that we will find a solution to this issue. Mr. Sanchez, we thank you for your support and we very much appreciate your assistance in formulating a direction forward that works for all parties. I am available to answer any questions or provide additional details as necessary.

Respectfully,

Shawn and Ipolani Bovee  
Ko Studio Art and tattoo



**Grant Woodard**

 New Member · 9 hrs ·  Add Topics

Good morning, folks. New member here. I've been working at Bear Republic's brewery for many years, but I just moved to town a few months ago.

I was riding my bicycle through town, yesterday, and I was struck by how barren the section of the Boulevard between Citrus Fair and Franklin feels. I bet some trees would relieve the starkness quite nicely. Do we have any city council, or planning types in the group? This might be worth consideration.