



AGENDA

Subcommittee: School District/City Council Subcommittee

Meeting Date: Monday, January 25, 2016

Meeting Time: 5:00 p.m.

Meeting Location: City Hall Conference Room

Subcommittee	Councilmember Joe Palla, Chair	School Board Member Vickie Hegarty
Members:	Councilmember Gus Wolter	School Superintendent Jeremy Decker
	City Manager Paul Cayler	

- 1. Call to Order:**
- 2. Communications:** Committee may discuss written communications sent to Committee Members since the last Subcommittee meeting.
- 3. Public Comment:** Members of the public may comment on any item not on this agenda. Please limit comments to three minutes. Members of the public may comment on items on the agenda when the subcommittee considers that item.
- 4. Approval of Minutes:**
 - a. July 20, 2015
 - b. October 26, 2015
- 5. Current Items for Discussion:**
 - a. Introduction of the CHS Principal, Kirsten Sanft
 - b. Tennis Court Seating - information item (Decker)
 - c. Cloverdale High School Seniors Local History Projects (Wolter)
 - d. Update - CAPE Program
 - e. Update - After school transportation to Boys & Girls Club
 - f. Discussion – Lights for intersection at Cloverdale Blvd and School Street
 - g. 2016 Citrus Fair - Feb 12th - 14th – Booth
- 6. Information Only Memos:** None.
- 7. Future Agenda Items:** None.
- 8. Pending Items**
- 9. Good of the Order**
- 10. Adjournment:** Adjourn to Monday, March 21, 2016, or alternate date as requested.

CERTIFICATION – Pursuant to Government Code § 54954.2, the agenda for this meeting was properly posted on January 21, 2016.



DRAFT MINUTES

Subcommittee: School District/City Council Subcommittee

Meeting Date: Monday, July 20, 2015

Meeting Time: 5:00 p.m.

Meeting Location: City Hall Conference Room

Subcommittee Members:	Councilmember Joe Palla, Chair	School Board Member Vickie Hegarty
	Councilmember Gus Wolter	School Superintendent Jeremy Decker
	City Manager Paul Cayler	Assistant City Manager/CDD Karen Massey

1. **Call to Order:** Chair Palla called the meeting to order at 5:00 p.m.
2. **Communications:** None
3. **Public Comment:** None
4. **Approval of Minutes** –The minutes of March 16, 2015 & May 18, 2015 were approved by a unanimous vote.
5. **Current Items for Discussion:**
 - a. **Student Liaison Introduction**
Introduction of the student liaison will be scheduled for at a September City Council meeting.
 - b. **Tennis Court Maintenance**
Brad Horral sent his regrets that he cannot attend this meeting but shared that he is pleased with what the School District has done and things are looking good.
 - c. **Boys & Girls Club**
Boys and Girls Club has 75 children enrolled in their summer camp at the clubhouse, which runs from 8:00 a.m.-5:00 p.m. There is a new director, who will be invited to attend the next meeting for introduction. The Boys and Girls Club has not secured additional funding to open the clubhouse for the school year, so will be run out of Jefferson and Washington School again this year.
Superintendent Decker stated the dismissal times at Jefferson have been changed, with kindergarten through second grade dismissed at 2:20, and third and fourth grades being dismissed at 3:00 p.m., to potentially allow a bus driver to be available to transport students to the Boys and Girls Club.
Boys and Girls Club has a new director of marketing and communications and Cloverdale is one of her high priorities.
Chair Palla invited the new marketing director to be introduced at a School District subcommittee meeting and to give an update, as it is important to work as a team. Chair Palla stated there will be State monies available to replace some busses. Superintendent Decker stated the application has not come out yet.
 - d. **School Resource Officer**
City Manager Cayler presented this item stating the job description for the School Resource Officer had to be brought into alignment with that officer's actual duties, so the City took action to rewrite the job

description to the School Resource Officer being a Police Officer and not a Community Service Officer. Mr. Cayler stated benefits to both the School District and the City of having a Police Officer on campus over a Community Service Officer and explained it will be more expensive but it is something the City will work with the School District on as we revise the agreement between the City and the School District.

6. Information Only Memos: None.

7. Future Agenda Items:

- a. Local Control Accountability Plan (LCAP) summary, which is how the School District will be spending their money for the upcoming year and the next three years.
- b. Boys and Girls Club

8. Pending Items: None.

9. Good of the Order:

Superintendent Decker stated there is a new high school principal, Kirsten Sanft, and a new director of curriculum, Kris Menlove.

Chair Palla requested an update on the CAPE (Crisis Assessment Prevention Education) program. Superintendent Decker stated CAPE was instrumental in the days following the recent car accident.

10. Adjournment: Chair Palla adjourned the meeting at 5:29 p.m., to Monday, September 21, 2015, at 5:00 p.m., or alternate date as requested.



DRAFT MINUTES

Subcommittee: School District/City Council Subcommittee

Meeting Date: Monday, October 26, 2015

Meeting Time: 5:00 p.m.

