



AGENDA
JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT
SUBCOMMITTEE MEETING

Meeting Date: Monday, July 20, 2020
Meeting Time: 5:00 p.m.
Meeting Location: Teleconference

IMPORTANT

THIS MEETING WILL NOT BE PHYSICALLY OPEN TO THE PUBLIC. THE MEETING WILL BE BROADCASTED VIA TELECONFERENCING OR OTHER ELECTRONIC MEANS.

In order to minimize the spread of the COVID 19 virus, this Regular Meeting will be conducted pursuant to the provisions of the Governor's Executive Order N-29-20, which suspended certain requirements of the Brown Act.

All Members of the subcommittee will be participating in the meeting remotely via teleconferencing or other electronic means consistent with Executive Order N-29-20. If you would like to provide public comment, we encourage you to submit them via email to the City Clerk: iwerby@ci.cloverdale.ca.us.

Please refer to the end of the agenda for instructions on how to view the meeting and provide public comment using Zoom: <https://bit.ly/2WuOGjE>

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	School Board Member Preston Addison
Vice Mayor Jason Turner, Vice Chair	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Betha MacClain
Assistant City Manager/CDD Kevin Thompson	

- 1. Call to Order:**
- 2. Communications:** Committee may discuss written communications sent to Committee Members since the last Subcommittee meeting.
- 3. Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item.
- 4. Approval of Minutes:** Regular Meeting of June 15, 2020
- 5. Current Items for Discussion:**
 - Review and finalize the Student Liaison application for the next school year to include increase of \$750 (currently \$500)
 - Plans to Re-open Schools
 - Technology access on long-term planning
 - Introduction of new School Superintendent Betha MacClain

6. Standing Items / Items Continued from Last Meeting:

- a) Update on Installation of Three-way Stop Sign at N. Cloverdale Blvd. and North Street
- b) Update on Cloverdale Memorial Pool Season
- c) MOU for School Resource Officer
- d) Update on Proposed Housing Projects and Future Growth - Kevin Thompson
- e) Location of Skate Park

7. Information Only Memos/Announcements:

- a) Scholarship Announcement (Chair Cruz)
- b) Food Distribution Initiative (Chair Cruz)

8. Future Agenda Items: None

9. Pending Items: None

10. Good to the Order:

11. Adjournment: Next meeting date scheduled for Monday, August 17, 2020 at 5:00 p.m.

****IMPORTANT NOTICE REGARDING THIS SUBCOMMITTEE MEETING****

PLEASE NOTE

This Meeting will be conducted pursuant to the provisions of the Governor’s Executive Order N-29-20, which suspended certain requirements of the Brown Act.

In order to minimize the spread of the COVID 19 virus, please do the following:

- Attendees may join the meeting through the use of Zoom at: <https://bit.ly/2WuOGjE>
Webinar ID: 880 0499 8579/ Password: 343628
- Attendees will be muted until they are called upon for Public Comment. To make a public comment, use the “raise hand” 🙋 icon on your smart device or desktop computer, or dial *9 if you are using just your telephone. Please listen carefully for the Chair or City Clerk to address you by name (or phone number) and for the audible Zoom notification that you have been unmuted. Once you begin your public comment, your three (3) minutes will begin.
- If you would prefer to submit public comment in writing, please email your comments to iwerby@ci.cloverdale.ca.us. If you are commenting on a specific agenda item or items, please state the agenda item number(s) in the subject line of the email. All comments received via email will be provided to the Subcommittee in writing and included as a part of the record of the meeting.
- The City of Cloverdale thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.



DRAFT MINUTES
JOINT CITY/CLOVERDALE UNIFIED SCHOOL DISTRICT
SUBCOMMITTEE MEETING

Meeting Date: Monday, June 15, 2020
Meeting Time: 5:00 p.m.
Meeting Location: Teleconference

Subcommittee Members and City Staff:

Councilmember Marta Cruz, Chair	School Board Member Preston Addison
Vice Mayor Jason Turner, Vice Chair	School Board Member Todd Lands
City Manager David Kelley	School Superintendent Jeremy Decker
Assistant City Manager/CDD Kevin Thompson	

1. **Call to Order:** Chair Cruz called the meeting to order at 5:00 p.m.
Present: City Manager David Kelley, Vice Mayor Turner, Assistant City Manager/CDD Kevin Thompson, and School Board Members Preston Addison and Todd Lands, and School Superintendent Jeremy Decker. Chair Cruz read the protocol concerning the remote meeting relative to COVID19 and explained that members of the public wishing to comment could email their questions/concerns to the City Clerk.
2. **Communications:** No communications were received.
3. **Public Comment:** Jeanne Kearnes, Executive Director of the Northbay American Heart Association, introduced Robert Ojeda, who explained that there are many programs available for physical and emotional fitness in schools. "Jump for Heart," focuses on physical and mental health for kids. Fundraisers are done to raise money for to provide free programs. Superintendent Decker recommended contacting the new superintendent about the programs and will provide the contact information once the position is filled.

