



AGENDA

Finance Administration and Police Subcommittee Meeting

Meeting Date: Thursday, January 25, 2018

Meeting Time: 2:00 p.m.

Meeting Location: City Hall

124 N. Cloverdale Blvd., Cloverdale, CA

Subcommittee Members

Councilmember Mary Ann Brigham, Chair

Councilmember Gus Wolter

City Manager, Paul Cayler

Acting Police Chief, Chris Parker

Finance Manager, Susie Holmes

1. **Call to Order:**
2. **Communications:** Committee may discuss written communications sent to committee members since the last Subcommittee meeting.
3. **Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item.
4. **Approval of Minutes:** December 14, 2017
5. **Current Items for Discussion:**
 - a) Park Fees
6. **Information Only Memos:**
7. **Future Agenda Items (subject to change):**
8. **Pending Items:**
 - a) Quimby Act
 - b) Lighting & Landscaping District
 - c) Capital Improvement Plan
 - d) Fees and Appeals
9. **Good of the Order:**
10. **Adjournment:**
 - a) Adjourn to next meeting, Thursday, February 22, 2018, at 2:00 p.m.

CERTIFICATION – Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on 01/18/18.



DRAFT MINUTES

Finance Administration and Police Subcommittee Meeting

Meeting Date: Thursday, December 14, 2017

Meeting Time: 2:00 p.m.

Meeting Location: City Hall

124 N. Cloverdale Blvd., Cloverdale, CA

Subcommittee Members

Mayor Gus Wolter, Chair

Councilmember Mary Ann Brigham

City Manager, Paul Cayler

Acting Police Chief, Chris Parker

Finance Manager, Susie Holmes

1. **Call to Order:** Mayor Wolter called the meeting to order at 2:00 p.m. Present: Wolter, Brigham, Cayler, Parker; Absent: Holmes
2. **Communications:** None
3. **Public Comment:** None
4. **Approval of Minutes:** The minutes of the October 26, 2017, meeting were approved.
5. **Current Items for Discussion:**
 - a) Park Fees Survey Review

Mr. Cayler introduced this item, as Ms. Holmes was attending a finance conference put on by the League of California Cities. Mr. Cayler delivered a report, which showed surrounding jurisdictions' fee schedules for park fees. Discussion of allowing service clubs a discounted fee ensued. Mr. Cayler suggested the City Council consider giving some guidelines to authorize the City Manager to waive fees and to bring this item to the full Council for discussion and direction with an agenda summary to reflect some options. Chair Wolter stated that Vice Mayor Palla would like to waive the fees for the Ponytails and Little League. The subcommittee recommended bringing this item to the City Council.
 - b) Distribution of the budget calendar

Mr. Cayler reviewed key dates of the budget calendar. Discussion ensued regarding various financial issues.
6. **Information Only Memos:**
7. **Future Agenda Items (subject to change):**
8. **Pending Items:**
 - a) Quimby Act
 - b) Lighting & Landscaping District
 - c) Capital Improvement Plan
 - d) Fees and Appeals
9. **Good of the Order:**

Discussion of area marijuana ordinances ensued. Discussion of additional individuals to recognize for their volunteer efforts during the Sonoma County firestorm disaster with Certificates of Appreciation was carried out.
10. **Adjournment:**
 - a) The meeting was adjourned at 2:33 p.m. to the next meeting, the date of which is yet to be determined.