Meeting Location: City Hall Conference Room

Subcommittee Members:	Councilmember Joe Palla, Chair	School Board Member Vickie Hegarty
	Councilmember Gus Wolter	School Superintendent Jeremy Decker
	City Manager Paul Cayler	

- 1. Call to Order:** Chair Palla called the meeting to order at 5:00 p.m., noting all members of the School District/City Council subcommittee are in attendance.
- 2. Communications:** None
- 3. Public Comment:**

Superintendent Decker requested lighting for the crosswalk at School Street crossing N. Cloverdale Boulevard, as he has observed drivers not slowing down for pedestrians particularly at night. City Manager Cayler stated radio-controlled, flashing LED lights on either side of the roadway could be installed at the school crosswalk, if the program is successful at the crosswalk of Treadway and S. Cloverdale Boulevard. Councilmember Wolter suggested the use of a radar speed sign showing drivers their current speed. Chair Palla stated that perhaps this item could be placed on the Police subcommittee agenda. Superintendent Decker stated he will follow up with City Manager Cayler.
- 4. Approval of Minutes:** None
- 5. Current Items for Discussion:**
 - a. Boys & Girls Club Update

Angelina Cacioppo introduced Carla Demartini, who is the program director and oversees the clubhouse and the Washington School after-school program. Ms. Cacioppo stated they are full with approximately 125 students per day coming into the clubhouse. Ms. Demartini stated the program at Washington School is growing with efforts to help students with their homework and has approximately 80-85 students per day. Superintendent Decker stated the number of participants at the clubhouse could grow but is currently limited because the bus is full.
 - b. Crisis Assessment, Prevention & Education (CAPE) Program Update

Chair Palla stated the three-year funding mechanism from the County picked up \$75,000 per year, and the School District picked up \$25,000, for a full \$100,000, and asked for a periodic update on how the program is working. Superintendent Decker stated CAPE has provided a new person for them this year, who is there a full day once per week. Superintendent Decker added that a lot of kids go to see her and the principal is very happy with the program. Chair Palla recommended a report be put together, followed by meeting with our Supervisor to thank him for getting us the funding. Chair Palla stated the School District is more than a year into this three-year program and needs to look forward to get additional funding to continue the effort. Chair Palla offered his help to work with Superintendent Decker on this.
 - c. Local Control & Accountability Plan (LCAP)

Superintendent Decker explained that approximately three years ago the State of California changed the way schools are funded from categorical funding to a model called, "Local Control Funding Formula (LCFF)," in which school districts get a certain amount of money per certain type of student. Superintendent Decker stated that money adds up to their funding and the school district decides how to spend it, which is reported in the LCAP summary posted on the Cloverdale Unified School District website. Superintendent Decker stated he has summarized a 100-page report into two pages and gave an overview of that summary. One of the highlights

Superintendent Decker presented was a cell phone app which will allow parents to receive notifications based on the filters they set up, such as for missed assignments, and added that there is an outreach protocol included for the school district to use. Chair Palla stated the Latino community outreach liaison is a critical one and that our Police Chief is reaching out to Los Cien to have them come back to Cloverdale. Superintendent Decker stated that he met with Herman Hernandez. Chair Palla encouraged Superintendent Decker to work with the City for Latino outreach. Superintendent Decker suggested a meeting and shared that the Latino Community Service Liaison is out for a while after the birth of her baby. Councilmember Wolter pointed out that the programs listed on the summary (\$1.6 million) total more than the State funds (\$1.2 million), to which Superintendent Decker responded that some of the money came out of different funds.

d. Sonoma Sustainability Circle

Superintendent Decker introduced Susan Hopp of REV Sustainability Circles, who gave a presentation describing how the Sustainability Circles work to develop a five-year sustainability plan to increase an organization's efficiencies in the areas of water, electricity, and waste and reduce costs. Ms. Hopp invited the Cloverdale Unified School District and/or the City of Cloverdale's participation and stated the next circle will start within the next month. Ms. Hopp stated the cost of the program is \$8,500, \$6,000 of which is paid by PG&E, resulting in a balance of \$2,500 for the City's cost to participate.

Reece Foxen, Cloverdale's Library Commissioner, stated this program will put us in line with what Sonoma County as a whole is doing, give us a facilities plan, along with some other things we can utilize over the next five years, and it will allow for community engagement on a different level. Ms. Foxen added that she likes not only the environmental but the social and the economic aspects of the program as well.

Councilmember Wolter asked who is scheduled to be in the next circle. Ms. Hopp answered the County of Sonoma led by the Energy and Sustainability Division, the Sonoma County Library system, Oliver's Market, Korbel, and Enphase, and that once they get closer to the group of ten and closing the circle, people then find they are ready to make the decision to participate. Ms. Hopp stated this is something to think about in the more immediate timeframe.

6. Information Only Memos: None

7. Future Agenda Items:

- a. Tennis Court Seating - information item (Decker)
- b. Cloverdale High School Seniors Local History Projects (Wolter)

8. Pending Items: None

9. Good of the Order:

Chair Palla informed the committee that Sonoma County Transit will be taking over the local route January 4, 2016, pending approval of a resolution by the Sonoma County Board of Supervisors on November 17, 2015.

Chair Palla reported the bicycle safety program is not moving forward at this time, as the \$5,000 from the local Rotary Club fell through, which was to be matched by the Sonoma County Bike Coalition. Chair Palla suggested a conversation to see why the funding dropped off.

Chair Palla announced that Public Works Director/City Engineer Craig Scott has left the City of Cloverdale and the Safe Routes to Schools Program is still moving forward for the next phase.

Chair Palla stated Assistant City Manager/Community Development Director Karen Massey is also leaving the City of Cloverdale with her last day being Wednesday, October 28, 2015.

10. Adjournment: Chair Palla adjourned the meeting at 6:07 p.m., to Monday, January 25, 2016, at 5:00 p.m., or alternate date as requested.