Jamie Morgan, AHA legislative representative, discussed proposed SB793. The goal is to prohibit sale of all flavored tobacco products including menthol cigarettes in California. Mr. Addison stated that underage smoking may be vaping cannabis-based products now and that needs to also be addressed. City Manager Kelley thanked Ms. Kearnes and Mr. Ojeda for the presentation and stated he will bring a letter of support to Council for signature.
4. **Minutes Approved:** Regular Meeting of May 18, 2020
5. **Current Items for Discussion:**
 - a) Plans to Re-open Schools. Supervisor Decker stated that when Stage 3 is entered, 6-foot social distancing and mask requirements will be mandated, which may also make it difficult to open full time. Health checks will need to be done before kids go into class. Consideration is being given to every-other-day attendance, but discussions are still in the planning stage. Vice Mayor Turner expressed concerns about COVID 19 and its fallout on mental health and asked if resources or guidelines to provide counseling had been offered by the state. Mr. Decker stated that the schools are required to follow local health official guidance. The school has been consulting Alexander Valley Health Care about counseling, and they will be continuing discussion.

Discussion ensued about the school lunch program. There will be a break in service after summer school ends and school starts. Chair Cruz asked for specific dates of when the break in service will occur. The program has been providing 280-320 lunches a day to kids.

Public comment: None.

b) Technology access on long-term planning. Mr. Addison reported that in March out of the 1,400 +/- students, 55 were without internet access. 35 were connected through a free service provided by Comcast through the end of the school year, and mobile hot spots were provided to students in areas where there is no cable or other provider. Zoom meetings are creating an equity issue, as some people can't log into the school board or subcommittee meetings. It is uncertain whether Comcast will continue to offer services. Mr. Addison noted that the Federal Communications Commission (FCC) found phone communication to be an essential service twenty years ago but has not yet done so with internet access. Chair Cruz added that hot spots and internet access is needed for resiliency and emergency situations.

Mr. Addison indicated that studies show that students fell back a year due to distance learning. Lack of discipline, sleep issues, inability of parents to help with online education and socio-economic factors are obstacles. Some kids are watching their siblings while the parents work, and the kids are impacted by the stress load that parents and others are going through. Digital learning makes it harder for teachers to monitor. For non-English speaking families, the school has reached out, at times going door-to-door.

Public Comment: None

c) Sensitivity & Implicit Bias training Chair Cruz asked what is being done for training. Mr. Decker noted that the current budget has been expended and cuts of time and money are proposed. Chair Cruz stated that this should be prioritized due to the current state of the issue in the country.

Public comment: None

d) Review and finalize the Student Liaison application for the next school year.

- Due date for the application The School Board does not have a specific date for reopening school and will notify the students about the application for liaisons by email by the first week of August. If no applications are received, the notice can be sent again.
- Amount of the annual Scholarship (currently \$500) Chair Cruz noted that Kiwanis commented that they have not had a presentation by students. Since they are a sponsor this needs to be done. Chair Cruz asked for an increase in the sponsorship amount. Vice Mayor Turner supported finding ways to increase sponsorship and remarked at how well this year's liaisons performed their duties.
- Any other updates to the draft application None.

Public comment: None

e) Update on School Superintendent Recruitment Mr. Addison stated that the final vote on the new superintendent will take place June 17th. Out of 15 applicants, there are three finalists. They hope to get the new superintendent on board as soon as possible, as Superintendent Decker's last day in Cloverdale is June 24.

Public comment None

6. **Standing Items / Items Continued from Last Meeting:**

- a) Update on Installation of Three-way Stop Sign at N. Cloverdale Blvd. and North Street City Manager Kelley provided an updated that traffic calming tools called rumble bars are on order and the work is scheduled to be done in the next 60 days prior to start of school. Mr. Lands asked the city to put in the stop sign sooner so people have a chance to get acclimated. Mr. Kelley said he will coordinate and check with the Public Works Director to see if this can be done.
- b) Update on Cloverdale Memorial Pool Season Mr. Kelley reported that the County has yet to respond to the city's request for a meeting. Since restrictions are being lifted, there may be a chance to use the pool this

season. The City will pursue the matter with the County.

- c) MOU for School Resource Officer City staff had no updates at this time. Superintendent Decker stated that he thinks the MOU is ready to go, as the Board has seen it. Mr. Lands asked Superintendent Decker to finalize it before he leaves, so it can go to City Council for approval. Chief Ferguson can follow up with Supervisor Decker directly.

Public comments no hands were raised.

Recommendation: Prepare for final adoption and add delay language based on the COVID 19 situation and to commit to continue to work together.

- d) Update on Proposed Housing Projects and Future Growth Assistant City Manager/CDD Thompson indicated that no new projects have been submitted, and the Baumgardner Ranch Project is scheduled for the special Planning Commission meeting on June 23rd. They are eager to move forward. One issue is how the City will negotiate for green space parks within the project. There are 8 acres of proposed open space proposed. The Conditions of Approval lay the groundwork for future negotiations and park fees will be required. Discussion ensued about the best use of the open space. The school members support sports fields and playgrounds to encourage use by locals. Mr. Kelley stated that the City is working to negotiate with the developer and asked the School to send a letter memorializing support for recreational fields to serve the recreational needs of the area. The school board members and Superintendent Decker supported this as a condition of approval and asked for specific items of interest to take to their board that include active recreation needs like soccer fields, baseball courts, trails and maybe even a dog park.
- e) Location of Skate Park This item needs to be re-agendized for Council as it was preempted by the COVID 19 pandemic. Vice Mayor Turner preference is to wait until a specific location has been identified.

7. Information Only Memos: None

8. Future Agenda Items: None

9. Pending Items: None

10. Good to the Order: None

11. Chair Cruz Adjourned at the meeting at 6:37 pm to the next scheduled date, Monday, July 20, 2020 at 5:00 p.m.